

**PUBLIC NOTICE**  
**TOWN OF HICKORY CREEK**  
**REGULAR MEETING OF THE TOWN COUNCIL**  
**1075 RONALD REAGAN AVENUE**  
**February 20, 2018; 5:00 P.M.**

Notice is hereby given as required by Title 5; Chapter 551.041 of the Government Code that the Town Council of the Town of Hickory Creek will hold their regular meeting on February 20, 2018; at 5:00 P.M., in the Council Chambers of the Town Hall Building located at 1075 Ronald Reagan Avenue. "NOTE: If, during the course of the meeting, any discussion of any item on the agenda should be held in a closed meeting, the Council will conduct a closed meeting in accordance with the TEXAS OPEN MEETING ACT, TEX. GOVT. CODE, Chapter 551, Sub-Chapters (d) and (e)". The agenda follows:

**Regular Session:**

**A. Call to Order**

**Roll Call**

**Pledge of Allegiance to the U.S. and Texas Flags**

**Invocation**

**Items of Community Interest:** Pursuant to Texas Government Code Section 551.0415 the town council may report on the following: expressions of thanks, congratulations, or condolence; an honorary or salutary recognition of an individual; a reminder about an upcoming event organized or sponsored by the governing body; and announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

**Public Comment:** This item allows the public an opportunity to address the town council. To comply with the provisions of the Open Meetings Act, the town council cannot discuss or take action on items brought before them not posted on the agenda. Please complete a request if you wish to address the town council. Comments will be limited to three minutes.

**Business:**

**B. Public Hearing:**

1. Public Hearing: To hear public opinion regarding whether the continued operation of the mobile home park, commonly known as Hickory Creek Estates, at the property legally described as A1163A J.W. Simmons, TR 37, 19.795 Acres (located South of Swisher Road, East of Ronald Reagan Avenue, North of Turbeville Road and West of Point Vista Road), and commonly known as 1500 Turbeville Road, Hickory Creek, Texas 76226, which is a nonconforming use under the Town of Hickory Creek Code of Ordinances, has an adverse effect on nearby properties.

**C. Consent Agenda Items:**

1. January 2018 Council Meeting Minutes

2. January 2018 Financial Statements
3. Consider and act on purchasing a 5 year/100,000 mile maximum care extender warranty for the 2018 Dodge Charger.
4. Consider and act on Change Order No.15 for the Main Street Reconstruction and Hickory Creek CIP project.
5. Consider and act on Contract Amendment No 2. to the original contract agreement dated January 17, 2017 for engineering services for the Turbeville Road and Point Vista Road Project.
6. Consider and act on an agreement for professional engineering services for the TCEQ MS4 Annual Report.

**D. Regular Agenda Items:**

1. Hear presentation from Alan Pursley regarding potential adverse effects of the property, legally described as A1163A J.W. Simmons, TR 37, 19.795 Acres (located South of Swisher Road, East of Ronal Reagan Avenue, North of Turbeville Road and West of Point Vista Road), and commonly known as 1500 Turbeville Road, Hickory Creek, Texas 76226, on nearby properties.
2. Consider and act on determining whether the continued operation of the nonconforming use of the property legally described as A1163A J.W. Simmons, TR 37, 19.795 Acres (located South of Swisher Road, East of Ronal Reagan Avenue, North of Turbeville Road and West of Point Vista Road), and commonly known as 1500 Turbeville Road, Hickory Creek, Texas 76226, has an adverse effect on nearby properties and, if so, schedule a second public hearing to establish a compliance date for the nonconforming use.
3. Consider and act on a minor replat of lots 6A, 8, and 9 of the Country Oaks Addition, being 6.04 acres out of the S. Linthicum Survey, Abstract #1600 in the Town of Hickory Creek, Denton County, Texas.
4. Consider and act on an agreement between the Town of Hickory Creek and Flying and Floating Toys for use of Point Vista Park property.
5. Consider and act on Amendment No. 1 to Interlocal Cooperation Agreement between Denton County, Texas and the Town of Hickory Creek, Texas associated with the extension of Point Vista Road from Ronald Reagan Avenue to Parkridge Road.
6. Consider and act on an interlocal cooperation agreement between Denton County, Texas and the Town of Hickory Creek, Texas associated with the widening and improvements of Point Vista Road from Turbeville Road to Stamford Drive as a 3-lane undivided concrete road, and Turbeville Road from Point Vista Road to IH-35E Frontage Road as a four-lane divided concrete road.
7. Consider and act on the Hickory Creek Police Department Annual Racial Profiling Report for 2017.
8. Consider and act on bids submitted for the 2018 Hickory Creek Remote Video Surveillance project.
9. Consider and act on bids submitted for the 2018 Landscape Maintenance project.
10. Consider and act on incurring monthly charges for irrigation in the TXDOT right of way along Interstate 35E in Hickory Creek.
11. Consider and act on nomination of the 2017 Hickory Creek Business of the Year.
12. Consider and act on nomination of the 2017 Hickory Creek Citizen of the Year.

13. Consider and act on nomination of the 2017 Hickory Creek Scholars of the Year.
14. Consider and act on nomination of the 2017 Hickory Creek Sportsman of the Year.

**E. Executive Session:** The Town Council will convene into executive session pursuant to Texas Government Code Section 551.071, Consultation with Attorney on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, or on matters pertaining to pending or contemplated litigation.

**F. Reconvene into Open Session:**

1. Discussion and possible action regarding matters discussed in executive session.

**G. Adjournment:**



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. A.1

Call to Order



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. A.2

Roll Call



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. A.3

Pledge of Allegiance to the U.S. and Texas Flags



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. A.4

Invocation



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. A.5

Items of Community Interest: Pursuant to Texas Government Code Section 551.0415 the town council may report on the following: expressions of thanks, congratulations, or condolence; an honorary or salutary recognition of an individual; a reminder about an upcoming event organized or sponsored by the governing body; and announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. A.6

Public Comment: This item allows the public an opportunity to address the town council. To comply with the provisions of the Open Meetings Act, the town council cannot discuss or take action on items brought before them not posted on the agenda. Please complete a request if you wish to address the town council.

Comments will be limited to three minutes.



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. B.1

Public Hearing: To hear public opinion regarding whether the continued operation of the mobile home park, commonly known as Hickory Creek Estates, at the property legally described as A1163A J.W. Simmons, TR 37, 19.795 Acres (located South of Swisher Road, East of Ronal Reagan Avenue, North of Turbeville Road and West of Point Vista Road), and commonly known as 1500 Turbeville Road, Hickory Creek, Texas 76226, which is a nonconforming use under the Town of Hickory Creek Code of Ordinances, has an adverse effect on nearby properties.

**NOTICE OF A PUBLIC HEARING OF THE  
TOWN COUNCIL OF THE  
TOWN OF HICKORY CREEK, TEXAS**

The Town Council of the Town of Hickory Creek, Texas will conduct a public hearing on February 20, 2018, at 5:00 p.m. to consider testimony and take action regarding whether the continued operation of the mobile home park, commonly known as Hickory Creek Estates, at the property legally described as A1163A J.W. Simmons, TR 37, 19.795 Acres (located South of Swisher Road, East of Ronald Reagan Avenue, North of Turbeville Road and West of Point Vista Road), and commonly known as 1500 Turbeville Road, Hickory Creek, Texas 76226, which is a nonconforming use under the Town of Hickory Creek Code of Ordinances, has an adverse effect on nearby properties and, if so, schedule a second public hearing to establish a compliance date by which the use must conform to the Town of Hickory Creek Code of Ordinances.

Any and all interested persons are invited to attend the public hearing and offer public input. The hearing will take place at 1075 Ronald Reagan Avenue, Hickory Creek, Texas 75065.



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. C.1

January 2018 Council Meeting Minutes

**STATE OF TEXAS  
COUNTY OF DENTON  
TOWN OF HICKORY CREEK**

The town council of the Town of Hickory Creek, Texas convened in a special session on January 30, 2018 at 6:30 p.m. in the council chambers, located at 1075 Ronald Reagan Avenue. Notice of the meeting was posted as required by Title 5, Chapter 551 of the Texas Government Code. The following members were present and constituted a quorum of members:

Lynn Clark, Mayor  
Tracee Elrod, Councilmember Place 1  
Richard DuPree, Councilmember Place 2  
Chris Gordon, Councilmember Place 3  
Paul Kenney, Mayor Pro Tem  
Ian Theodore, Councilmember Place 5

Also in attendance were:

John M. Smith, Jr., Town Administrator  
Kristi K. Rogers, Town Secretary  
Carey Dunn, Chief of Police  
Lance Vanzant, Town Attorney

Mayor Clark called the meeting to order at 6:30 p.m.

Mayor Clark led the Pledge of Allegiance to the U.S. and Texas Flags.

Councilmember Theodore gave the invocation.

**Presentation of Awards**

T.J. Gilmore, Waste Management Public Sector Services Representative, presented Lee Haughton, a Waste Management hard hat and safety vest for his time and dedication ensuring good communication was provided during the solid waste services transition.

**Items of Community Interest**

Mayor Clark was recognized for her outstanding presentation at the Lake Cities Chamber Luncheon on January 16, 2018.

The Lake Dallas VFW will hold a fundraiser benefiting the Texas Fallen Heroes Foundation, February 3, 2018 from 12:00 p.m. until 5:00 p.m.

**Public Comment**

Ron Furtick, 1500 Turbeville Road, stated he is deeply disturbed by the state of the town. Over the past fifteen years in meeting with developers, he has told them that he has the best location in Denton County for development. Once it is revealed the land is North of 121 in Lewisville and South of Loop 288 in Denton, he is told the land is in the doughnut hole. The development community does not perceive Hickory Creek as viable for development and that needs to be changed. If the zoning for a walkable, live, work, play community is not passed the community will continue to lose. He would like to move forward and work together.

John Smith, town administrator, provided a visual presentation related to the public hearings scheduled.

**B (1) - Public Hearing: To hear public opinion on a request by Studio 13 Design Group on behalf of Hard Sun V, Inc. to change the zoning designation from C-1 (Commercial) to PD (Planned Development) on two tracts of property totaling approximately 1.1 acres of land per the survey in the corporate limits of the Town of Hickory Creek, Texas. Said properties are more particularly described as follows: TLC Subdivision Blk A Lot 1 (PT), 1.0104 acres and TLC Subdivision Blk A Lot 1 (C PT) (PT), 0.1116 acres. The property is located at the Northwest corner of Turbeville Road and South Stemmons Freeway.**

Mayor Clark called the public hearing to order at 6:44 p.m.

Ron Furtick, 1500 Turbeville Road, stated he is a fan of commercial development. He supports the restaurant. He is confused why EDC purchased the land. He loves the idea of commercial tenants who pay property tax and sales tax to support the economy. It is critical to have a large number of commercial developments. He does not believe commercial development should be subsidized. It could be accomplished by changing zoning.

Mandy Larkin, 105 Lakehill Drive, stated she is excited for a sit-down restaurant to be built in Hickory Creek. She shared her concerns regarding entrances and possible traffic issues.

With no one else wishing to speak, Mayor Clark closed the public hearing at 6:48 p.m.

**B (2) - Public Hearing: To hear public opinion on a request by Astra Development to change the zoning designation from SF-3 (Single Family 3) & C-1 (Commercial) to PD (Planned Development) on two tracts of property totaling approximately 21 acres of land per the survey in the corporate limits of the Town of Hickory Creek, Texas. Said properties are more particularly described as follows: A0958A McCarroll, Tract 32, 9.515 acres, Old DCAD Tract #9a and A0958A McCarroll, Tract 31, 11.785 acres, Old DCAD Tract #9. The property is located in the 1100 block of Point Vista Road.**

Mayor Clark called the public hearing to order at 6:50 p.m.

Mark Allen, 1154 Point Vista Road, stated even though his family is happy about the residential development they do have concerns. The smallest lots in the development are squeezed in the corner and five homes will border his property. In the current plan, the masonry wall along Point Vista Road would be placed in their front yard. The final concern is in regard to the fencing between the existing homes in Lakeview and the homes that are proposed.

Ron Furtick, 1500 Turbeville Road, stated he is deeply disappointed by the development which requires commercial property to be rezoned. Rezoning the property destroys the future economic viability. He does not see the need for additional homes to be built particularly near the freeway and will contribute to the destruction of the civic economy.

With no one else wishing to speak, Mayor Clark closed the public hearing at 6:56 p.m.

**Item C – Consent Agenda Items**

1. December 2017 Council Meeting Minutes
2. December 2017 Financial Statements

**Motion:** made by Councilmember DuPree to approve consent agenda Items C1 and C2 as presented. Motion seconded by Councilmember Gordon.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

**Item D – Regular Agenda Items**

**D (1) - Presentation of the 2016-2017 Fiscal Year Audit from Carl Deaton of Hankins, Eastup, Deaton, Tonn & Seay.**

Carl Deaton of Hankins, Eastup, Deaton, Tonn & Seay presented the audited financial statements for the fiscal year ending September 30, 2017. The assets and deferred outflows of resources of the Town of Hickory Creek exceeded its liabilities at September 30, 2017 by \$11,785,041. Of this amount \$2,628,686 may be used to meet the government's ongoing obligations to citizens and creditors. The town's total net position increased by \$872,807. As of September 30, 2017, the Town of Hickory Creek's governmental funds reported combined ending fund balance of \$5,529,388, a decrease of \$1,254,279 in comparison with the beginning of the period. Approximately 55 percent of this total amount, \$3,020,355 is available for spending at the government's discretion. At the end of the current period, unassigned fund balance for the general fund was \$2,922,301 or 85.24 percent of total general fund expenditures. The audit is required to include the activity of the Economic Development Corporation and for the first year, Public Improvement District No 1, due to the issuance of bonds. The EDC fund balance increased by \$318,422 bringing the total fund balance to \$1,621,429. The Public Improvement District No. 1 total fund balance was \$605,323.

**D (2) - Consider and act on an appointment to the Parks and Recreation Board.**

The town council interviewed Mandy Larkin for the Parks and Recreation Board.

**Motion:** made by Councilmember Gordon to appoint Mandy Larkin to Place 5 of the Parks and Recreation Board with a term expiring June 2019. Motion seconded by Councilmember Elrod.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

**D (3) - Consider and act on a site and landscape plan from Murphy USA, legally described as Walmart Addition (Lake Dallas), Block A, Lot 4B, Town of Hickory Creek, Denton County, Texas.**

Pov Chin, Greenberg Farrow, provided an overview of the project and answered questions from the council.

**Motion:** made by Councilmember Gordon to approve a site and landscape plan for Murphy USA as presented. Motion seconded by Councilmember Theodore.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

**D (4) - Consider and act on an ordinance of the Town Council of Hickory Creek, Texas, amending as heretofore amended, its comprehensive zoning ordinance, and amending the official zoning map of the town by amending an existing designation on a certain tract of land described as an approximately 0.910 acre of land being more particularly described in Exhibit "A", attached hereto and incorporated herein, from its current zoning of C-1 (Commercial District) to PD (Planned Development). Said properties are more particularly described as follows: TLC Subdivision Blk A Lot 1 (PT), 1.0104 acres and TLC Subdivision Blk A Lot 1 (C PT) (PT), 0.1116 acres. The property is located at the Northwest corner of Turbeville Road and South Stemmons Freeway.**

**Motion:** made by Councilmember Kenney to approve Item D4 as presented. Motion seconded by Councilmember DuPree.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

**D (5) - Consider and act on an ordinance of the Town Council of Hickory Creek, Texas, amending as heretofore amended, its comprehensive zoning ordinance, and amending the official zoning map of the town by amending an existing designation on a certain tract of land described as an approximately 22 gross acres of land being more particularly described in Exhibit "A", attached hereto and incorporated herein, from its current zoning of C-1 (Commercial District) and SF-3 (Single Family Residential District) to PD (Planned Development). Said properties are more particularly described as follows: A0958A McCarroll, Tract 32, 9.515 acres, Old DCAD Tract #9a and A0958A McCarroll, Tract 31, 11.785 acres, Old DCAD Tract #9. The property is located in the 1100 block of Point Vista Road.**

Justin Bono, President of Astra Development, provided an overview of the development and answered questions from the council.

**Motion:** made by Councilmember Gordon to approve Item D5 to include the conditions amended by the developer as described. Motion seconded by Councilmember Theodore.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

**D (6) - Consider and act on an amending plat of Lot 1-A Block A of TLC Subdivision amending the remnant of Lot 1, Block A of TLC Subdivision being a 0.910 acre in the J.W. Simmons Survey A-1163, Town of Hickory Creek, Denton County, Texas.**

**Motion:** made by Councilmember Theodore to approve Item D6. Motion seconded by Councilmember Elrod.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

**D (7) - Consider and act on a right-of-way dedication instrument between the Town of Hickory Creek and Cornelius Center Investors, LP.**

**Motion:** made by Councilmember Elrod to accept the dedication set forth in Item D7. Motion seconded by Councilmember Gordon.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

**D (8) - Consider and act on a final plat of Adams Cliffs, Lots 1-3, Block A, 10.374 acres located in the McCarroll Survey, Abstract No. 958, Town of Hickory Creek, Denton County, Texas.**

**Motion:** made by Councilmember Gordon to approve the final plat as described in Item D8. Motion seconded by Councilmember Elrod.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

**D (9) - Consider and act on a site and landscape plan for The Learning Experience, legally described as Adams Cliffs, Lot 1, Block A, 1.177 acres located in the McCarroll Survey, Abstract No. 958, Town of Hickory Creek, Denton County, Texas.**

Von Beougher, G & A Consultants, provided an overview of the project and answered questions from the council.

**Motion:** made by Councilmember Gordon to approve the site and landscape plan for The Learning Experience as described. Motion seconded by Councilmember Elrod.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

**D (10) - Consider and act on an ordinance of the Town Council of Hickory Creek, Texas amending the Town's Code of Ordinances, Chapter 4: Business Regulation; Article 4.05; Alcoholic Beverages to add a new section 4.05.004 pertaining to permits for sale or consumption of alcoholic beverages at Arrowhead Park.**

**Motion:** made by Councilmember Kenney to approve an ordinance of the Town Council of Hickory Creek, Texas amending the Town's Code of Ordinances, Chapter 4: Business Regulation; Article 4.05;

Alcoholic Beverages to add a new section 4.05.004 pertaining to permits for sale or consumption of alcoholic beverages at Arrowhead Park, with one exception, to remove appeals. Motion seconded by Councilmember DuPree.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

**D (11) - Consider and act on an ordinance of the Town Council of Hickory Creek, Texas amending the Town's Code of Ordinances, Chapter 4: Business Regulation; Article 4.05; Alcoholic Beverages, Section 4.05.003 Possession or consumption prohibited in certain areas.**

**D (12) - Consider and act on an ordinance of the Town Council of Hickory Creek, Texas amending the Town's Code of Ordinances, Chapter 1: General Provisions; Article 1.10 Parks and Recreation, Section 1.10.03 Prohibitions.**

**Motion:** made by Councilmember Theodore to approve Item D11 and D12 as presented. Motion seconded by Councilmember Gordon.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

**D (13) - Consider and act on Kids and Tailwaggers 2 with Easter Egg Hunt benefiting the Boys & Girls Club of North Central Texas to be held on March 31, 2018 in Sycamore Bend Park.**

Rick Troutman, President of Boys & Girls Clubs of North Central Texas, provided an overview of the event and answered questions from the council.

**Motion:** made by Councilmember Elrod to approve Kids and Tailwaggers 2 with Easter Egg Hunt benefiting the Boys & Girls Club of North Central Texas to be held on March 31, 2018 in Sycamore Bend Park. Motion seconded by Councilmember Dupree.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

**D (14) - Consider and act on the BGCWorld Music Fest benefiting the Boys and Girls Clubs of North Central Texas to be held on Saturday, May 12, 2018 in Sycamore Bend Park.**

Rick Troutman, President of Boys & Girls Clubs of North Central Texas, provided an overview of the event and answered questions from the council. Due to the ordinances passed earlier regarding alcohol, the event would need to be held in Arrowhead Park.

**Motion:** made by Councilmember Theodore to the BGCWorld Music Fest benefiting the Boys and Girls Clubs of North Central Texas to be held on Saturday, May 12, 2018 in Arrowhead Park. Motion seconded by Councilmember Elrod.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

**D (15) Consider and act on an ordinance of the Town Council of Hickory Creek, Texas ordering an election to be held on May 5, 2018 for the purpose of electing a Mayor and Town Council Members to Place 2 and Place 4.**

**Motion:** made by Councilmember Gordon to approve as presented. Motion seconded by Councilmember Elrod.

Mayor Clark stated Councilmember Kenney stepped out momentarily.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

**D (16) - Consider and act on an ordinance ordering a special election to be held on May 5, 2018, to submit a proposition on repealing the sales and use tax of one-fourth (1/4) of one percent for the maintenance and repair of municipal streets; increasing the local sales and use tax from the rate of one (1) percent to a rate of one and one fourth (1 1/4) percent.**

Mayor Clark stated Councilmember Kenney had returned to the council chambers and Councilmember Elrod stepped out momentarily.

**Motion:** made by Councilmember Theodore to approve an ordinance ordering a special election to be held on May 5, 2018, to submit a proposition on repealing the sales and use tax of one-fourth (1/4) of one percent for the maintenance and repair of municipal streets; increasing the local sales and use tax from the rate of one (1) percent to a rate of one and one fourth (1 1/4) percent. Motion seconded by Councilmember DuPree.

**Ayes:** Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

**D (17) - Consider and act on a joint election agreement and contract for election services with Denton County for the May 5, 2018 election.**

**Motion:** made by Councilmember DuPree to approve item D17 as presented. Motion seconded by Councilmember Theodore.

**Ayes:** Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

Mayor Clark stated Councilmember Elrod had returned to the council chambers.

**D (18) - Consider and act on Hickory Creek Police Department General Order 2018-01-1: Canine Unit.**

**Motion:** made by Councilmember Gordon to approve Hickory Creek Police Department General Order 2018-01-1: Canine Unit as presented and add the provision to include service life expectations as discussed. Motion seconded by Councilmember Theodore.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

**D (19) - Discussion regarding the 2017 Hickory Creek Business of the Year.**

The council will send nominations to the town administrator prior to the February council meeting.

**D (20) - Discussion regarding the 2017 Hickory Creek Citizen of the Year.**

The council will send nominations to the town administrator prior to the February council meeting.

**D (21) - Discussion regarding current road and sidewalk projects.**

John Smith, town administrator, provided an overview to council regarding current road and sidewalk projects.

**Item E - Executive Session: The Town Council will convene into executive session pursuant to Texas Government Code Section 551.071, Consultation with Attorney on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, or on matters pertaining to pending or contemplated litigation.**

No executive session.

**Item F - Reconvene into Open Session: The Town Council reconvened into open session at 10:26 p.m.**

No executive session.

**Item G – Adjournment**

**Motion:** made by Councilmember Kenney to adjourn the meeting. Motion seconded by Councilmember Gordon.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

The meeting did then stand adjourned at 9:32 p.m.

Approved:

Attest:

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Lynn C. Clark, Mayor  
Town of Hickory Creek

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Kristi K. Rogers, Town Secretary  
Town of Hickory Creek



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. C.2

January 2018 Financial Statements

Town of Hickory Creek  
**Balance Sheet**  
As of January 31, 2018

	<u>Jan 31, 18</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
BOA - Animal Shelter Fund	17,455.32
BOA - Drug Forfeiture	1,296.03
BOA - Drug Seizure	592.11
BOA - General Fund	465,284.17
BOA - Parks and Recreation	101,948.35
BOA - Payroll	260.00
BOA - Police State Training	5,175.91
Logic Animal Shelter Facility	9,106.91
Logic Harbor Ln-Sycamore Bend	3,175.35
Logic Investment Fund	3,497,408.46
Logic Street & Road Improvement	2,145,480.05
Logic Turbeville Road	204,290.74
<b>Total Checking/Savings</b>	<u>6,451,473.40</u>
<b>Accounts Receivable</b>	
Municipal Court Payments	<u>5,396.90</u>
<b>Total Accounts Receivable</b>	<u>5,396.90</u>
<b>Total Current Assets</b>	<u>6,456,870.30</u>
<b>TOTAL ASSETS</b>	<u><b>6,456,870.30</b></u>
<b>LIABILITIES &amp; EQUITY</b>	0.00

Town of Hickory Creek  
Profit & Loss  
January 2018

	Jan 18
Ordinary Income/Expense	
Income	
Ad Valorem Tax Revenue	
4002 M&O	311,569.80
4004 M&O Penalties & Interest	206.55
4006 Delinquent M&O	389.09
4008 I&S Debt Service	268,520.99
4010 I&S Penalties & Interest	105.45
4012 Delinquent I&S	349.98
Total Ad Valorem Tax Revenue	581,141.86
Building Department Revenue	
4102 Building Permits	11,644.96
4106 Contractor Registration	675.00
4108 Preliminary/Final Plat	400.00
4110 Prelim/Final Site Plan	500.00
4122 Septic Permits	1,700.00
4124 Sign Permits	350.00
4132 Alarm Permit Fees	100.00
Total Building Department Revenue	15,369.96
Franchise Fee Revenue	
4208 CoServ	944.98
4212 Waste Management	9,128.34
Total Franchise Fee Revenue	10,073.32
Interest Revenue	
4302 Animal Shelter Interest	12.08
4308 Drug Forfeiture Interest	0.02
4310 Drug Seizure Interest	0.01
4314 Logic Investment Interest	3,957.67
4320 Logic Street/Road Improv.	2,770.49
4322 Logic Turbeville Road	263.79
4326 PD State Training Interest	0.09
4328 Logic Harbor/Sycamore Bend	4.10
Total Interest Revenue	7,008.25
Miscellaneous Revenue	
4502 Animal Adoption & Impound	285.00
4506 Animal Shelter Donations	280.00
4508 Annual Park Passes	2,793.31
4510 Arrowhead Park Fees	385.51
4522 EDCPayment/Ronald Reagan	45,778.33
4526 Mineral Rights	40.58
4530 Other Receivables	3,804.50
4536 Point Vista Park Fees	50.00
4550 Sycamore Bend Fees	315.00
Total Miscellaneous Revenue	53,732.23
Municipal Court Revenue	

Town of Hickory Creek  
**Profit & Loss**  
January 2018

	Jan 18
4602 Building Security Fee	945.69
4604 Citations	55,646.81
4606 Court Technology	1,260.90
4612 State Court Costs	22,908.81
Total Municipal Court Revenue	80,762.21
Sales Tax Revenue	
4702 Sales Tax General Fund	76,335.72
4704 Sales Tax Road Maintenance	15,267.14
4706 Sales Tax 4B Corporation	30,534.29
Total Sales Tax Revenue	122,137.15
Total Income	870,224.98
Gross Profit	870,224.98
Expense	
Capital Outlay	
5012 Streets & Road Improvement	105,902.53
5026 Fleet Purchase/Replacement	22,770.00
Total Capital Outlay	128,672.53
General Government	
5202 Bank Service Charges	76.98
5206 Computer Hardware/Software	5,125.36
5208 Copier Rental	1,154.62
5210 Dues & Memberships	91.94
5212 EDC Tax Payment	30,534.29
5216 Volunteer/Staff Events	806.77
5218 General Communications	-12,397.16
5222 Office Supplies & Equip.	74.42
5224 Postage	880.00
5228 Town Council/Board Expense	409.27
5232 Travel Expense	600.00
5234 Staff Uniforms	536.93
Total General Government	27,893.42
Municipal Court	
5302 Books & Subscriptions	10.00
5304 Building Security	172.82
5312 Court Technology	825.00
5318 Merchant Fees/Credit Cards	-268.05
5322 Office Supplies/Equipment	-19.35
5324 State Court Costs	57,810.63
5332 Warrants Collected	-1,252.31
Total Municipal Court	57,278.74
Parks and Recreation	
5408 Tanglewood Park	68.69
Total Parks and Recreation	68.69

Town of Hickory Creek  
**Profit & Loss**  
January 2018

	Jan 18
<b>Parks Corps of Engineer</b>	
5432 Arrowhead	1,212.44
5434 Harbor Grove	36.74
5436 Point Vista	985.17
5438 Sycamore Bend	1,528.79
<b>Total Parks Corps of Engineer</b>	<b>3,763.14</b>
<b>Personnel</b>	
5502 Administration Wages	20,197.09
5504 Municipal Court Wages	7,651.73
5506 Police Wages	49,216.11
5507 Police Overtime Wages	25.86
5508 Public Works Wages	13,520.32
5509 Public Works Overtime Wage	11.25
5510 Health Insurance	17,544.95
5514 Payroll Expense	1,411.39
5518 Retirement (TMRS)	6,200.08
<b>Total Personnel</b>	<b>115,778.78</b>
<b>Police Department</b>	
5602 Auto Gas & Oil	2,113.74
5606 Auto Maintenance & Repair	2,738.75
5608 Auto New Equipment	10,396.95
5612 Computer Hardware/Software	3,035.41
5626 Office Supplies/Equipment	138.60
5630 Personnel Equipment	5,662.32
5634 Travel Expense	897.45
5636 Uniforms	2,761.85
<b>Total Police Department</b>	<b>27,745.07</b>
<b>Public Works Department</b>	
5704 Animal Control Equipment	395.00
5706 Animal Control Supplies	77.80
5708 Animal Control Vet Fees	1,299.07
5710 Auto Gas & Oil	1,293.70
5714 Auto Maintenance/Repair	234.45
5716 Beautification	502.28
5724 Equipment Maintenance	3,249.65
5728 Equipment Supplies	299.09
5734 Radios	233.06
5742 Uniforms	416.63
5748 Landscaping Services	27,222.12
<b>Total Public Works Department</b>	<b>35,222.85</b>
<b>Services</b>	
5804 Attorney Fees	7,707.44
5808 Codification	375.00
5812 Document Management	326.84
5814 Engineering	1,501.84
5818 Inspections	2,158.00
5822 Legal Notices/Advertising	250.50

Town of Hickory Creek  
**Profit & Loss**  
January 2018

	Jan 18
5824 Library Services	25.00
Total Services	12,344.62
Special Events	
6008 Tree Lighting	136.45
Total Special Events	136.45
Utilities & Maintenance	
5902 Bldg Maintenance/Supplies	5,591.17
5904 Electric	2,100.54
5906 Gas	361.88
5908 Street Lighting	2,780.14
5910 Telephone	2,050.56
5912 Water	1,019.07
Total Utilities & Maintenance	13,903.36
Total Expense	422,807.65
Net Ordinary Income	447,417.33
Net Income	447,417.33

Town of Hickory Creek  
**Budget vs. Actual Year to Date 41.65%**  
 October 2017 through January 2018

	Oct '17 - Jan 18	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>Ad Valorem Tax Revenue</b>			
4002 M&O	837,925.61	928,583.00	90.2%
4004 M&O Penalties & Interest	2,499.24	4,000.00	62.5%
4006 Delinquent M&O	1,476.22	3,000.00	49.2%
4008 I&S Debt Service	720,412.98	800,411.00	90.0%
4010 I&S Penalties & Interest	1,056.92	4,000.00	26.4%
4012 Delinquent I&S	694.42	3,000.00	23.1%
<b>Total Ad Valorem Tax Revenue</b>	<b>1,564,065.39</b>	<b>1,742,994.00</b>	<b>89.7%</b>
<b>Building Department Revenue</b>			
4102 Building Permits	117,899.59	250,000.00	47.2%
4104 Certificate of Occupancy	375.00	600.00	62.5%
4106 Contractor Registration	2,925.00	5,000.00	58.5%
4108 Preliminary/Final Plat	1,230.00	0.00	100.0%
4110 Prelim/Final Site Plan	500.00	0.00	100.0%
4112 Health Inspections	6,900.00	10,120.00	68.2%
4118 Preliminary Plat	0.00	0.00	0.0%
4122 Septic Permits	2,550.00	850.00	300.0%
4124 Sign Permits	495.00	800.00	61.9%
4126 Special Use Permit	0.00	200.00	0.0%
4128 Variance Fee	750.00	500.00	150.0%
4130 Vendor Fee	150.00	1,000.00	15.0%
4132 Alarm Permit Fees	750.00	1,800.00	41.7%
<b>Total Building Department Revenue</b>	<b>134,524.59</b>	<b>270,870.00</b>	<b>49.7%</b>
<b>Franchise Fee Revenue</b>			
4202 Atmos Energy	0.00	28,750.00	0.0%
4204 Charter Communications	11,840.02	34,500.00	34.3%
4206 CenturyLink	947.79	4,200.00	22.6%
4208 CoServ	2,303.48	4,200.00	54.8%
4210 Oncor Electric	134,943.86	130,000.00	103.8%
4212 Waste Management	19,427.65	36,000.00	54.0%
<b>Total Franchise Fee Revenue</b>	<b>169,462.80</b>	<b>237,650.00</b>	<b>71.3%</b>
<b>Interest Revenue</b>			
4302 Animal Shelter Interest	43.13	0.00	100.0%
4304 Building Security Interest	0.00	0.00	0.0%
4308 Drug Forfeiture Interest	0.36	0.00	100.0%
4310 Drug Seizure Interest	0.04	0.00	100.0%
4314 Logic Investment Interest	12,484.38	15,000.00	83.2%
4318 Logic Storm Water Drainage	0.00	0.00	0.0%
4320 Logic Street/Road Improv.	9,874.73	2,000.00	493.7%
4322 Logic Turbeville Road	940.26	500.00	188.1%
4326 PD State Training Interest	0.36	0.00	100.0%
4328 Logic Harbor/Sycamore Bend	424.49	0.00	100.0%
<b>Total Interest Revenue</b>	<b>23,767.75</b>	<b>17,500.00</b>	<b>135.8%</b>
<b>Interlocal Revenue</b>			
4402 Corp Contract Current Year	0.00	34,000.00	0.0%
<b>Total Interlocal Revenue</b>	<b>0.00</b>	<b>34,000.00</b>	<b>0.0%</b>
<b>Miscellaneous Revenue</b>			
4502 Animal Adoption & Impound	1,470.00	5,000.00	29.4%
4506 Animal Shelter Donations	922.30	1,000.00	92.2%
4508 Annual Park Passes	3,756.71	20,000.00	18.8%

**Budget vs. Actual Year to Date 41.65%**

October 2017 through January 2018

	Oct '17 - Jan 18	Budget	% of Budget
4510 Arrowhead Park Fees	4,173.51	15,000.00	27.8%
4512 Beer & Wine Permit	0.00	60.00	0.0%
4514 Cobra Premiums	0.00	0.00	0.0%
4516 Corp Parks Prior Year Rev	0.00	28,218.00	0.0%
4518 Drug Forfeiture	0.00	0.00	0.0%
4520 Drug Seizure	0.00	0.00	0.0%
4522 EDCPayment/Ronald Reagan	45,778.33	45,778.00	100.0%
4524 Fund Balance Reserve	0.00	507,264.00	0.0%
4526 Mineral Rights	160.25	300.00	53.4%
4528 NSF Fees	0.00	50.00	0.0%
4530 Other Receivables	116,245.77	7,100.00	1,637.3%
4534 PD State Training	0.00	0.00	0.0%
4536 Point Vista Park Fees	1,101.00	5,000.00	22.0%
4546 Street Bond Proceeds	0.00	0.00	0.0%
4550 Sycamore Bend Fees	4,038.25	12,000.00	33.7%
4554 Building Security Fund Res	0.00	0.00	0.0%
4556 Court Tech Fund Reserve	0.00	7,650.00	0.0%
4558 Harbor Lane/Sycamore Bend	3,500.00	0.00	100.0%
<b>Total Miscellaneous Revenue</b>	<b>181,146.12</b>	<b>654,420.00</b>	<b>27.7%</b>
<b>Municipal Court Revenue</b>			
4602 Building Security Fee	3,290.80	11,250.00	29.3%
4604 Citations	198,843.55	625,000.00	31.8%
4606 Court Technology	4,387.74	15,000.00	29.3%
4610 Police Report	0.00	0.00	0.0%
4612 State Court Costs	80,772.57	256,250.00	31.5%
<b>Total Municipal Court Revenue</b>	<b>287,294.66</b>	<b>907,500.00</b>	<b>31.7%</b>
<b>Sales Tax Revenue</b>			
4702 Sales Tax General Fund	316,092.69	934,375.00	33.8%
4704 Sales Tax Road Maintenance	63,218.53	186,875.00	33.8%
4706 Sales Tax 4B Corporation	126,437.09	373,750.00	33.8%
4708 Sales Tax Mixed Beverage	0.00	0.00	0.0%
<b>Total Sales Tax Revenue</b>	<b>505,748.31</b>	<b>1,495,000.00</b>	<b>33.8%</b>
<b>Total Income</b>	<b>2,866,009.62</b>	<b>5,359,934.00</b>	<b>53.5%</b>
<b>Gross Profit</b>	<b>2,866,009.62</b>	<b>5,359,934.00</b>	<b>53.5%</b>
<b>Expense</b>			
<b>Capital Outlay</b>			
5010 Street Maintenance	0.00	186,875.00	0.0%
5012 Streets & Road Improvement	238,974.50	0.00	100.0%
5020 Main Street Reconstruction	1,625.00	0.00	100.0%
5022 Parks and Rec Improvements	0.00	60,218.00	0.0%
5024 Public Safety Improvements	24,975.12	156,000.00	16.0%
5026 Fleet Purchase/Replacement	50,898.00	120,000.00	42.4%
<b>Total Capital Outlay</b>	<b>316,472.62</b>	<b>523,093.00</b>	<b>60.5%</b>
<b>Debt Service</b>			
5104 2007 Bond Series	0.00	0.00	0.0%
5106 2012 Refunding Bond Series	0.00	147,660.00	0.0%
5108 2012 Tax Note Series	0.00	118,818.00	0.0%
5110 2015 Refunding Bond Series	0.00	308,000.00	0.0%
5112 2015 C.O. Series	0.00	271,700.00	0.0%
<b>Total Debt Service</b>	<b>0.00</b>	<b>846,178.00</b>	<b>0.0%</b>

**Budget vs. Actual Year to Date 41.65%**

October 2017 through January 2018

	Oct '17 - Jan 18	Budget	% of Budget
<b>General Government</b>			
5202 Bank Service Charges	133.98	200.00	67.0%
5204 Books & Subscriptions	260.47	300.00	86.8%
5206 Computer Hardware/Software	10,442.90	22,500.00	46.4%
5208 Copier Rental	2,271.11	3,500.00	64.9%
5210 Dues & Memberships	718.94	1,800.00	39.9%
5212 EDC Tax Payment	126,437.09	373,750.00	33.8%
5214 Election Expenses	0.00	5,000.00	0.0%
5216 Volunteer/Staff Events	3,798.76	8,000.00	47.5%
5218 General Communications	-2,310.04	15,500.00	-14.9%
5222 Office Supplies & Equip.	450.73	1,800.00	25.0%
5224 Postage	1,147.44	6,000.00	19.1%
5226 Community Cause	403.97	4,000.00	10.1%
5228 Town Council/Board Expense	1,638.37	5,000.00	32.8%
5230 Training & Education	546.00	2,000.00	27.3%
5232 Travel Expense	1,244.25	1,500.00	83.0%
5234 Staff Uniforms	651.61	700.00	93.1%
<b>Total General Government</b>	<b>147,835.58</b>	<b>451,550.00</b>	<b>32.7%</b>
<b>Municipal Court</b>			
5302 Books & Subscriptions	10.00	100.00	10.0%
5304 Building Security	763.64	11,250.00	6.8%
5312 Court Technology	1,425.00	22,650.00	6.3%
5314 Dues & Memberships	40.00	180.00	22.2%
5318 Merchant Fees/Credit Cards	-1,386.66	0.00	100.0%
5322 Office Supplies/Equipment	357.57	1,500.00	23.8%
5324 State Court Costs	126,482.26	256,250.00	49.4%
5326 Training & Education	200.00	1,200.00	16.7%
5328 Travel Expense	197.14	400.00	49.3%
5330 Warrant Roundup	0.00	1,500.00	0.0%
5332 Warrants Collected	-3,986.98	0.00	100.0%
<b>Total Municipal Court</b>	<b>124,101.97</b>	<b>295,030.00</b>	<b>42.1%</b>
<b>Parks and Recreation</b>			
5402 Events	0.00	3,000.00	0.0%
5404 Marketing	0.00	500.00	0.0%
5406 Professional Dues	0.00	400.00	0.0%
5408 Tanglewood Park	672.88	5,000.00	13.5%
5410 Travel and Training	0.00	1,000.00	0.0%
5412 KHCB	0.00	1,000.00	0.0%
5414 Tree City USA	800.20	1,500.00	53.3%
5416 Town Hall Park	0.00	15,000.00	0.0%
5418 Glenview Park	0.00	47,500.00	0.0%
<b>Total Parks and Recreation</b>	<b>1,473.08</b>	<b>74,900.00</b>	<b>2.0%</b>
<b>Parks Corps of Engineer</b>			
5432 Arrowhead	2,270.35	56,000.00	4.1%
5434 Harbor Grove	207.07	2,000.00	10.4%
5436 Point Vista	1,502.48	6,000.00	25.0%
5438 Sycamore Bend	4,400.27	166,000.00	2.7%
<b>Total Parks Corps of Engineer</b>	<b>8,380.17</b>	<b>230,000.00</b>	<b>3.6%</b>
<b>Personnel</b>			
5502 Administration Wages	89,152.92	261,240.00	34.1%
5504 Municipal Court Wages	34,185.35	99,840.00	34.2%
5506 Police Wages	213,211.83	630,940.00	33.8%
5507 Police Overtime Wages	1,648.65	6,000.00	27.5%

**Budget vs. Actual Year to Date 41.65%**

October 2017 through January 2018

	Oct '17 - Jan 18	Budget	% of Budget
5508 Public Works Wages	59,049.54	177,075.00	33.3%
5509 Public Works Overtime Wage	653.57	1,400.00	46.7%
5510 Health Insurance	75,101.67	226,700.00	33.1%
5512 Longevity	10,184.00	10,300.00	98.9%
5514 Payroll Expense	6,280.59	16,500.00	38.1%
5516 Employment Exams	180.00	1,500.00	12.0%
5518 Retirement (TMRS)	32,610.01	138,875.00	23.5%
5520 Unemployment (TWC)	40.81	2,000.00	2.0%
5522 Workman's Compensation	23,704.24	24,188.00	98.0%
<b>Total Personnel</b>	<b>546,003.18</b>	<b>1,596,558.00</b>	<b>34.2%</b>
<b>Police Department</b>			
5602 Auto Gas & Oil	8,570.05	25,000.00	34.3%
5604 Auto Lease	0.00	0.00	0.0%
5606 Auto Maintenance & Repair	13,319.84	20,000.00	66.6%
5608 Auto New Equipment	30,904.18	8,000.00	386.3%
5610 Books & Subscriptions	344.26	300.00	114.8%
5612 Computer Hardware/Software	19,082.96	30,279.00	63.0%
5614 Crime Lab Analysis	940.30	1,500.00	62.7%
5616 Drug Forfeiture	0.00	0.00	0.0%
5618 Dues & Memberships	0.00	200.00	0.0%
5626 Office Supplies/Equipment	322.36	2,000.00	16.1%
5628 PD State Training	0.00	0.00	0.0%
5630 Personnel Equipment	15,175.53	5,000.00	303.5%
5632 Radios	0.00	0.00	0.0%
5634 Travel Expense	2,132.45	2,000.00	106.6%
5636 Uniforms	5,400.57	5,000.00	108.0%
5640 Training & Education	1,464.00	11,000.00	13.3%
5644 Citizens on Patrol	0.00	500.00	0.0%
5646 Community Outreach	39.08	1,000.00	3.9%
<b>Total Police Department</b>	<b>97,695.58</b>	<b>111,779.00</b>	<b>87.4%</b>
<b>Public Works Department</b>			
5702 Animal Control Donation	0.00	1,000.00	0.0%
5704 Animal Control Equipment	2,459.00	600.00	409.8%
5706 Animal Control Supplies	427.10	1,000.00	42.7%
5708 Animal Control Vet Fees	1,819.18	6,000.00	30.3%
5710 Auto Gas & Oil	3,742.78	10,000.00	37.4%
5714 Auto Maintenance/Repair	3,380.23	10,000.00	33.8%
5716 Beautification	742.28	50,000.00	1.5%
5718 Computer Hardware/Software	0.00	500.00	0.0%
5720 Dues & Memberships	0.00	350.00	0.0%
5722 Equipment	4,424.79	4,000.00	110.6%
5724 Equipment Maintenance	3,829.82	8,000.00	47.9%
5726 Equipment Rental	0.00	500.00	0.0%
5728 Equipment Supplies	1,633.30	6,500.00	25.1%
5732 Office Supplies/Equipment	190.48	800.00	23.8%
5734 Radios	699.22	3,200.00	21.9%
5738 Training	0.00	800.00	0.0%
5740 Travel Expense	31.63	1,000.00	3.2%
5742 Uniforms	1,292.12	2,000.00	64.6%
5748 Landscaping Services	27,222.12	35,000.00	77.8%
<b>Total Public Works Department</b>	<b>51,894.05</b>	<b>141,250.00</b>	<b>36.7%</b>
<b>Services</b>			
5802 Appraisal District	2,521.26	10,500.00	24.0%
5804 Attorney Fees	15,716.80	50,000.00	31.4%

Town of Hickory Creek  
**Budget vs. Actual Year to Date 41.65%**  
October 2017 through January 2018

	Oct '17 - Jan 18	Budget	% of Budget
5806 Audit	0.00	14,000.00	0.0%
5808 Codification	375.00	1,500.00	25.0%
5812 Document Management	399.05	1,000.00	39.9%
5814 Engineering	2,322.94	30,000.00	7.7%
5816 General Insurance	28,973.70	29,521.00	98.1%
5818 Inspections	20,435.00	37,500.00	54.5%
5820 Fire Service	306,816.50	611,405.00	50.2%
5822 Legal Notices/Advertising	250.50	2,000.00	12.5%
5824 Library Services	100.00	500.00	20.0%
5826 Municipal Judge	2,880.00	11,520.00	25.0%
5828 Printing	792.36	1,600.00	49.5%
5830 Tax Collection	2,832.91	1,800.00	157.4%
5832 Computer Technical Support	28,685.92	30,000.00	95.6%
5836 Citizens on Patrol	0.00	0.00	0.0%
5838 DCCAC	0.00	1,000.00	0.0%
5840 Denton County Dispatch	0.00	27,950.00	0.0%
5844 Helping Hands	0.00	300.00	0.0%
5846 Span Transit Services	0.00	2,500.00	0.0%
<b>Total Services</b>	<b>413,101.94</b>	<b>864,596.00</b>	<b>47.8%</b>
<b>Special Events</b>			
6004 Fourth of July Celebration	0.00	4,000.00	0.0%
6008 Tree Lighting	4,851.44	3,000.00	161.7%
<b>Total Special Events</b>	<b>4,851.44</b>	<b>7,000.00</b>	<b>69.3%</b>
<b>Utilities &amp; Maintenance</b>			
5902 Bldg Maintenance/Supplies	44,168.56	124,500.00	35.5%
5904 Electric	4,276.32	30,000.00	14.3%
5906 Gas	570.17	1,500.00	38.0%
5908 Street Lighting	8,092.46	30,000.00	27.0%
5910 Telephone	5,845.26	23,000.00	25.4%
5912 Water	3,935.25	9,000.00	43.7%
<b>Total Utilities &amp; Maintenance</b>	<b>66,888.02</b>	<b>218,000.00</b>	<b>30.7%</b>
<b>Total Expense</b>	<b>1,778,697.63</b>	<b>5,359,934.00</b>	<b>33.2%</b>
<b>Net Ordinary Income</b>	<b>1,087,311.99</b>	<b>0.00</b>	<b>100.0%</b>
<b>Net Income</b>	<b>1,087,311.99</b>	<b>0.00</b>	<b>100.0%</b>

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02/16/18  
Accrual Basis

**Town of Hickory Creek**  
**Expenditures over \$1,000.00**  
January 2018

Type	Date	Num	Name	Amount
<b>Ordinary Income/Expense</b>				
<b>Expense</b>				
<b>Capital Outlay</b>				
<b>5012 Streets &amp; Road Improvement</b>				
Deposit	01/26/2018		Deposit	-36,988.50
Bill	01/19/2018	Pay ...	Quality Excavation, Ltd.	41,941.56
Check	01/11/2018	3485	Quality Excavation, Ltd.	100,949.47
Total 5012 Streets & Road Improvement				105,902.53
Total Capital Outlay				105,902.53
<b>General Government</b>				
<b>5206 Computer Hardware/Software</b>				
Check	01/16/2018	3490	SyncSys LLC.	5,000.00
Total 5206 Computer Hardware/Software				5,000.00
<b>5212 EDC Tax Payment</b>				
Check	01/16/2018	3488	Hickory Creek Economic Development	30,534.29
Total 5212 EDC Tax Payment				30,534.29
<b>5218 General Communications</b>				
Deposit	01/11/2018			-12,397.16
Total 5218 General Communications				-12,397.16
Total General Government				23,137.13
<b>Municipal Court</b>				
<b>5324 State Court Costs</b>				
Check	01/26/2018	Debit	State Comptroller	57,810.63
Total 5324 State Court Costs				57,810.63
<b>5332 Warrants Collected</b>				
Bill	01/11/2018	Invoi...	McCreary, Veselka, Bragg and Allen, P.C.	2,515.18
Total 5332 Warrants Collected				2,515.18
Total Municipal Court				60,325.81
<b>Police Department</b>				
<b>5602 Auto Gas &amp; Oil</b>				
Check	01/29/2018	Debit	WEX INC DESFLEET DEBI	2,113.74
Total 5602 Auto Gas & Oil				2,113.74
<b>5608 Auto New Equipment</b>				
Check	01/29/2018		Priority Public Safety	10,396.95
Total 5608 Auto New Equipment				10,396.95
<b>5612 Computer Hardware/Software</b>				
Bill	01/11/2018	Invoi...	MCCI	2,106.00
Total 5612 Computer Hardware/Software				2,106.00

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02/16/18

Accrual Basis

**Town of Hickory Creek**  
**Expenditures over \$1,000.00**  
 January 2018

Type	Date	Num	Name	Amount
<b>5630 Personnel Equipment</b>				
Bill	01/11/2018	Invoi...	Axon Enterprise, Inc.	1,392.33
Bill	01/11/2018	Invoi...	Motorola Solutions, Inc.	3,826.02
Total 5630 Personnel Equipment				5,218.35
Total Police Department				19,835.04
<b>Public Works Department</b>				
<b>5724 Equipment Maintenance</b>				
Check	01/19/2018	3492	Terex Services	3,249.65
Total 5724 Equipment Maintenance				3,249.65
<b>5748 Landscaping Services</b>				
Check	01/11/2018	3482	Grassperson	27,222.12
Total 5748 Landscaping Services				27,222.12
Total Public Works Department				30,471.77
<b>Services</b>				
<b>5804 Attorney Fees</b>				
Bill	01/11/2018	9975...	Hayes, Berry, White & Vanzant	1,704.90
Bill	01/11/2018	9975...	Hayes, Berry, White & Vanzant	2,060.50
Bill	01/11/2018	9975...	Hayes, Berry, White & Vanzant	3,045.79
Total 5804 Attorney Fees				6,811.19
<b>5818 Inspections</b>				
Bill	01/19/2018	Invoi...	Vaughn Inspections Plus, LLC	2,158.00
Total 5818 Inspections				2,158.00
Total Services				8,969.19
<b>Utilities &amp; Maintenance</b>				
<b>5902 Bldg Maintenance/Supplies</b>				
Bill	01/11/2018	Invoi...	Denton Electric, Inc.	2,523.73
Total 5902 Bldg Maintenance/Supplies				2,523.73
<b>5904 Electric</b>				
Check	01/16/2018	Debit	HUDSON ENERGY SE DESDEBITDEBIT	2,100.54
Total 5904 Electric				2,100.54
<b>5908 Street Lighting</b>				
Check	01/16/2018	Debit	HUDSON ENERGY SE DESDEBITDEBIT	2,585.19
Total 5908 Street Lighting				2,585.19
<b>5910 Telephone</b>				
Bill	01/11/2018	Acc...	CenturyLink	1,742.18
Total 5910 Telephone				1,742.18
Total Utilities & Maintenance				8,951.64

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02/16/18  
Accrual Basis

Town of Hickory Creek  
**Expenditures over \$1,000.00**  
January 2018

Type	Date	Num	Name	Amount
Total Expense				257,593.11
Net Ordinary Income				-257,593.11
<b>Net Income</b>				<b>-257,593.11</b>



TOWN OF HICKORY CREEK  
ATTN KRISTI K ROGERS  
1075 RONALD REAGAN AVE  
HICKORY CREEK TX 75065-7633

## MONTHLY STATEMENT OF ACCOUNT

ACCOUNT: 1668276007

ACCOUNT NAME: ANIMAL SHELTER FACILITY

STATEMENT PERIOD: 01/01/2018 - 01/31/2018

LOGIC MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 1.5224%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 29 DAYS AND THE NET ASSET VALUE FOR 1/31/18 WAS .999999.

### MONTHLY ACTIVITY DETAIL

TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			9,095.13
01/31/2018	MONTHLY POSTING	9999888	11.78	9,106.91
	ENDING BALANCE			9,106.91

### MONTHLY ACCOUNT SUMMARY

BEGINNING BALANCE	9,095.13
TOTAL DEPOSITS	0.00
TOTAL WITHDRAWALS	0.00
TOTAL INTEREST	11.78
ENDING BALANCE	9,106.91
AVERAGE BALANCE	9,095.13

### ACTIVITY SUMMARY (YEAR-TO-DATE)

ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
ANIMAL SHELTER FACILITY	0.00	0.00	11.78





TOWN OF HICKORY CREEK  
ATTN KRISTI K ROGERS  
1075 RONALD REAGAN AVE  
HICKORY CREEK TX 75065-7633

## MONTHLY STATEMENT OF ACCOUNT

ACCOUNT: 1668276009

ACCOUNT NAME: HARBOR LANE - SYCAMORE BEND

STATEMENT PERIOD: 01/01/2018 - 01/31/2018

LOGIC MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 1.5224%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 29 DAYS AND THE NET ASSET VALUE FOR 1/31/18 WAS .999999.

### MONTHLY ACTIVITY DETAIL

TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			3,171.25
01/31/2018	MONTHLY POSTING	9999888	4.10	3,175.35
	ENDING BALANCE			3,175.35

### MONTHLY ACCOUNT SUMMARY

BEGINNING BALANCE	3,171.25
TOTAL DEPOSITS	0.00
TOTAL WITHDRAWALS	0.00
TOTAL INTEREST	4.10
ENDING BALANCE	3,175.35
AVERAGE BALANCE	3,171.25

### ACTIVITY SUMMARY (YEAR-TO-DATE)

ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
HARBOR LANE - SYCAMORE BEND	0.00	0.00	4.10





TOWN OF HICKORY CREEK  
ATTN KRISTI K ROGERS  
1075 RONALD REAGAN AVE  
HICKORY CREEK TX 75065-7633

## MONTHLY STATEMENT OF ACCOUNT

ACCOUNT: 1668276001

ACCOUNT NAME: INVESTMENT FUND

STATEMENT PERIOD: 01/01/2018 - 01/31/2018

LOGIC MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 1.5224%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 29 DAYS AND THE NET ASSET VALUE FOR 1/31/18 WAS .999999.

### MONTHLY ACTIVITY DETAIL

TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			2,643,450.79
01/17/2018	ACH DEPOSIT	6089343	850,000.00	3,493,450.79
01/31/2018	MONTHLY POSTING	9999888	3,957.67	3,497,408.46
	ENDING BALANCE			3,497,408.46

### MONTHLY ACCOUNT SUMMARY

BEGINNING BALANCE	2,643,450.79
TOTAL DEPOSITS	850,000.00
TOTAL WITHDRAWALS	0.00
TOTAL INTEREST	3,957.67
ENDING BALANCE	3,497,408.46
AVERAGE BALANCE	3,054,741.11

### ACTIVITY SUMMARY (YEAR-TO-DATE)

ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
INVESTMENT FUND	850,000.00	0.00	3,957.67





TOWN OF HICKORY CREEK  
ATTN KRISTI K ROGERS  
1075 RONALD REAGAN AVE  
HICKORY CREEK TX 75065-7633

## MONTHLY STATEMENT OF ACCOUNT

ACCOUNT: 1668276005

ACCOUNT NAME: RESIDENTIAL STREET & RD IMPROV

STATEMENT PERIOD: 01/01/2018 - 01/31/2018

LOGIC MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 1.5224%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 29 DAYS AND THE NET ASSET VALUE FOR 1/31/18 WAS .999999.

### MONTHLY ACTIVITY DETAIL

TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			2,142,709.56
01/31/2018	MONTHLY POSTING	9999888	2,770.49	2,145,480.05
	ENDING BALANCE			2,145,480.05

### MONTHLY ACCOUNT SUMMARY

BEGINNING BALANCE	2,142,709.56
TOTAL DEPOSITS	0.00
TOTAL WITHDRAWALS	0.00
TOTAL INTEREST	2,770.49
ENDING BALANCE	2,145,480.05
AVERAGE BALANCE	2,142,709.56

### ACTIVITY SUMMARY (YEAR-TO-DATE)

ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
RESIDENTIAL STREET & RD IMPROV	0.00	0.00	2,770.49





TOWN OF HICKORY CREEK  
ATTN KRISTI K ROGERS  
1075 RONALD REAGAN AVE  
HICKORY CREEK TX 75065-7633

## MONTHLY STATEMENT OF ACCOUNT

ACCOUNT: 1668276002

ACCOUNT NAME: TURBEVILLE RD IMPROVEMENT FUND

STATEMENT PERIOD: 01/01/2018 - 01/31/2018

LOGIC MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 1.5224%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 29 DAYS AND THE NET ASSET VALUE FOR 1/31/18 WAS .999999.

### MONTHLY ACTIVITY DETAIL

TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			204,026.95
01/31/2018	MONTHLY POSTING	9999888	263.79	204,290.74
	ENDING BALANCE			204,290.74

### MONTHLY ACCOUNT SUMMARY

BEGINNING BALANCE	204,026.95
TOTAL DEPOSITS	0.00
TOTAL WITHDRAWALS	0.00
TOTAL INTEREST	263.79
ENDING BALANCE	204,290.74
AVERAGE BALANCE	204,026.95

### ACTIVITY SUMMARY (YEAR-TO-DATE)

ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
TURBEVILLE RD IMPROVEMENT FUND	0.00	0.00	263.79





## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. C.3

Consider and act on purchasing a 5 year/100,000 mile maximum care extender warranty for the 2018 Dodge Charger.

# DODGE CITY

# QUOTE

**GRAB LIFE!!**

321 NORTH CENTRAL SUITE# 240  
MCKINNEY, TX. 75070  
PHONE : 972-569-9650



**DATE:** 1/31/2018

**INVOICE #**

**Bill To:**

**Ship To:**

**CITY OF HICKORY CREEK**

**Comments or Special Instructions:**

SALESPERSON	P.O. NUMBER	SHIP DATE	SHIP VIA	STATE ORDER #	TERMS
JEFF Y			Best Way		
QUANTITY	DESCRIPTION			UNIT PRICE	AMOUNT
1	5 /YEAR 100,000 MILE WARRANTY \$0.00 MAXIMUM CARE NEW POLICE VEHICLE OPTION CODE PMX5100			\$3,975.00	\$3,975.00
SUBTOTAL					\$ 3,975.00
TAX RATE					0.00%
SALES TAX					-
SHIPPING AND HANDLING					
TOTAL					\$ 3,975.00



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. C.4

Consider and act on Change Order No.15 for the Main Street Reconstruction and Hickory Creek CIP project.

## Change Order #15

**PROJECT:** Main Street Reconstruction and Hickory Creek CIP  
**OWNER:** Town of Hickory Creek / City of Lake Dallas  
**ENGINEER:** Halff Associates, Inc.  
**CONTRACTOR:** Quality Excavation  
**DATE:** December 11, 2017

The compensation agreed upon in this Change Order is a full, complete, and final payment for all costs the Contractor incurs as a result of or relating to this change, whether said costs are known, unknown, foreseen, or unforeseen at this time, including without limitation, any costs for delay, extended overhead, ripple or impact costs, or any other effect on changed or unchanged work as a result of this change.

### CHANGE ORDER WORK TO BE PERFORMED

SECTION II - Main Street							
Bid Item	Description	Unit	Current Contract Quantity	Quantity Change (+/-)	Final Quantity	Unit Price	Total Modified Amount
II-6 R	Remove And Dispose Concrete Pavement And Flatwork	SY	2946.36	36.00	2982.36	\$27.65	\$995.40
II-70	Concrete Rip-Rap (4" Thick)	SY	160.50	64.00	224.50	\$39.00	\$2,496.00
II-87 R	Structural Concrete (Buttress Wall)	CY	0.00	11.20	11.20	\$2,750.97	\$30,810.86
<b>SECTION II - SUBTOTAL:</b>							<b>\$34,302.26</b>

### CHANGE ORDER SUMMARY

	Current Contract	Change Order #15	Revised Contract Amount
SECTION I - GENERAL	\$19,266.00	\$0.00	\$19,266.00
SECTION II - MAIN STREET RECONSTRUCTION	\$2,968,788.63	\$34,302.26	\$3,003,090.89
SECTION III - SOUTH LAKEVIEW DRIVE ADD BID	\$132,024.55	\$0.00	\$132,024.55
SECTION IV - HICKORY HILLS BLVD. ADD BID	\$823,428.45	\$0.00	\$823,428.45
SECTION V - OAK CIRCLE ADD BID	\$206,455.02	\$0.00	\$206,455.02
SECTION VI - LIVE OAK LANE ADD BID	\$254,974.95	\$0.00	\$254,974.95
SECTION VII - ROYAL OAKS BLVD. ADD BID	\$327,716.40	\$0.00	\$327,716.40
SECTION VIII - MAIN STREET PAVING ENHANCEMENTS ADD BID	\$268,806.34	\$0.00	\$268,806.34
SECTION IX- MAIN STREET LANDSCAPE ENHANCEMENTS ADD BID	\$0.00	\$0.00	\$0.00
SECTION X- MAIN STREET LANDSCAPE ENHANDEMENT ALTERNATE BID	\$6,936.00	\$0.00	\$6,936.00
<b>Total</b>	<b>\$5,008,396.34</b>	<b>\$34,302.26</b>	<b>\$5,042,698.60</b>

Original Contract Amount	County	HC	LD	Other	
	✓	✓	✓		\$4,811,660.70
Change Order No.1	✓		✓		\$4,673.90
Change Order No.2	✓		✓		\$3,232.20
Change Order No.3	✓		✓		-\$97.50
Change Order No.4	✓	✓			\$18,739.80
Change Order No.5	✓	✓	✓		\$71,383.07
Change Order No.6	✓	✓	✓		\$5,151.72
Change Order No.7		✓			\$10,875.90
Change Order No.8	✓		✓		\$15,441.15
Change Order No.9		✓			\$6,950.12
Change Order No.10		✓			\$22,452.72
Change Order No.11		✓			\$5,541.00
Change Order No.12		✓			\$4,484.45
Change Order No.13	✓	✓			\$22,992.42
Change Order No. 14		✓			\$4,914.70
<b>BChange Order No.15</b>				✓	<b>\$34,302.26</b>

Net Change in Contract Amount  
Revised Contract Amount  
Percent Change in Contract Amount

\$231,037.91  
\$5,042,698.60  
4.58%

Original Completion Date  
Net Change in Contract Time  
New Completion Date

July 8, 2018  
13  
July 21, 2018

Recommended by Engineer:

By:

Halff Associates, Inc.

Date:

1/15/2018

Recommended by Town:

By:

Town of Hickory Creek

Date:

Submitted by Contractor:

By: Douglas E. Murphy

Digitally signed by Douglas E. Murphy  
DN: cn=Douglas E. Murphy, o=Quality Excavation, LTD,  
ou=Project Manager/Estimator,  
email=douglas@qualityexcavation.com, c=US  
Date: 2017.12.26 12:18:34 -0500

Quality Excavation

Date:

12-26-17

Recommended by City:

By:

City of Lake Dallas

Date:

WHITE, VICTORIA  
LEE & CHARLES  
BLK A, LOT 1  
729 MAIN ST.

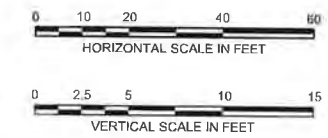
WHITE, VICTORIA  
LEE & CHARLES  
BLK A, LOT 1  
659 MAIN ST.

FROSSARD, JEFFREY & KATHLEEN  
BLK B, LOT 25A  
1 LAKEWOOD DR.

WHITE, VICTORIA  
LEE & CHARLES  
BLK A, LOT 1  
729 MAIN ST.

WHITE, VICTORIA  
LEE & CHARLES  
BLK A, LOT 1  
659 MAIN ST.

FROSSARD, JEFFREY & KATHLEEN  
BLK B, LOT 25A  
1 LAKEWOOD DR.



MAIN STREET  
RECONSTRUCTION PLANS  
Lake Dallas, TX & Hickory Creek, TX



STORM DRAINAGE LEGEND

- CURB INLET
- TYPE Y INLET
- STORM DRAIN CONDUIT
- 4' CONCRETE RIPRAP
- 12' ROCK RIPRAP

NOTES

- ALL RCP BENDS AND WYES SHALL BE PREFABRICATED.
- CLASS IV RCP SHALL BE USED ON THIS PROJECT UNLESS NOTED OTHERWISE ON PLANS.
- DIMENSIONS SHOWN ARE TO INSIDE FACE OF WALLS OF INLETS AND CENTERLINE OF PIPE, UNLESS SPECIFIED OTHERWISE ON THE PLANS.
- EXISTING UTILITY LOCATIONS SHOWN IN PLAN VIEW AND PROFILE VIEW ARE APPROXIMATE. CONTRACTOR SHALL COORDINATE WITH LCMUA ON EXACT LOCATIONS PRIOR TO CONSTRUCTION.

Existing utility locations shown are generally schematic in nature and may not accurately reflect the size and location of each particular utility. Some utility lines and surface locations may not be shown. Contractor shall assume responsibility for actual field location and protection of existing utilities whether shown or not. Contractor shall also assume responsibility for repairs to existing utilities, whether shown or not, damaged by contractor's activities. Differences in horizontal or vertical location of existing utilities shall not be a basis for additional compensation.

Project No.:	30887
Issued:	09/25/2017
Drawn By:	MJC
Checked By:	BCH
Scale:	REFER TO PLAN
Sheet Title:	STORM PLAN & PROFILE MAIN STREET
Sheet Number:	STM-7R



Revision	No.	Date	Description
	1		
	2		
	3		
	4		
	5		
	6		
	7		

SHEET 1619 OF 232

Revision	No.	Date	Description

09/07/2017

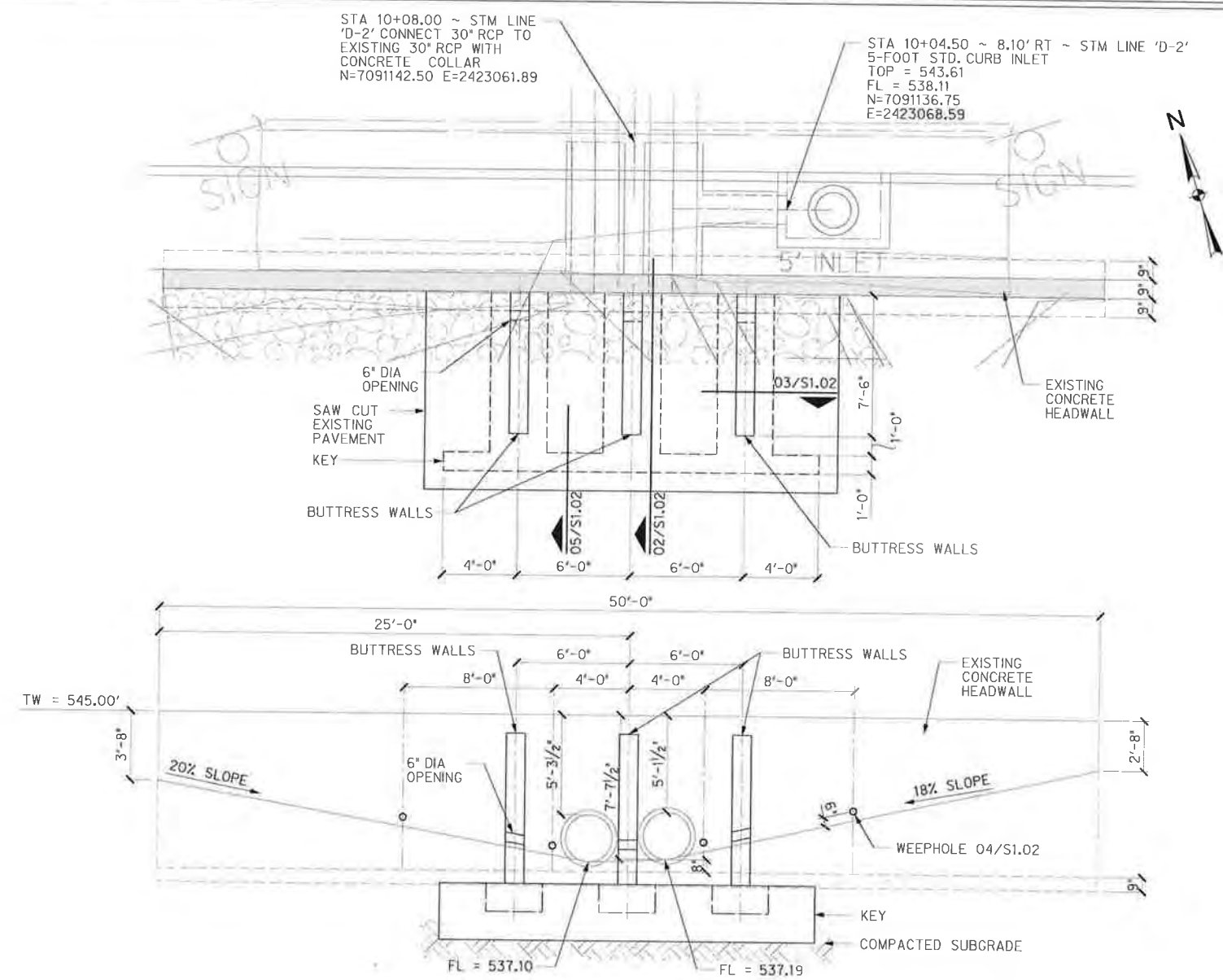
Project No.: 30887	Issued: 9/7/2017
Drawn By: SG	Checked By: PJR
Scale:	
Sheet Title	
BUTRESS WALL PLAN & PROFILE MAIN STREET	
S1.02	
Sheet Number	

- GENERAL NOTES
- ALL CONSTRUCTION MATERIALS AND WORKMANSHIP SHALL BE IN ACCORDANCE WITH THESE DRAWINGS AND TxDOT 2014 SPECIFICATIONS FOR CONSTRUCTION OF HIGHWAYS, STREETS AND BRIDGES (ITEM 423).
  - CONTRACTOR SHALL LOCATE EXISTING UTILITIES AT LEAST THREE (3) WEEKS PRIOR TO COMMENCING CONSTRUCTION OF THIS PROJECT. CONTRACTOR SHALL NOTIFY OWNER OF ANY POTENTIAL CONFLICT IN A TIMELY MANNER (ITEM 400).
  - CONTRACTOR SHALL PROVIDE TEMPORARY ERECTING BRACING AND SHORING OF ALL STRUCTURAL WORK AS REQUIRED FOR STABILITY OF THE STRUCTURE DURING ALL PHASES OF CONSTRUCTION.
  - ALL CONCRETE SHALL BE CLASS C (ITEM 421) WITH A MINIMUM COMPRESSIVE STRENGTH EQUAL TO 3,600 PSI.
  - ALL CONCRETE REINFORCING STEEL SHALL COMPLY WITH ASTM A615, GRADE 60, UNLESS NOTED OTHERWISE.
  - FILTER FABRIC SHALL CONFORM TO TxDOT DEPARTMENTAL MATERIAL SPECIFICATION D-9-6200. FILTER FABRIC SPLICES SHALL HAVE MINIMUM OVERLAP OF 18 INCHES.
  - SUBGRADE PREPARATION BENEATH RETAINING WALL FOOTINGS SHALL CONSIST OF EXCAVATING TO FIRM UNDISTURBED MATERIAL. THE EXPOSED SUBGRADE SHALL BE SCARIFIED TO A DEPTH OF 6 INCHES, MOISTURE CONTENT ADJUSTED AND RECOMPACTED TO BETWEEN 95 AND 100 PERCENT OF STANDARD PROCTOR DENSITY (ASTM D 698). PROOF ROLL THE EXPOSED FOUNDATION SUBGRADE USING A HEAVY PNEUMATIC TIRED ROLLER, LOADED DUMP TRUCK, OR SIMILAR PIECE OF EQUIPMENT WEIGHING A MINIMUM 25 TONS, WITH PARTICULAR ATTENTION GIVEN TO THE AREAS OF EXISTING FILL. CLOSE INSPECTION OF SOIL STRENGTH DURING PROOF ROLLING SHOULD BE CONDUCTED BY A GEOTECHNICAL ENGINEER TO ALLOW DESIGNATION AND REMOVAL OF SOFT SOILS NOT MEETING THE BEARING CAPACITY STATED ABOVE. SOILS EXISTING IN A SOFT TO FIRM STATE SHOULD BE EVALUATED ON A CASE-BY-CASE BASIS. THE BASE OF ALL EXCAVATED FOOTINGS SHOULD BE INSPECTED BY A GEOTECHNICAL ENGINEER OR GEOTECHNICIAN UNDER HIS OR HER SUPERVISION TO ASSURE THAT THE BOTTOM IS FIRM, LEVEL AND FREE OF LOOSE SOIL MATERIAL AND/OR DEBRIS. PRECAUTIONS SHOULD BE TAKEN DURING THE PLACEMENT OF REINFORCING STEEL AND CONCRETE TO PREVENT LOOSE, EXCAVATED SOIL FROM FALLING INTO THE EXCAVATION.
  - GEOTECHNICAL INFORMATION IS BASED ON A REPORT BY CMJ ENGINEERING, REPORT NO. 117-15-190 DATED: JUNE 2015
  - SELECT FILL SHALL CONSIST OF CLEAN SOIL WITH A LIQUID LIMIT LESS THAN 40 AND NO ROCK GREATER THAN 4 INCHES IN MAXIMUM DIMENSION. THE SELECT FILL MATERIAL SHALL BE PLACED IN LOOSE LIFTS NOT EXCEEDING 8 INCHES IN UNCOMPACTED THICKNESS. THE UNCOMPACTED LIFT THICKNESS SHALL BE REDUCED TO 4 INCHES FOR STRUCTURE BACKFILL ZONES REQUIRING HAND-OPERATED POWER COMPACTORS. FILL MATERIAL SHALL BE COMPACTED TO A MINIMUM OF 95 PERCENT OF THE MAXIMUM DRY DENSITY DETERMINED BY THE STANDARD PROCTOR TEST, ASTM D 698.
  - CONCRETE SHOULD BE PLACED AS SOON AS PRACTICAL AFTER COMPLETION OF THE EXCAVATION, CLEANING, REINFORCING STEEL PLACEMENT AND OBSERVATION. EXCAVATION FOR A SPREAD FOUNDATION SHOULD BE FILLED WITH CONCRETE BEFORE THE END OF THE WORKDAY, OR SOONER IF REQUIRED, TO PREVENT DETERIORATION OF THE BEARING MATERIAL. IF DELAYS OCCUR, THE EXCAVATION SHOULD BE DEEPEMED AS NECESSARY AND CLEANED, IN ORDER TO PROVIDE A FRESH BEARING SURFACE. IF MORE THAN 48 HOURS OF EXPOSURE OF THE BEARING SURFACE IS ANTICIPATED IN THE EXCAVATIONS, A "MUD SLAB" SHOULD BE USED TO PROTECT THE BEARING SURFACES. IF A MUD SLAB IS USED, THE FOUNDATION EXCAVATIONS SHOULD INITIALLY BE OVER-EXCAVATED BY APPROXIMATELY 4 INCHES AND LEAN CONCRETE MUD SLAB OF APPROXIMATELY 4 INCHES IN THICKNESS SHOULD BE PLACED IN THE BOTTOM OF THE EXCAVATIONS IMMEDIATELY FOLLOWING EXPOSURE OF THE BEARING SURFACE BY EXCAVATION.
  - FIELD DENSITY TESTS SHOULD BE TAKEN AS EACH LIFT OF FILL MATERIAL IS PLACED. THE FREQUENCY OF TESTING SHALL BE ONE TEST PER 2,500 SQUARE FEET. A MINIMUM OF 2 TESTS PER LIFT SHOULD BE REQUIRED. THE EARTHWORK OPERATIONS SHOULD BE OBSERVED AND TESTED ON A CONTINUING BASIS BY AN EXPERIENCED GEOTECHNICIAN WORKING IN CONJUNCTION WITH THE PROJECT GEOTECHNICAL ENGINEER. EACH LIFT SHOULD BE COMPACTED, TESTED, AND APPROVED BEFORE ANOTHER LIFT IS ADDED.

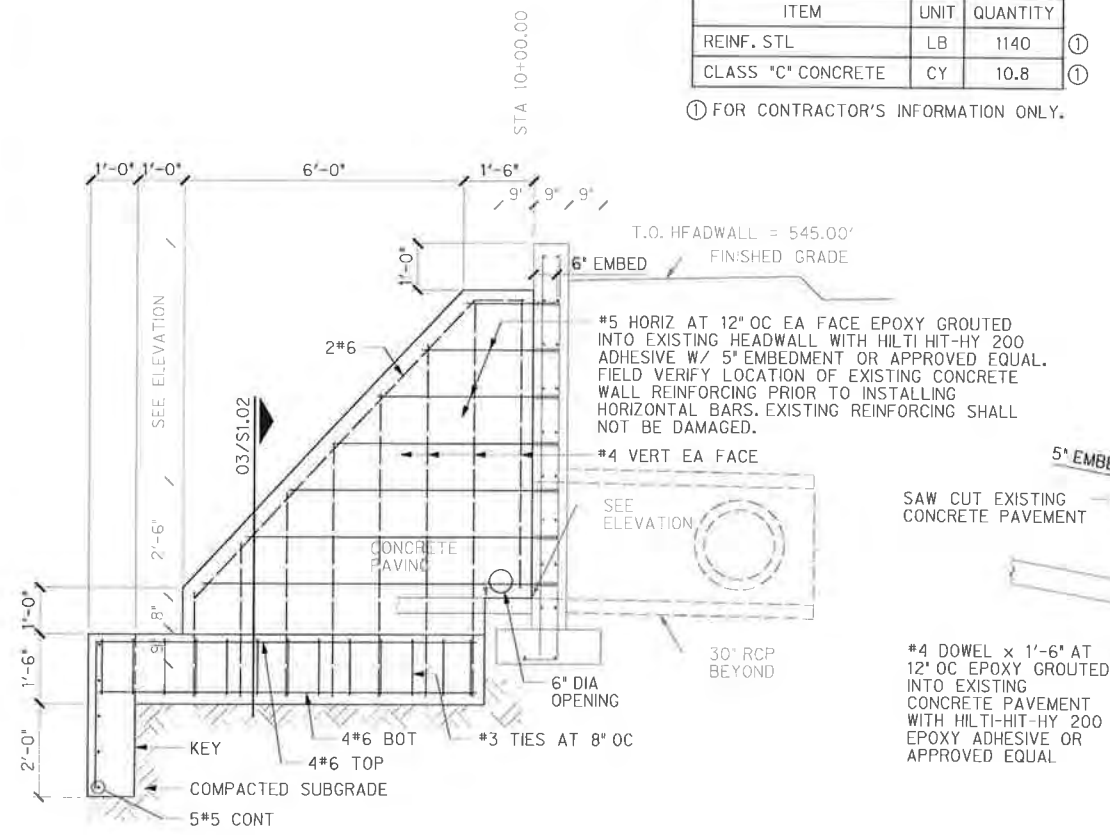
ESTIMATED QUANTITIES

ITEM	UNIT	QUANTITY
REINF. STL	LB	1140
CLASS "C" CONCRETE	CY	10.8

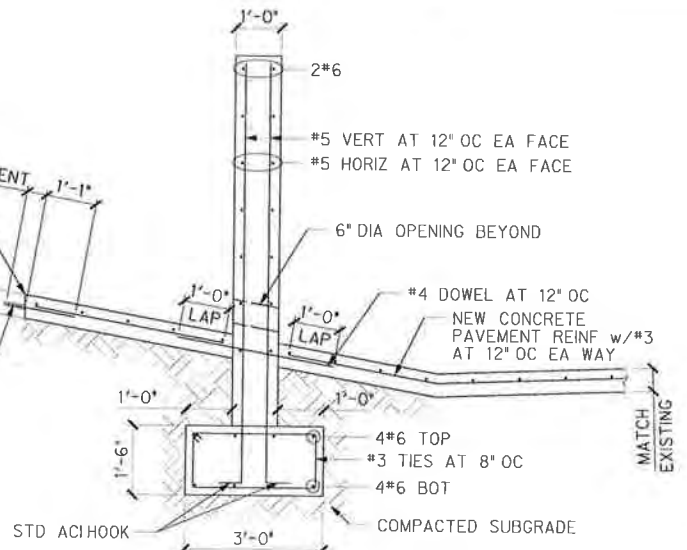
① FOR CONTRACTOR'S INFORMATION ONLY.



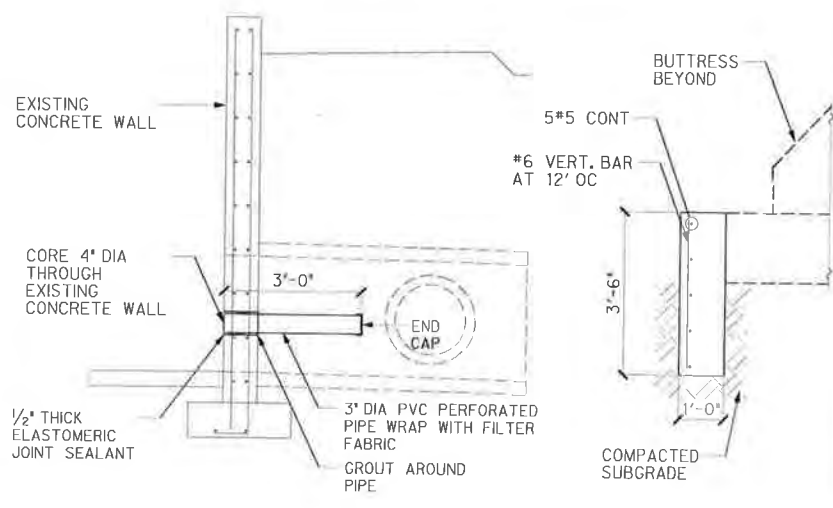
01 BUTRESS WALL PLAN & ELEVATION AT EXISTING HEADWALL  
SCALE = 1/4" = 1'-0"



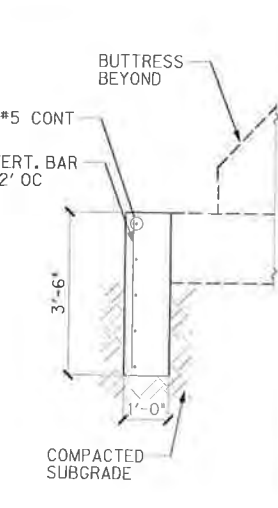
02 BUTRESS SECTION AT EXISTING HEADWALL  
SCALE = 1/2" = 1'-0"



03 BUTRESS SECTION  
SCALE = 1/2" = 1'-0"



04 WEEPHOLE (4 REQ'D)  
SCALE = 1/2" = 1'-0"



05 SECTION  
SCALE = 1/2" = 1'-0"



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. C.5

Consider and act on Contract Amendment No 2. to the original contract agreement dated January 17, 2017 for engineering services for the Turbeville Road and Point Vista Road Project.



January 11, 2018 (Revised February 16, 2018)  
32231.000

Mr. John Smith  
Town Administrator  
1075 Ronald Reagan Ave  
Hickory Creek, Texas 75065

**RE: Professional Services for the Turbeville Road & Point Vista Road  
Turbeville Median Revisions  
Contract Amendment No. 2**

Dear Mr. Smith,

The Town of Hickory Creek has requested Halff Associates, Inc. (Halff) to provide additional design services for the Turbeville Road and Point Vista Road Project. This proposal includes the Scope of Work, Deliverables, and Fees. The following exhibits are attached to the Proposal:

Exhibit A	Project Fee Schedule
Exhibit B	Median Cut & Drive Approach Location Exhibit

**SCOPE OF WORK**

The project will be designed in accordance with the following standards and specifications (where applicable): Town of Hickory Creek, North Central Texas Council of Governments (NCTCOG), and/or TxDOT.

**A. Final Design Phase**

Add the following scope to the final design and the 100% construction plans:

- Revise median design for Turbeville Road per the "Median Cut & Drive Approach Location Exhibit" provided by G&A Consultants on December 8, 2017 as attached in Exhibit B.
- Revised median design for Turbeville Road per discussion with Town and Developer on February 13, 2018

The final design phase will include the following tasks:

1. Revised Paving Plans
2. Revised Grading Plans
3. Revised Landscape Plans



4. Revised Street Light Plans
5. Revised Irrigation Plans

### **DELIVERABLES**

The following deliverables will be provided to the Town:

1. Revised Construction plans per the original contract as amended by this agreement.

### **Exclusions**

These are tasks that are excluded from this scope of work, but could be included with an additional fee:

1. Re-design of construction plans other than what was mentioned in this scope of work.



## **FEES**

This is lump sum maximum fee (unless noted otherwise) contract and will be billed monthly based hours of work that has been completed. Hourly tasks will be billed at 2.3 times salary cost. See attached Fee Schedule (Exhibit A) for detailed hours and rates. Hourly rates can be provided upon request.

PROFESSIONAL SERVICES FEE SUMMARY	
PROJECT TASKS	FEE
C. FINAL DESIGN PHASE	\$11,575.00
<b>TOTAL FEE</b>	<b>\$11,575.00</b>

Refer to the original contract dated January 17, 2017 for the terms and conditions of the contract.

We appreciate the opportunity to be of service to the Town of Hickory Creek. If you have any questions, please do not hesitate to call me at 972-956-0801. Please execute the contract below to authorize us to begin work.

Submitted:

**HALFF ASSOCIATES, INC.**

By:

  
Signature

  
Printed Name

  
Title

  
Date

Approved:

**TOWN OF HICKORY CREEK, TEXAS**

By:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

## PROJECT FEE SCHEDULE

EXHIBIT A

PROJECT TASK	CIVIL-GENERAL ENGINEER GRAD ENG	CIVIL-GENERAL ENGINEER PROJ MANAGER	CIVIL-GENERAL ENGINEER PRINCIPAL ENG	CIVIL-Electrical ENGINEER SENIOR ENG	CIVIL-Electrical ENGINEER PRINCIPAL ENG	LANDSCAPE ARCHITECT PROJ MANAGER	LANDSCAPE ARCHITECT PRINCIPAL ARCH	ADMIN RECEPTIONIST	DIRECT COSTS		TOTAL
									EXPENSES	SUB-CONSULT	
C. FINAL DESIGN PHASE											
1 Revised Paving Plans	1.50	0.50	0.25					0.25	\$100.00		\$2 450.00
2 Revised Grading Plans	1.50	0.50	0.25					0.25	\$100.00		\$2 450.00
3 Revised Landscaping Plans		0.25				1.50	0.50	0.25	\$70.00		\$2 700.00
4 Revised Lighting Plans		0.25		1.00	0.50				\$70.00		\$2 200.00
5 Revised Irrigation Plans						1.00	0.50		\$75.00		\$1 775.00
SUBTOTAL: FINAL DESIGN PHASE											
	3.00	1.50	0.25	1.00	0.50	2.50	1.00	0.50	\$415.00		\$11 575.00
TOTAL											
DAILY RATES	3800	1560	1560	1040	1520	1000	1400	400	415.00		\$11 575.00
HOURLY RATES	100	165	195	130	190	125	175	50			



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. C.6

Consider and act on an agreement for professional engineering services for the TCEQ MS4 Annual Report.

**Town of Hickory Creek  
Work Order Authorization Agreement  
For  
Professional Engineering Services with Halff Associates, Inc.**

**TCEQ MS4 Permit Annual Report  
FY 2018 Work Order Authorization  
February 16, 2018**

<b>Scope of Work:</b>	<p>Halff's proposed services will include assisting the town in the development of a <u>Year 4</u> Annual Report in compliance with the TCEQ MS4 storm water rules and regulations referred to in draft TPDES General Permit No. TXR040000.</p> <p><b><u>Year 4 Annual Report</u></b></p> <ol style="list-style-type: none"><li>1. Gather information from the town staff</li><li>2. Prepare checklist and timeline for following year SWMP implementation</li><li>3. Provide information for self-training and other training opportunities</li><li>4. Prepare and submit Annual Report for submittal to TCEQ.</li><li>5. This task includes one (1) revision to the Annual Report to be submitted to TCEQ.</li></ol> <p><b><u>Scope Exclusions:</u></b></p> <ol style="list-style-type: none"><li>1. Implementation of the SWMP activities. City Staff shall implement the SWMP activities and goals.</li><li>2. Year 5 annual report assistance to be provided in the future upon written approval from the City.</li></ol>
<b>Deliverables:</b>	<ol style="list-style-type: none"><li>1. Year 4 Annual Report (One revision and re-submittal to TCEQ)</li></ol>
<b>Items Furnished by City:</b>	<ol style="list-style-type: none"><li>1. To be coordinated during Data Collection task.</li></ol>
<b>Schedule:</b>	Complete within Thirty (30) working days of receiving Notice to Proceed.

**Town of Hickory Creek  
Work Order Authorization Agreement  
For**

<b>Fees:</b>	<p><u>Phase II (Authorized to begin work upon signed Work Order):</u></p> <p>Year 4 MS4 Annual Report (FY 2018)    <u>\$5,000.00</u></p> <p><b>Total Fee:</b>                                         <b>\$5,000.00</b></p> <p>This is a <u>Lump Sum</u> Fee and will be billed monthly based on percent complete. A separate fee will be charged for each future annual reports (i.e. – Year 5). See attached Exhibit ‘A’ for Fee Schedule.</p>

Halff Associates is performing the services above under the terms and conditions described in the **Agreement for Professional Engineering Services**, dated March 12, 2012, between Halff Associates and the Town of Hickory Creek. Halff Associates will bill the above described services under AVO 33540.010.

Submitted:

Approved:

**HALFF ASSOCIATES, INC.**

**TOWN OF HICKORY CREEK, TEXAS**

By:

Signature

By:

Signature

Brian Haynes

Printed Name

Printed Name

VICE PRESIDENT

Title

Title

2/16/2018

Date \_\_\_\_\_

Date \_\_\_\_\_



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. D.1

Hear presentation from Alan Pursley regarding potential adverse effects of the property, legally described as A1163A J.W. Simmons, TR 37, 19.795 Acres (located South of Swisher Road, East of Ronal Reagan Avenue, North of Turbeville Road and West of Point Vista Road), and commonly known as 1500 Turbeville Road, Hickory Creek, Texas 76226, on nearby properties.

No supporting documentation.



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. D.2

Consider and act on determining whether the continued operation of the nonconforming use of the property legally described as A1163A J.W. Simmons, TR 37, 19.795 Acres (located South of Swisher Road, East of Ronal Reagan Avenue, North of Turbeville Road and West of Point Vista Road), and commonly known as 1500 Turbeville Road, Hickory Creek, Texas 76226, has an adverse effect on nearby properties and, if so, schedule a second public hearing to establish a compliance date for the nonconforming use.

No supporting documentation.



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. D.3

Consider and act on a minor replat of lots 6A, 8, and 9 of the Country Oaks Addition, being 6.04 acres out of the S. Linthicum Survey, Abstract #1600 in the Town of Hickory Creek, Denton County, Texas.



February 13, 2018  
AVO 33540.009

Ms. Chris Chaudoir  
Town of Hickory Creek  
1075 Ronald Reagan Avenue  
Hickory Creek, TX 75065

**RE: Country Oak Estates Addition – Minor Plat Revision  
2<sup>nd</sup> Review**

Dear Ms. Chaudoir:

The Town of Hickory Creek received the minor plat revision for the Country Oaks Addition on January 25, 2018. The surveyor is KAZ Surveying. There are comments shown in attached redlines of the plans and in the letter below.

Halff has reviewed the response to comments letter from the applicant dated February 11, 2018. We are concerned about the possibility of having 4 lots (Lots 8, 5, 6A, and 6B) served by one common driveway in an access easement. The Town's ordinance does not require minimum lot frontage along a public right street right-of-way, so we can't comment on the lack of lot frontage.

Please note, the owner of Block A, Lot 6A (Randy Wahl according to the Denton CAD) will be responsible for maintaining the common driveway in the access easement.

**Halff recommends approval of the Country Oak Estates Addition Minor Plat. The applicant needs to revise the plat to include "A.E." (Access Easement) in the legend before filing the plat.**

Sincerely,

**HALFF ASSOCIATES, INC.**

A handwritten signature in black ink, appearing to read "Brian C. Haynes", is written over a faint, illegible printed name.

Brian C. Haynes, PE, CFM  
Vice President

C: Kristi Rogers – Town Secretary  
John Smith – Town Administrator



1. ALL CORNERS ARE MARKED WITH CAPSIC 1/2" IRON RODS STAMPED "XAZ" UNLESS OTHERWISE NOTED.

2. FLOOD STATEMENT: I HAVE REVIEWED THE FEMA FLOOD INSURANCE RATE MAP FOR THE TOWN OF HICKORY CREEK. COMMUNITY NUMBER 41150 EFFECTIVE DATE 4-10-2011 AND THAT MAP INDICATES AS LOCATED THAT A PORTION OF THIS PROPERTY IS WITHIN "NONSHADOWED" FLOOD PLAIN (S1) (S2) (S3) (S4) DETERMINED TO BE IN THE 1-100 ANNUAL CHANCED FLOOD (500-YEAR) AS SHOWN ON PANEL 326 OF C&D MAP.

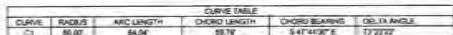
3. THE PURPOSE OF THIS REPORT IS TO CREATE 2 LOTS FROM 1 PREVIOUSLY PLATTED LOT.

4. NOTICE: SELLING A PORTION OF THIS ACCESSION BY METERS AND BOUNDS IS VIOLATION OF TOWN ORDINANCE AND STATE LAW, AND IS SUBJECT TO FINES AND/OR WITHDRAWAL OF UTILITIES AND BUILDING PERMITS.

5. BEARINGS SHOWN HEREIN ARE REFERENCED TO THE TEXAS COORDINATE SYSTEM OF 1983, NORTH CENTRAL ZONE (NAD83), AND ARE NOT TO BE CONSIDERED AS AMERICAN DATUM OF 1983 (NAD83) ADJUSTMENT.



NAD 20 = NORTH AMERICAN DATUM 1983  
 FUSE = PRIVATE UTILITY STATEMENT  
 E.L. = BUILDING LINE  
 FCB = POINT OF BEGINNING  
 INST. NO. = INSTRUMENT NUMBER  
 USRP = 1/2" HIGH ROD FOLG  
 CHIRPS = CAPPS/IRON ROD SET  
 F.FUG.C.T. = PLAT RECORDS DENTON COUNTY TEXAS  
 SUBJECT = DEED RECORDS DENTON COUNTY TEXAS



LINE TABLE		
LINE	BEARING	DISTANCE
L1	N 08°00'33"E	55.50
L2	N 85°38'30"E	13.85
L3	S 00°00'30"E	20.80
L4	S 89°55'58"E	15.50
L5	N 02°00'30"E	44.88
L6	N 85°38'30"E	15.51
L7	S 00°04'15"E	40.50
L8	S 89°55'58"E	15.54
L9	N 90°00'00"E	15.50
L10	N 02°00'30"E	20.80
L11	N 89°59'22"E	13.80
L12	N 02°00'30"E	20.80
L13	S 00°00'30"E	57.84
L14	S 44°38'47"E	16.58
L15	N 89°58'50"E	15.50
L16	N 89°58'50"E	57.87
L17	S 00°00'30"E	55.81

KAZ SURVEYING INC.  
1720 WESTMINSTER STREET  
DENTON, TEXAS 76205  
PHONE: (840) 282-3446  
TELEX: FIRM #10002100

RANDY R. WADE  
1888 TURBEVILLE ROAD  
HICKORY CREEK, TX 75065  
PHONE: (817) 381-4787

MILDRED LAVERNE WEBSTER  
P.O. BOX 1678  
LAKE DALLAS, TX 75066  
PHONE: (214) 343-1111

NOTARY RANDY R. WIELAND, MISSOURI LAWYERS ASSOCIATION MEMBER, is the owner of all of the tract or parcels of land hereinafter being described in the Town of Hickory Creek, DeKalb County, Texas and being a part of Lot 8A, Block A, Country Club Estates Plat, an addition to the Town of Hickory Creek, DeKalb County, Texas, according to the plat recorded in Accidents 2299A-230A, Plat Records, DeKalb County, Texas and being more fully described by name and bounds as follows:

BEING more of a capped iron rod found at the north Northwest corner of said Lot 8A and also being the Northwest corner of Lot 8, of said Country Club Estates Plat and also being in the South line of Middle Creek;

THENCE along said South line and along a curve to the left following said street being: South 85 degrees 38 minutes 11 seconds East, 22.83 feet and about radius to 50.00 feet and an arc length of 23.43 feet to a capped iron rod found at the west Northwest corner of said Lot 8A;

THENCE South 00 degrees 00 minutes 00 seconds East, 64.98 feet to a capped iron rod found;

THENCE South 36 degrees 36 minutes 40 seconds East, 124.91 feet to a capped iron rod found;

THENCE South 74 degrees 47 minutes 58 seconds East, 84.86 feet to a capped iron rod found;

THENCE North 83 degrees 48 minutes 38 seconds East, 50.52 feet to a capped iron rod found at the most Easterly Northwest corner of said Lot 8B and also being the Southwest corner of Lot 8B, said Country Club Estates Plat;

THENCE South 89 degrees 02 minutes 00 seconds East, 445.12 feet to a capped iron rod stamped "N2";

THENCE South 89 degrees 28 minutes 13 seconds West, 200.00 feet to a capped iron rod stamped "N2";

THENCE South 00 degrees 00 minutes 00 seconds East, 50.00 feet to a capped iron rod stamped "N2";

THENCE South 88 degrees 02 minutes 38 seconds West, 115.52 feet to a capped iron rod found at the Southwest corner of said Lot 8A and also being the Northwest corner of Lot 7, Block A, Country Club Estates, an addition to the Town of Hickory Creek, DeKalb County, Texas according to the plat recorded in 2299A-37, Plat Records, DeKalb County, Texas;

THENCE North 08 degrees 29 minutes 53 seconds West, 116.43 feet to a capped iron rod found;

THENCE North 01 degrees 02 minutes 52 seconds West, 143.79 feet to a capped iron rod found;

THENCE North 83 degrees 08 minutes 42 seconds East, 16.52 feet to a capped iron rod found;

THENCE North 01 degrees 02 minutes 58 seconds West, 82.18 feet to a capped iron rod found at the Southwest corner of the above-described Lot 8B;

THENCE North 01 degrees 02 minutes 02 seconds West, 113.78 feet to a 5/8 inch iron rod found;

THENCE North 89 degrees 33 minutes 32 seconds East, 170.59 feet to a 5/8 inch iron rod found;

THENCE North 79 degrees 00 minutes 00 seconds East, 20.35 feet to a capped iron rod found;

THENCE continuing along said common line, North 00 degrees 00 minutes 00 seconds East, 52.82 feet to the PLACE OF BEGINNING and considering 4.04 acres of land more or less.

THAT KANDY H. HAYS, AND MILDRED LAWRENCE WESOTER DO HEREBY ADJOIN THIS REPLAT, DESIGNATING THE HEREIN DESCRIBED PROPERTY AS LOT 8A, A 8.9 BLOCK, A OF THE REPLAT OF LOT 8A & 8 BLOCK A COUNTRY OAK ESTATES REVISED ADDITION, COUNTRY OAK ESTATES ADDITION, AN ADDITION IN THE TOWN OF HICKORY CREEK, TEXAS AND DO HEREBY DEDICATE TO PUBLIC USE FOREVER ALL STREETS, ALLEYS, PARKS, WATERCOURSES, DRAINS, EASEMENTS, AND PUBLIC PLACES THEREON SHOWN FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

\_\_\_\_\_  
SANDY R. WAHL DATE \_\_\_\_\_  
\_\_\_\_\_  
STATE OF TEXAS  
COUNTY OF DENTON

BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, ON THIS DAY PERSONALLY APPEARED SANDY R. WAHL, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGE TO ME THAT SHE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN.

WITNESS MY HAND AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS  
DEWITT COUNTY

MILDRED LIVERNE WEBSTER	DATE
-------------------------	------

STATE OF TEXAS  
COUNTY OF DENTON

BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, ON THIS DAY PERSONALLY APPEARED VALERIE LAMERIE WEBSTER, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT SHE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN.

WITNESS MY HAND AND SEAL OF OFFICE THIS 10 DAY OF 2019

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

DENTON COUNTY

STATE OF TEXAS  
COUNTY OF DENTON

I, KENNETH A. ZOLLINGER, REGISTERED PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT THIS PLAT WAS PREPARED FROM AN ACTUAL SURVEY MADE ON THE GROUND AND THAT THE MONUMENTS SHOWN HEREON WERE FOUND OR PLACED WITHIN 1/2" IRON RODS STAMPED "KAZ" UNDER MY DIRECTION AND SUPERVISION IN ACCORDANCE WITH THE TOWNSHIP OF HICKORY CREEK, DENTON COUNTY, TEXAS.

KENNETH A. JOLINGER R.P.S. #5312 DATE \_\_\_\_\_

STATE OF TEXAS  
COUNTY OF DENTON

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED KENNETH A. ZOLLINGER, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAID INSTRUMENT FOR THE PURPOSES AND IN THE CAPACITY THEREIN STATED.

QUESTIONS ARE ASKED AND SEEN ON THE OFFICE TOUR	DAY OF	TEAM
---	--------	------

NOTARY PUBLIC, DENTON COUNTY, TEXAS.

MY COMMISSION EXPIRES \_\_\_\_\_

RECOMMENDED FOR APPROVAL

CHAFFERTON PLANNING AND ZONING COMMISSION

TOWN OF WICKORY CREEK, TEXAS

APPROVED FOR PUBLICATION OF FINAL REPORT

MASTER TOWN OF HIGHLY CREEK, TEXAS

CERTIFICATE OF SURVEYOR

THE UNDERSIGNED, THE TOWN SECRETARY OF THE TOWN OF HICKORY CREEK, TEXAS, HEREBY CERTIFIES THAT THE FOREGOING REPLAT OF THE COUNTRY DAK ESTATES REVISED SUBDIVISION OR ADDITION TO THE TOWN OF HICKORY CREEK WAS SUBMITTED TO THE TOWN COUNCIL ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018, AND THE COUNCIL, BY PUBLIC ACTION, THEN AND THERE ACCEPTED THE DEDICATION OF STREETS, ALLEYS, PARKS, EASEMENTS, PUBLIC PLACES, AND WATER AND SEWER LINES, AS SHOWN AND SET FORTH IN THE UPON SAID PLAT AND SAID COUNCIL FURTHER AUTHORIZED THE MAYOR TO NOTE THE ACCEPTANCE THEREOF BY SIGNING HER/His NAME AS HEREINAFORE SUBSCRIBED.

WITNESS MY HAND THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 201\_\_\_\_\_

TOWN SECRETARY  
TOWN OF HICKORY CREEK, TEXAS

1720 WESTMINSTER  
DENTON, TX 76205

MINOR REPLAT  
LOTS 6A, 8 & 9  
COUNTRY OAK ESTATES ADDITION

MINOR REPLAT  
LOTS 6A, 8 & 9

BEING 6.04 ACRES OUT OF THE  
S. LINTHICUM SURVEY, ABSTRACT # 1600  
IN THE TOWN OF HICKORY CREEK,  
DENTON COUNTY, TEXAS



1720 WESTWING DR  
DENTON, TX 76205  
(840)382-3446  
JOB NUMBER: 1705F-HRP  
DRAWN BY: TK  
DATE: 1-29-2018  
R.P.L.E.  
KENNETH A. JOLLINGS



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. D.4

Consider and act on an agreement between the Town of Hickory Creek and Flying and Floating Toys for use of Point Vista Park property.

## **AGREEMENT**

**THIS AGREEMENT** is by and between the Town of Hickory Creek (“Town”) and Flying and Floating Toys (“FFT”). (collectively the “Parties”), and is made and entered into this the 20th day of February, 2018.

### **WITNESSETH:**

**WHEREAS**, the Town is a Type A general law municipality, duly incorporated under the laws and Constitution of the State of Texas;

**WHEREAS**, FFT seeks to utilize certain parkland within the Town, which is under the control and supervision of the Town, more particularly described in Exhibit “A” attached hereto (the “Property”);

**WHEREAS**, the Town desires to enter into an Agreement with FFT in the interest of promoting local business and economic development;

**WHEREAS**, this Agreement is for the commercial operations of Flying and Floating Toys relating to the delivery of rental watercraft only to clients with prior paid reservations;

**WHEREAS**, no other business operations, transactions or solicitation of business is allowed;

**WHEREAS**, the Town may revoke this permit without notice to FFT in the event FFT violates any provision of this Agreement.

### **I.**

**NOW, THEREFORE, IN CONSIDERATION** of the foregoing, and for other good and valuable consideration described herein, the Parties agree that FFT shall:

- 1.1 Obtain a permit related to the commercial use of boat ramps and payment of any applicable fees.
- 1.2 Provide the Town with proof of adequate commercial liability insurance coverage as is reasonable to commercial operation of a business.
- 1.3 Provide business name, Federal Tax Identification Number, State Tax Identification Number, business address, and business phone numbers to the Town. Any changes to this information must be provided to the Town within 5 business days.
- 1.4 Provide 24-hour emergency contact information to the Town.
- 1.5 Conduct any commercial operations in Point Vista Park only, unless prior written permission has been obtained from the Town. Any request for alternate locations must be submitted to the Town Administrator, or his designee, in writing, a minimum of 5 business days prior to the date requested.

- 1.6 Conduct operations during posted park hours only. There shall be no overnight storage of vehicles or equipment in the park, on its grounds, or on adjacent waters.
- 1.7 Launch all commercially owned equipment in an expedient manner and clear boat launch ramp for public use.
- 1.8 Dry dock all rental equipment at bank. There shall be no staging at courtesy dock before rental client's arrival.
- 1.9 Tie to courtesy dock for no more than 15 minutes to load client's personal supplies.
- 1.10 Communicate any and all operations instructions to clients while dry docked or during the initial rental transaction as to not tie up the courtesy dock for an extended period of time.
- 1.11 Not set up business operations in the park or on its grounds, other than the storage and delivery of rental equipment described above.
- 1.12 Not allow more than one piece of rental equipment to be tied to courtesy dock at any given time thereby allowing public access.
- 1.13 Not park vehicles and trailers in "no parking" areas blocking roadway or creating other hazards.
- 1.14 Register all tow vehicles and trailers with the Town and display a valid annual Park Pass. Unattached trailers shall be allowed with a valid annual Parking Pass, issued by the Town, provided such vehicles are stored in the designated area. Fees for all Passes shall be established by the Town Council.
- 1.15 Park all commercial vehicles or equipment at the farthest northwest end of the parking lot as directed by the Town.
- 1.16 Comply with all provisions of the Town of Hickory Creek's Code of Ordinances.

## **II. Term**

This Agreement shall commence on the date approved by the Town Council and shall terminate one (1) year from the date of approval. Any additional term(s) shall be at the sole discretion of the Town Council.

### **III. Governmental Immunity**

Should FFT violate any of the above-referenced obligations, the Town may revoke the permit granted herein without notice.

3.1 Town is a political subdivision of the state and enjoys governmental immunity. By entering into this Agreement, Town does not consent to suit, waive its governmental immunity, or the limitations as to damages under the Texas Tort Claims Act.

### **IV. General Provisions**

4.1 **Amendments.** No amendment to this Agreement shall be effective and binding unless and until it is reduced to writing and signed by duly authorized representatives of both parties.

4.2 **Choice of Law and Venue.** This Agreement has been made under and shall be governed by the laws of the State of Texas. Performance and all matters related thereto shall be in Denton County, Texas, United States of America.

4.3 **Authority to enter into Agreement.** Each party represents that it has the full power and authority to enter into and perform this Agreement. The person executing this Agreement on behalf of each party has been properly authorized and empowered to enter into this Agreement. The person executing this Agreement on behalf of FFT represents that he or she is authorized to sign on behalf of FFT and Agrees to provide proof of such authorization to the Town upon request.

4.4 **Agreement read.** The Parties acknowledge that they have read, understand and intend to be bound by the terms and conditions of this Agreement.

4.5 **Notice.** All notices and documents required herein shall be sent and provided to the Parties at the addresses and telephone numbers listed below.

**FFT:** Flying and Floating Toys  
1402 North Valley Parkway  
Lewisville, Texas 75077

With copies to: \_\_\_\_\_

**TOWN:** Office of the Town Manager  
Town of Hickory Creek  
1075 Ronald Reagan Avenue  
Hickory Creek, Texas 75065

With copies to: Lance Vanzant, Town Attorney  
Hayes, Berry, White & Vanzant, LLP  
512 W. Hickory, Suite 100  
Denton, Texas 76201  
866.580.1744 (Facsimile)



**TOWN OF HICKORY CREEK, TEXAS**

\_\_\_\_\_  
By: Lynn C. Clark, Mayor  
Town of Hickory Creek

**THE STATE OF TEXAS   §**  
  §  
**COUNTY OF DENTON   §**

Before me, \_\_\_\_\_ on this day, personally appeared Lynn C. Clark known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this \_\_\_\_\_ day of February, 2018.

\_\_\_\_\_  
Notary Public, State of Texas



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. D.5

Consider and act on Amendment No. 1 to Interlocal Cooperation Agreement between Denton County, Texas and the Town of Hickory Creek, Texas associated with the extension of Point Vista Road from Ronald Reagan Avenue to Parkridge Road.

THE STATE OF TEXAS                   §  
  §  
COUNTY OF DENTON                   §

**AMENDMENT NO. 1 TO INTERLOCAL COOPERATION AGREEMENT BETWEEN  
THE TOWN OF HICKORY CREEK, TEXAS, AND DENTON COUNTY, TEXAS**

This Amendment No. 1 to the Interlocal Cooperation Agreement is made and entered into by and between Denton County, Texas, a political subdivision of the State of Texas, hereinafter referred to as “the County,” and the Town of Hickory Creek, Texas, a duly incorporated municipality, hereinafter referred to as “the Town.”

**WHEREAS**, the Town and the County entered into an Interlocal Cooperation Agreement on October 7, 2014, Denton County Court Order No. 14-0738, for the extension of Point Vista Road from Ronald Reagan Avenue to Parkridge Road, located entirely within the municipal limits of the Town and Commissioner Precinct #3; and

**WHEREAS**, the County agreed to contribute funds in the amount of TWO MILLION FOUR HUNDRED THOUSAND AND NO/100 DOLLARS (\$2,400,000.00) towards substantial completion of the Project; and

**WHEREAS**, the Town and the County mutually desire to amend the Interlocal Cooperation Agreement to end the obligations of both the Town and the County; and

**NOW, THEREFORE**, the Town and the County, for the mutual consideration hereinafter stated, agree and understand as follows:

The Interlocal Cooperation Agreement between the Town of Hickory Creek, Texas, and Denton County, Texas, executed on October 7, 2014, for the extension of Point Vista Road from Ronald Reagan Avenue to Parkridge Road, located entirely within the municipal limits of the Town and Denton County Commissioner Precinct #3, is hereby and for all other purposes **TERMINATED**.

EXECUTED on this the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**DENTON COUNTY, TEXAS**

**TOWN OF HICKORY CREEK, TEXAS**

\_\_\_\_\_  
Mary Horn, County Judge

\_\_\_\_\_  
Lynn Clark, Mayor

ATTEST:

ATTEST:

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Town Secretary



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. D.6

Consider and act on an interlocal cooperation agreement between Denton County, Texas and the Town of Hickory Creek, Texas associated with the widening and improvements of Point Vista Road from Turbeville Road to Stamford Drive as a 3-lane undivided concrete road, and Turbeville Road from Point Vista Road to IH-35E Frontage Road as a four-lane divided concrete road.

THE STATE OF TEXAS   §  
  §  
COUNTY OF DENTON   §

**INTERLOCAL COOPERATION AGREEMENT BETWEEN  
DENTON COUNTY, TEXAS, AND THE TOWN OF HICKORY CREEK, TEXAS**

**THIS AGREEMENT** is made, entered into and executed by and between Denton County, Texas, a political subdivision of the State of Texas, hereinafter “the County,” and the Town of Hickory Creek, Texas, a duly incorporated municipality, hereinafter “the Town.” The County and the Town are collectively referred to herein as “the Parties.”

**WHEREAS**, the County and the Town mutually desire to enter into this Agreement for the purpose of providing for design, right-of-way acquisition, and construction associated with the widening and improvements of Point Vista Road from Turbeville Road to Stamford Drive as a 3-lane undivided concrete road, and Turbeville Road from Point Vista Road to IH-35E Frontage Road as a four-lane divided concrete road, hereinafter “the Project,” which is located within the municipal limits of the Town, and Denton County Commissioner Precinct #3; and

**WHEREAS**, the Interlocal Cooperation Act, Texas Government Code Chapter 791, hereinafter “the Act,” provides authorization for a local government to contract with one or more local governments to perform governmental functions and services under the terms of the Act, and the County and the Town hereby mutually agree to be subject to the provisions of the Act; and

**WHEREAS**, the County and the Town value the timely completion of the Project which involves roads which are an integral part of the County’s road system, and the Parties are undertaking the Project to facilitate safe travel on an improved roadway; and

**NOW, THEREFORE**, this Agreement is hereby made and entered into by the County and the Town upon and for the mutual consideration stated herein:

**WITNESSETH:**

**I.**

Pursuant to Texas Government Code §791.011, the County and the Town hereby enter into this Agreement in order to perform certain governmental functions and services in the area of streets, roads, and drainage. The purpose of this Agreement is to provide a governmental function or service that each party is authorized to perform individually.

## **II.**

The County and the Town hereby agree that the scope of the Project shall be to provide for design, right-of-way acquisition, and construction associated with the widening and improvements of Point Vista Road from Turbeville Road to Stamford Drive as a 3-lane undivided concrete road, and Turbeville Road from Point Vista Road to IH-35E Frontage Road as a four-lane divided concrete road at a cost of completion which shall not exceed TWO MILLION FIVE HUNDRED NINETY-NINE THOUSAND THREE HUNDRED AND NO/100 DOLLARS (\$2,599,300.00).

## **III.**

The County hereby agrees to contribute an amount toward satisfactory completion of the Project which shall not exceed TWO MILLION FOUR HUNDRED THOUSAND AND NO/100 DOLLARS (\$2,400,000.00), provided that any and all funding is approved by formal action of the Denton County Commissioners Court.

## **IV.**

The Town agrees to provide all necessary design, right-of-way acquisition, and construction required for satisfactory completion of the Project as well as an amount which shall not exceed ONE HUNDRED NINETY-NINE THOUSAND THREE HUNDRED AND NO/100 DOLLARS (\$199,300.00).

## **V.**

The Town further agrees to secure a contract for the design and construction which may be required for satisfactory completion of the Project.

## **VI.**

This exchange of in-kind services between the County and the Town is deemed adequate consideration for the obligations exchanged by the Parties herein.

## **VII.**

As the Town proceeds with the completion of the Project, the Town shall submit invoices for reimbursement to the Denton County Auditor, James Wells, 401 W. Hickory Street, Suite 423, Denton, Texas 76201, on a monthly basis, and the County shall reimburse the Town for all approved expenses related to the Project within thirty (30) calendar days of receipt of an invoice from the Town, provided that all expenditures are made in a manner which is consistent with the terms of the Agreement. Upon satisfactory completion of the Project, the County and the Town shall prepare and complete a full audit of the Project. The Town shall submit a copy of all invoices to Mr. John Polster,

c/o Innovative Transportation Solutions, Inc., 2701 Valley View Lane, Farmers Branch, Texas 75234, at the same time invoices are submitted to the County Auditor.

### **VIII.**

As required by Texas Transportation Code §251.012 and as evidenced by the signature of the Town's representative below, the governing body of the Town by the execution of and approval of this Agreement hereby approves of the expenditure of County money to finance the construction, improvement, maintenance, or repair of a street or alley in the County that is located in the Town.

### **IX.**

This Agreement may be terminated in whole or in part by the County or the Town upon thirty (30) days written notice to the other party. In the event of termination by the County, the County shall pay all approved invoices submitted up to and including the date of termination.

### **X.**

This Agreement represents the entire integrated agreement between the County and the Town and supersedes all prior negotiations, representations, and/or agreements, either oral or written. This Agreement may be amended only in writing, signed by both of the Parties. Notices shall be directed as follows:

For Town:                   Honorable Lynn Clark, Mayor  
Town of Hickory Creek, Texas  
1075 Ronald Reagan Avenue  
Hickory Creek, Texas 75065

Copy To:                   Ms. Kristi Rogers, Town Secretary  
Town of Hickory Creek, Texas  
1075 Ronald Reagan Avenue  
Hickory Creek, Texas 75065

For County:               Honorable Mary Horn  
Denton County Judge  
110 West Hickory  
Denton, Texas 76201

Copy To: Denton County Criminal District Attorney's Office  
Civil Division  
1450 East McKinney Street, Suite 3100  
Denton, Texas 76209

**XI.**

The covenants, terms, and conditions herein are to be construed under the laws of the State of Texas and are performable by the Parties in Denton County, Texas. The Parties mutually agree that venue for any obligation arising under this Agreement shall lie in Denton County, Texas.

**XII.**

The County agrees and understands that the County, its employees, servants, agents, or representatives shall at no time represent themselves to be employees, servants, agents, or representatives of the Town.

**XIII.**

The Town agrees and understands that the Town, its employees, servants, agents, or representatives shall at no time represent themselves to be employees, servants, agents, or representatives of the County.

**XIV.**

The County agrees to accept full responsibility for the acts, negligence, and/or omissions of all County employees, agents, subcontractors, and/or contract laborers doing work under a contract or agreement with the County.

**XV.**

The Town agrees to accept full responsibility for the acts, negligence, and/or omissions of all Town employees, agents, subcontractors, and/or contract laborers doing work under a contract or agreement with the Town.

**XVI.**

This Agreement is not intended to extend the liability of the Parties beyond that provided for by law. Neither the County nor the Town waive, nor shall be deemed to have hereby waived, any immunity or defense that would otherwise be available to it against claims made by third parties.

**XVII.**

In the event that any portion of this Agreement shall be found to be contrary to law, it is the intent of the Parties hereto that the remaining portions shall remain valid and in full force and effect to the fullest extent possible.

**XVIII.**

The undersigned officers or agents of the Parties hereto are the properly authorized officials and have the necessary authority to execute this Agreement on behalf of the Parties hereto, and each party hereby certifies to the other that any necessary resolutions extending said authority have been duly passed and are now in full force and effect.

**XIX.**

This Agreement becomes effective when signed by the last party whose signing makes the respective agreement fully executed and the term of this Agreement is for the life of the Project beginning on the date of execution of this Agreement and continuing until the Project is completed.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**DENTON COUNTY, TEXAS**  
110 West Hickory Street, 2nd Floor  
Denton, Texas 76201

**TOWN OF HICKORY CREEK, TEXAS**  
1075 Ronald Reagan Avenue  
Hickory Creek, Texas 75065

By: \_\_\_\_\_  
Honorable Mary Horn  
Denton County Judge  
Acting by and on behalf of the authority of  
Denton County Commissioners Court

By: \_\_\_\_\_  
Honorable Lynn Clark, Mayor  
Town of Hickory Creek, Texas  
Acting by and on behalf of the  
Town of Hickory Creek, Texas

ATTEST:

ATTEST:

By: \_\_\_\_\_  
Denton County Clerk

By: \_\_\_\_\_  
Town Secretary

APPROVED AS TO FORM:

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Assistant District Attorney

By: \_\_\_\_\_  
Town Attorney

### **COUNTY AUDITOR'S CERTIFICATE**

I hereby certify funds are available to accomplish and pay the obligation of Denton County, Texas, under this Agreement.

\_\_\_\_\_  
Denton County Auditor

**INTERLOCAL COOPERATION AGREEMENT BETWEEN  
DENTON COUNTY, TEXAS, AND THE TOWN OF HICKORY CREEK, TEXAS**

Denton County, Texas, acting by and through the Denton County Commissioners Court, having been advised of the Project, at a total project cost which shall not exceed TWO MILLION FIVE HUNDRED NINETY-NINE THOUSAND THREE HUNDRED AND NO/100 DOLLARS (\$2,599,300.00), whereby Denton County agrees to contribute an amount which shall not exceed TWO MILLION FOUR HUNDRED THOUSAND AND NO/100 DOLLARS (\$2,400,000.00) toward satisfactory completion of the Project, hereby gives its specific written approval to the Project prior to beginning of the Project in satisfaction of Texas Government Code §791.014.

The description of the Project and its location are as follows: providing for design, right-of-way acquisition, and construction associated with the widening and improvements of Point Vista Road from Turbeville Road to Stamford Drive as a 3-lane undivided concrete road, and Turbeville Road from Point Vista Road to IH-35E Frontage Road as a four-lane divided concrete road, located within the municipal limits of the Town of Hickory Creek, Texas, and Denton County Commissioner Precinct #3.

The local governments which requested the Project and with whom the Agreement is by and between are Denton County, Texas, and the Town of Hickory Creek, Texas.

By vote on the date below, the Denton County Commissioners Court has approved the Project identified above and authorized execution of this document by the presiding officer of the Denton County Commissioners Court.

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Presiding Officer of the Denton  
County Commissioners Court



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. D.7

Consider and act on the Hickory Creek Police Department Annual Racial Profiling Report for 2017.

# **The Hickory Creek Police Department Annual Contact Report (2017)**





## ***TOWN OF HICKORY CREEK***

**To:** *Mayor and Council*

**From:** *Carey Dunn, Chief of Police*

**Subject:** *Racial Profiling Report*

**Date:** *February 08, 2018*

### ***Brief Explanation:***

Since January 1, 2002, Police Departments, in accordance with the Texas Racial Profiling Law (S.B. No. 1074), have been collecting police contact data for the purpose of identifying and responding, if necessary, to concerns regarding racial profiling practices of law enforcement officers. The statistical data provided in this report is relevant to the public contacts made by our officers for the period of 01-01-17 through 12-31-17. The census data was compiled from the latest U.S. Census data on file with the North Central Texas Council of Governments as a means of determining the number of households and residents in the Town of Hickory Creek, Texas.

The majority of traffic stops performed by officers of the Hickory Creek Police Department during 2017 occurred on I-35E and its adjacent service roads. This is partially due to the number of complaints the police department receives from citizens regarding excessive speed, fail to yield right of way, and reckless driving on I-35E and the I-35E service roads. Another contributing factor is the fact that a large portion of the motor vehicle accidents reported to the Hickory Creek Police Department occur on I-35E and its service roads.

In the calendar year 2017, there were no formal complaints filed against officers in reference to racial profiling, and no accusations were made known to the Department.

**The majority of traffic stops made by the officers (92.26%) are of non-residents with residents only accounting for 7.74% of total traffic stops made. This is attributed to the fact that the majority of traffic stops (69.74%) are occurring on the I-35E freeway and its related service roads.**

<b>Guidelines for Compiling and Reporting Data under Senate Bill 1074</b>
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Law enforcement agencies that routinely perform traffic stops or motor vehicle stops and who have their vehicles that routinely perform these stops equipped with video and audio equipment can report under CCP 2.135. (This is called Tier 1 Reporting)

**Our vehicles that conduct motor vehicle stops are equipped with video and audio equipment and we maintain videos for 90 days.**

# Report on Complaints

## Report on Racial Profiling Complaints

The following table contains data regarding officers that have been the subject of a complaint, during the time period of 1/1/17---12/31/17, based on allegations related to possible violations of the Texas Racial Profiling Law. The final disposition of the case is also included.

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A check above indicates that the Hickory Creek Police Department has not received any complaints, as outlined in the law, on any members of its police force, for having violated the Texas Racial Profiling Law during the time of 1/1/17 ---- 12/31/17.

Complaints Filed for Possible Violations of The Texas Racial Profiling Law.

Complaint No.	Alleged Violation			Disposition of the Case

**Additional Comments:**

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# Tables Illustrating Traffic Contact

## Tier 1 Data

### (I) Tier 1 Data

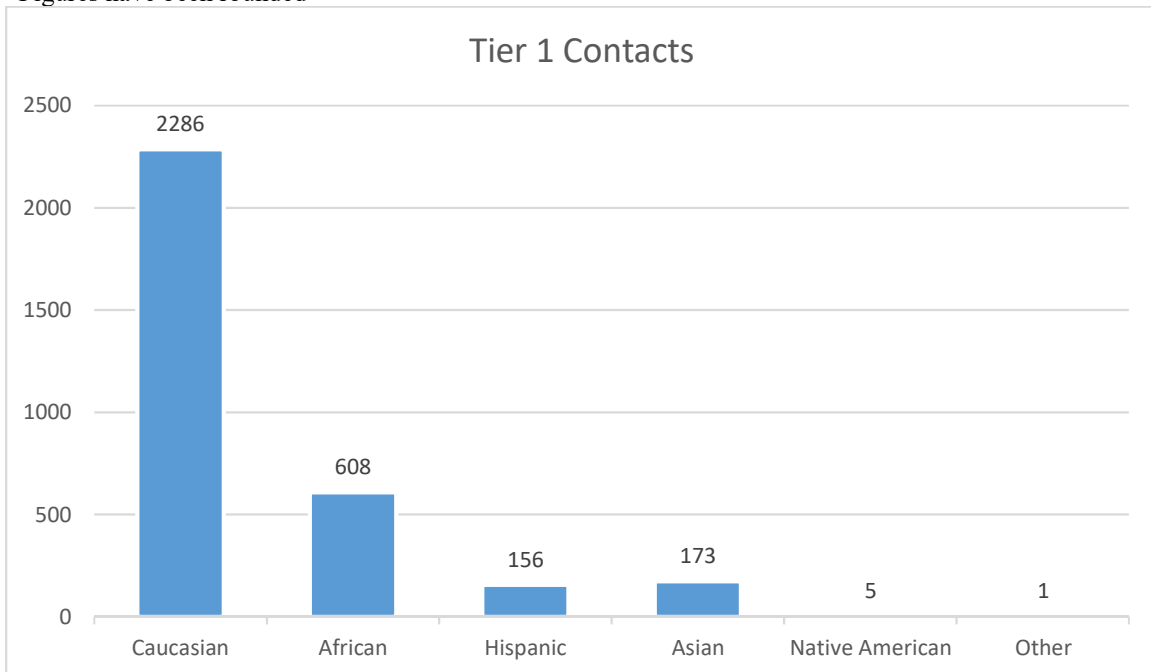
Traffic-Related Contact Information (1/1/17—12/31/17)

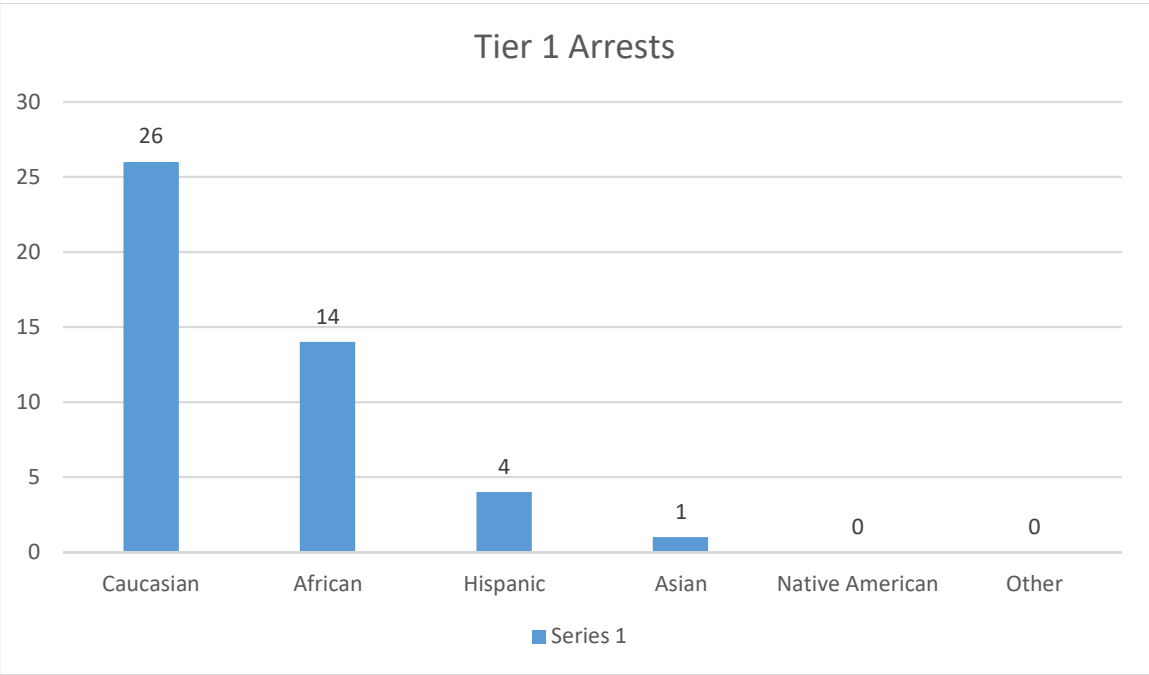
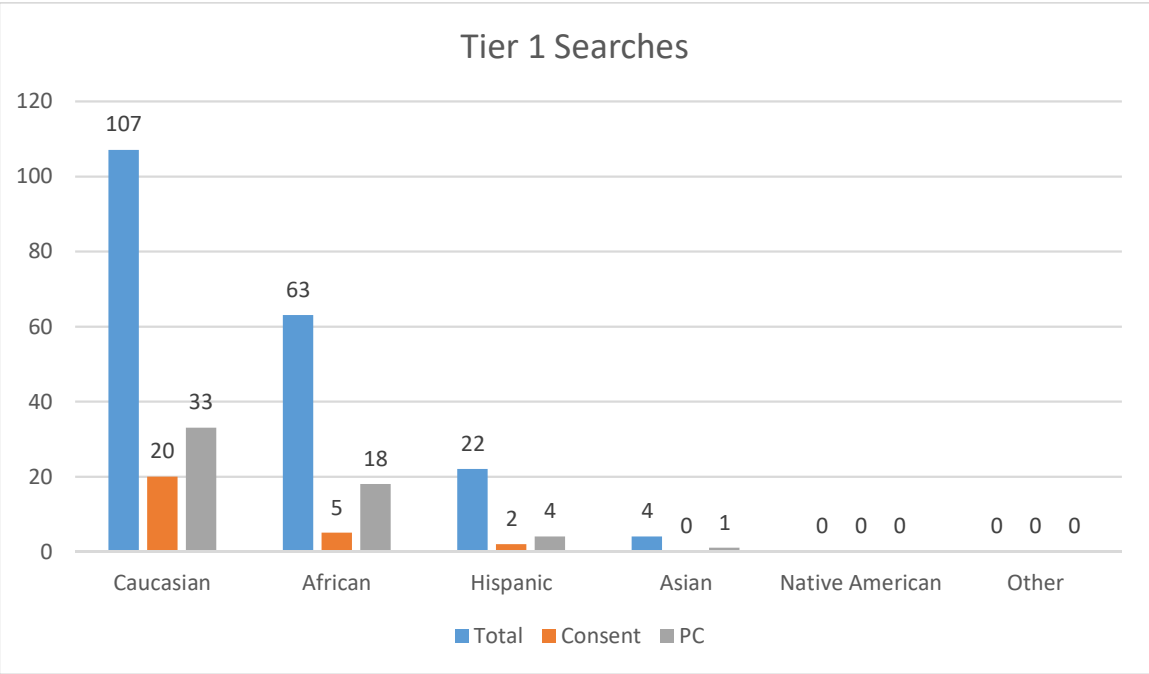
Race/Ethnicity	Contacts		Searches		Consensual Searches		Prob. Cause Searches		Custody Arrests	
	N	%*	N	%*	N	%*	N	%*	N	%*
<b>Caucasian</b>	2286	71%	107	3.31%	20	0.62%	33	1.02%	26	0.81%
<b>African</b>	608	19%	63	1.95%	5	0.15%	18	0.56%	14	0.43%
<b>Hispanic</b>	156	5%	22	0.68%	2	0.06%	4	0.12%	4	0.12%
<b>Asian</b>	173	5.36%	4	0.12%	0	0.00%	1	0.03%	1	0.03%
<b>Native American</b>	5	0.15%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
<b>Other</b>	1	0.03%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
<b>Total</b>	3229	100%	196	6%	27	1%	56	2%	45	1%

“N” represents “number” of traffic-related contacts

Race/Ethnicity is defined by Senate Bill 1074 as being of a “particular descent, including Caucasian, African, Hispanic, Asian, or Native American”.

\*Figures have been rounded





## Tier 1 Baseline Comparison (Fair Roads Standard)

### **(II) Traffic-Contacts and Fair Roads Standard Comparison**

Comparison of traffic-related resident contacts with households in the Town of Hickory Creek that have vehicle access (in percentages). (1/1/17—12/31/17)

<b>Race/Ethnicity*</b>	<b>Contacts (number)</b>	<b>Contacts (percentages)**</b>	<b>Households with vehicle access (percentages)</b>
<b>Caucasian</b>	223	6.91%	100%
<b>African</b>	18	0.56%	100%
<b>Hispanic</b>	5	0.15%	N/A
<b>Asian</b>	5	0.15%	100%
<b>Native American</b>	0	0.00%	N/A
<b>Other</b>	0	0.00%	N/A
<b>Total Resident Contacts</b>	251	7.77%	100%

\* Race/Ethnicity are defined by Senate Bill 1074 as being of a “particular descent, including Caucasian, African, Hispanic, Asian, or Native American”.

\*\*Represents rounded figure

## Analysis

According to the Texas Racial Profiling Law, all police departments in the state are required to collect data when a traffic-related citation is issued or an arrest is made. In addition, the law requires that agencies report this information to their local governing authority once a year by March 1. The purpose in collecting and presenting this information is to determine if a particular police officer is engaging in the practice of profiling minority motorists. Despite the fact that most agree it is good practice for police departments to be accountable to their community, it is very difficult to determine, from the review of aggregate data, if police departments are engaging in racial profiling. That is, it is challenging to detect specific “individual” racist behavior from the study and analysis of aggregate-level “institutional” data on traffic-related contacts.

It should be noted that the Hickory Creek Police Department, in response to the requirements of The Texas Racial Profiling Law (S.B. 1074), reported and analyzed its 2017 traffic contact data. Thus, two different types of analyses were conducted. The first of these involved a careful evaluation of the 2017 traffic-stop data. This particular analysis measured, as required by the Texas Racial Profiling Law, the number and percentage of Caucasians, African Americans, Hispanics, Asians, Native Americans, and individuals belonging to the “other” category, that came in contact with the police and were issued a traffic-related citation or arrested in 2017. In addition, the analysis included information relevant to the number and percentage of searches, while indicating the type of search (i.e., consensual or probable cause) conducted. Finally, the data analysis highlighted the number and percentage of individuals who, after they were issued a citation, were subsequently arrested.

The second type of analysis included in this report is related to the comparison of the 2016 traffic contact data with an appropriate baseline. It should be noted that there is also a great deal of disagreement, in the academic literature, over the type/form of baseline to be used when analyzing traffic-related contact information. Of all the baseline measures available, the Hickory Creek Police Department decided to adopt, as a baseline measure, the Fair Roads Standard. This particular baseline is based on data obtained through the U.S. Census Bureau (2010) relevant to the number of households in a particular jurisdiction that have access to vehicles while controlling for race and ethnicity. It should be noted that census data presents challenges to any effort made at establishing a fair and accurate racial profiling analysis. In other words, census data contains information on all residents of a particular community, regardless of the fact they may or may not be among the driving population.

The Hickory Creek Police Department opted to use this form of comparison (i.e., census data relevant to households with vehicles) in an attempt to demonstrate its transparency before the community. The Fair Roads Standard data obtained is relevant to the Town of Hickory Creek.

### Tier 1 (2017) Traffic-Related Contact Analysis

*The Tier 1 data collected in 2017 showed that of the 3,229 contacts, 2,286 were Caucasian males and females. Of those 2,286 contacts, Hickory Creek officers conducted a total of 107 searches, 20 of which being consensual searches and 33 probable cause searches. Of the 3,229 contacts, 608 contacts were African American males and females. Of those 608 contacts, Hickory Creek officers conducted a total of 63 searches, 5 of which being consensual searches and 18 probable cause searches. Of the 3,229 contacts, 156 were Hispanic males and females. Of those 156 contacts, Hickory Creek officers conducted a total of 22 searches, 2 of which being consensual searches and 4 of which being probable cause searches. Asian males and females accounted for 173 contacts where Hickory Creek officers conducted a total of 4 searches, 0 consensual searches and 1 probable cause search. Native American males and females accounted for zero contacts, where Hickory Creek officers conducted zero searches. Finally, zero contacts of an unknown or other race were conducted.*

### Fair Roads Standard Analysis

When comparing traffic contacts to the census data relevant to the number of households in Hickory Creek, who indicated in the 2010 census that they had access to vehicles, the analysis produced the following findings:

*Of the 1165 households, 100% reported they have access to at least one vehicle. A total of 251 residents were contacted in 2017. 223 contacts identified as Caucasians, 18 contacts identified as African Americans, 5 contacts identified as Asian Americans, 5 contacts identified as Hispanics, and no contacts were identified as other/unknown races. Keep in mind the number of contacts refers to an individual coming into contact with a police officer. It does not reflect the number of citations (violations) issued. Police Officers issued a total of 4,789 citations between 01-01-2017 and 12-31-2017. Hickory Creek residents account for 3.93% of the total number of citations issued by the department.*

### **Contact Information**

For additional questions regarding the information presented in this report, please contact:

Chief Carey Dunn  
Hickory Creek Police Department  
1075 Ronald Reagan Ave.  
Hickory Creek, Tx 75065



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. D.8

Consider and act on bids submitted for the 2018 Hickory Creek Remote Video Surveillance project.

**NOTICE TO BIDDERS:** The Town of Hickory Creek, Texas, will receive sealed bids for BID No. 2018-1 for the following project: 2018 Hickory Creek Remote Video Surveillance. The Project consists of furnishing all labor, equipment, materials and performing all work necessary for the complete installation of a surveillance system.

**Sealed envelopes shall be marked "2018 Hickory Creek Remote Video Surveillance" – DO NOT OPEN UNTIL February 16, 2018."**

Specifications may be obtained from the Town of Hickory Creek, 1075 Ronald Reagan Avenue, Hickory Creek, Texas 75065. Please contact Chief Carey Dunn, 940-497-2528 Ext. 254 or [carey.dunn@hickorycreek-tx.gov](mailto:carey.dunn@hickorycreek-tx.gov) for additional information. Bids will be received until 8:00 a.m. on Friday, February 16, 2018, Town of Hickory Creek, 1075 Ronald Reagan Ave., Hickory Creek, Texas 75065. Bids received after this time will not be accepted. Bids will be opened and read at 8:00 a.m. on the same day in the town council chambers. The Town of Hickory Creek reserves the right to reject any or all bids, to waive any informality, to re-advertise, and to proceed otherwise in the best interest of the town.

2.16.18 - 8:10am Sology Solutions - Richardson TX  
\$13,960<sup>92</sup> per station

2.16.18 - 8:12am - APT - Carrollton TX  
\$11,975 - <sup>per</sup> station w/ recurring charge of \$148

 2/16/18  
 2/16/18

 2.16.18



Protection 1

Thursday, February 15, 2018

CITY OF HICKORY CREEK  
1075 RONALD REAGAN AVE  
HICKORY CREEK, TX 750657633

Chief Dunn,

Thank you for allowing us the opportunity to provide you with a proposal for your Video Surveillance System. I am pleased to propose a cost-effective solution for your organization that will allow you to help mitigate your risks and reduce losses.

At ADT/Protection 1 we pride ourselves in providing our commercial customers with attentive service, proven security solutions, and the highest level of professional installation and monitoring.

I look forward to discussing this proposal with you. Should you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michaelle Richardson'.

Michaelle Richardson  
*Sr Commercial Security Constl.*  
ADT/Protection 1  
*mrichardson@adt.com, MichaelleRichardson@protection1.com*

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## Equipment and Investment Statement for: one self contained pole with one bullet zoom camera, solar power and cellular communication

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Site Information: CITY OF HC: POLICE DEPARTMENT, 1075 RONALD REAGAN, HICKORY CREEK, TX 75065

### Scope of Work:

Based upon the information gathered, we propose the following scope of work:

ADT Security to install a camera system for City of Hickory Creek and provide a Video Management System so that the customer can view cameras remotely from a smart phone or tablet or PC with internet access. New Video Management is web based and requires no software. Video Management System is one which can encompass existing cameras although that project is not included in this bid as additional information is needed, such as quantity of cameras, make/model of cameras and locations of cameras.

This bid includes: Installation of ONE 20 foot pole, with one outdoor varifocal motorized zoom bullet camera , and POE switch, solar power, and cellular radio communication in lieu of internet connection so that the Video Management system can be viewed remotely. Customer will NOT need to supply power or internet.

Camera video is stored in the cloud for 30 days. A longer or shorter length of storage may be purchased if needed.

Customer will simply log in online with user name and password, from any PC, Tablet or phone having internet access.

It is here that customer can view live, play back, save to USB drive or email video.

ADT will train customer on how to use Video Management System and the smart phone app.

NOTE: This bid is for only one pole to be installed at one location, with all equipment needed for the one pole and camera. If additional cameras are required, then this bid price is good for each additional camera and at any of the locations in Hickory Creek.

For example, if 14 cameras are needed, then you would multiply this price of \$11,975. times 14 which would be a total of \$167,650. All 14 locations would be viewed from the same web portal or smart phone app.

Additional cameras at additional locations may be installed all at one time or gradually as City of Hickory Creek's budget permits.

This bid includes an extended service plan which will cover future services calls, parts and labor.

Customer contact: Carey Dunn -Carey.Dunn@hickorycreek-tx.gov  
CSC: Michaelle Richardson 972-795-0173

### Equipment List:

Quantity	Description
1	Cellular Network Router - 4G Evdo For Verizon M2M Network. No Wifi.
1	Eagle Eye Location Setup Fee Bridge 305 wall/shelf mount device. Supports 15 IP cameras and at least
1	Nema Box Pole Mount
1	1000Watt AC to DC power inverter
1	License Plate Recognition Camera, Outdoor Bullet, DarkFighter, 2MP/1080p, H264, 8-32mm, Motorized Zo
1	250 Watt Advanced Remote Power (Solar Power Kit)

**Recurring Services:**

Description	Amount
Extended Service Plan	\$63.00
Cellular Signaling	\$50.00
Hosted Video for 30 days	\$35.00

Sub Total Monthly Charge:	\$148.00
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Summary of Charges for: one self contained pole with one bullet zoom camera, solar power and cellular communication	
Installation Price	\$11,975.00
<hr/>	
Total Installation Price*	\$11,975.00
Total Monthly Recurring Services Charges*	\$148.00
	*Plus applicable tax

NOTE: This price is for only one pole to be installed at one location, with all equipment needed for the one pole and camera. If additional cameras are required, then this bid price is good for each additional camera and at any of the locations in Hickory Creek.

For example, if 14 cameras are needed, then you would multiply this price of \$11,975. times 14 which would be a total of \$167,650. All 14 locations would be viewed from the same web portal or smart phone app.

## Investment Summary (Non-Leased)

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### Total Non-Leased Proposal Option

Installation Price	\$11,975.00
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Total Installation Price*	\$11,975.00
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Total Monthly Recurring Services Charges*	\$148.00
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\*Plus applicable tax



Protection 1

**LICENSE INFORMATION:** AL Complaints against licensees may be directed to the Alabama Electronic Security Board of Licensure, 7956 Vaughn Rd., Montgomery 36116, (334) 264-9388; AK 37950, 5520 Lake Otis Pkwy., Anchorage, AK 99507; AR CMPY.0002133, Regulated by Arkansas Bd. of Private Investigators & Private Security Agencies, #1 State Police Plaza Dr., Little Rock, AR 72209, (501) 618-8600; AZ ROC 279591; CA ACO7155, alarm company operators are licensed and regulated by the Bureau of Security & Investigative Services, Dept. of Consumer Affairs, Sacramento, CA 95814, 974443, PPO17232; CT ELC.0106069-L5; DC ECS902743; FL EF0001121; GA LVA205265, -205326, -205572, -205679, -205939, -205944, -205519 LVU405673, -004349, -406440; HI CT-32297; ID ELE-SC-2643; IL 124001792; LA F1639, F1640, F1643, F1654, F1655; MA 172C; MI 3602207209, 5103397 - 6060 Torrey Rd., Ste. D, Flint, MI 48507; MN TS650251; NC Alarm Systems Licensing Board, 4901 Glenwood Avenue, Suite 200, Raleigh, NC 27612 (919) 788-5320; 7535P2, 7561P2, 7562P10, 7563P7, 7565P1, 7566P9, 7564P4; NM 374838; NV 0077105; NJ Electrical Contractor Lic. #'s 34FA00140500, 34BA00179000 - 200 East Park, Ste. 200, Mt. Laurel, NJ 08054; NY 12000305615, Licensed by NYS Dept. of State; OH 50-18-0018, 50-25-0023, 50-29-0003, 50-31-0014, 50-48-0008, 50-50-0005, 50-76-0006, 50-89-0016, 53-89-1726; OK 1995; OR 196560; PA Pennsylvania Home Improvement Contractor Registration Number: PA090797; RI 35683; TN ACC-1688, -1689, -1690, -1691, -1692, -1693, -1694, -1695, -1696; TX B17944 - 1817 W. Braker Ln. Ste. 400, Austin 78758 - Texas Private Security Bureau, 5805 N. Lamar Blvd., Austin 78752; UT 8289653; VA 11-7345, 11-7348, 11-7351, 11-7354, 11-7598, 11-7900, 11-8205, 11-8353, 11-8447 2705147728 Class B Contractor Classification ESC; WA ADTLL881DO, 11824 N Creek Pkwy #105, Bothell, WA 98011; WI 1210943; WV 049758.

**MS 15019511**

## DS-2CD4A26FWD-IZ(H)(S) 2MP Low Light Smart Bullet LPR Camera

**DARKFIGHTER**



### LPR

License plate recognition

Supportable countries

### Stage I

Russian district: Belarus, Ukraine, Russia, Moldova

European-Asian district: Poland, France, Netherlands, Czech Republic, Slovakia, Spain, Italy, Germany

### Stage II

Russian district: Azerbaijan, Georgia, Kazakhstan, Lithuania

European-Asian district: Israel, Hungary, Bulgaria, Belgium, Romania, Portugal, Denmark, Serbia, Greece, Finland, Croatia, FYR of Macedonia, Luxembourg, Norway, United Kingdom

The Darkfighter series ultra-low light Smart cameras are able to capture high quality colored images in dim light environment.

DS-2CD4A26FWD-IZ(H)(S) offers Full HD resolution with up to 60fps high frame rate, 120dB WDR, PoE, Defog, 3D DNR and complete Smart Feature-set to meet a wide variety of applications.

- 1/1.8" Progressive Scan CMOS
- Full HD1080p video
- Up to 60fps frame rate
- Ultra-low light
- Slow shutter
- 120dB WDR
- 3D DNR
- Up to 50m IR range
- Motorized lens with Smart Focus
- -H: built-in heater
- -S: audio/alarm IO
- Support 128G on-board storage
- DC12V/PoE
- IP67



## Key Features

### LPR Features

- Max recognition speed of 70km/h
- Automatic number plate recognition of 350ms
- Recognition rate of 96% or higher
- Supporting EU number plates
- IR distance for LPR supports up to 10m with proper installation

### Smart

- 6 behavior analysis, 4 exception detections, 1 recognition, 1 statistic & LPR function.
- Smart recording: Support edge recording and dual-VCA.
- Smart encoding: Support low bit rate; low latency; ROI enhance encoding
- Smart lens options: AF lens

### Image

- HD 1920 × 1080@60fps
- Supports image distortion correction
- Support rotate mode, suitable for environment as corridor.
- Support regional cropping, details can be seen with low bandwidth.
- Code smoothness setting for different requirements of image quality and fluency.
- Support H.264/MPEG4/MJPEG video compression, multi-level video quality configuration; support Basic/Main/High Profile H.264 encoding complexity.
- Multiple OSD color: Black & white self-adaptive; Custom
- WDR is supportable for backlight environment.
- Support defog, BLC, HLC, EIS.

### Infrared

- Irradiation distance is up to 50m
- IR anti-reflection panel, increase infrared light transmittance.
- Smart IR, prevent over-exposure in close distance

### System

- Support ONVIF (profile S/profile G), CGI, PSIA, ISAPI protocol.
- Support three streams, and Support 20 channels live view at the same time.
- AF automatic fast focus, maintain focused during zooming
- Smart heater for starting in extra low temperature (-H optional)
- Anti-thunder, anti-surge, anti-static, IP67 protection level.

### Interface

- Support standard 128G Micro SD/SDHC/SDXC card storage.
- Support 10M/100M Ethernet Port.
- Support Audio I/O (-S), support dual channel stereo audio.
- Support Alarm I/O (-S)
- Support CVBS analog output (-S, 4CIF resolution)

### Security

- Support three-level user authentication management, user and password authorization, IP address filtering and anonymous access.
- Support security certificate as HTTPS, SSH; support creating certificate.
- Basic and digest authentication is supportable in IE configuration
- Lock user IP for many times error login

# DS-2CD4A26FWD-IZ(H)(S) 2MP Low Light Smart Bullet LPR Camera



## Specification

### Camera

Image Sensor	1/1.8" Progressive Scan CMOS
Min. Illumination	0.002 Lux @ (F1.2, AGC ON), 0.0027 Lux @ (F1.4, AGC ON), 0 Lux with IR
Shutter Speed	1s ~ 1/100,000s
Slow Shutter	Support
Lens	2.8~12mm @ F1.4, angle of view: 92°~32°
Lens Mount	AF automatic focusing and motorized zoom lens
Auto-iris	DC drive
Day & Night	IR Cut Filter
WDR	120dB

### Compression Standard

Video Compression	H.264/MPEG4/MJPEG
H.264 Type	Baseline Profile / Main Profile / High Profile
Video Bit Rate	32 Kbps – 16 Mbps
Audio Compression	G.711/G.722.1/G.726/MP2L2
Audio Bit Rate	64Kbps(G.711) / 16Kbps(G.722.1) / 16Kbps(G.726) / 32-128Kbps(MP2L2)

### Image

Max. Resolution	1920 × 1080
Frame Rate	50Hz: 50fps(1920 × 1080, 1280 × 960, 1280 × 720) 60Hz: 60fps (1920 × 1080, 1280 × 960, 1280 × 720)
Third Stream	Independent with Main Stream and Sub Stream, up to 50Hz: 25fps(1920 × 1080); 60Hz: 30fps (1920 × 1080)
Image Enhancement	BLC/3D DNR/ROI/Defog/EIS
Image Setting	Rotate Mode, Saturation, Brightness, Contrast, Sharpness adjustable by client software or web browser
Regional Cropping	Support
Distortion Correction	Support
Day/Night Switch	Auto/Schedule/Triggered by Alarm In
Picture Overlay	LOGO picture can be overlaid on video with 128x128 24bit bmp format

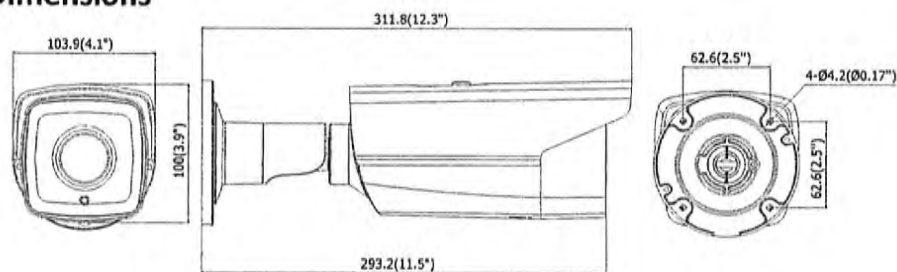
### Network

Network Storage	NAS (Support NFS,SMB/CIFS), ANR
Alarm Trigger	Motion detection, Tampering alarm, Network disconnect, IP address conflict, Storage exception
Protocols	TCP/IP, UDP, ICMP, HTTP, HTTPS, FTP, DHCP, DNS, DDNS, RTP, RTSP, RTCP, PPPoE, NTP, UPnP, SMTP, SNMP, IGMP, 802.1X, QoS, IPv6, Bonjour
Security Standard	User Authentication, Watermark, IP address filtering, Anonymous access ONVIF(PROFILE S,PROFILE G),PSIA,CGI,ISAPI

### Interface

Audio (-S)	1-ch 3.5 mm audio in( Mic in/Line in)/out interface
Communication Interface	1 RJ45 10M/100M Ethernet port;
Alarm (-S)	1 input, 1 output (up to DC24V 1A or AC110V 500mA )
Video Output (-S)	1Vp-p composite output (75 Ω/BNC)
On-board storage	Built-in Micro SD/SDHC/SDXC slot, up to 128 GB
Reset Button	Yes

## Dimensions



### Audio (-S)

Environment Noise Filtering	Support
Audio I/O	Support dual audio track, stereo
Audio Sampling Rate	16kHz / 32kHz / 44.1kHz / 48kHz

### Smart Feature-set

Behavior Analysis	Line crossing detection, Intrusion detection, Region entrance, Region exiting, Unattended baggage, Object removal
Line Crossing Detection	Cross a pre-defined virtual line
Intrusion Detection	Enter and loiter in a pre-defined virtual region
Region Entrance	Enter a pre-defined virtual region from the outside place
Region Exiting	Exit from a pre-defined virtual region
Unattended Baggage	Objects left over in the pre-defined region such as the baggage, purse, dangerous materials
Object Removal	Objects removed from the pre-defined region, such as the exhibits on display.
Exception Detections	Scene change detection, Sudden audio increase/decrease detection, Audio loss detection, Defocus detection
Recognition	Face detection recognition
Statistics	Object Counting (Entrance and Exit object number is accounted and showed on screen in real time)

### License Plate Recognition

LPR Setting	Recognition area & Country configurable, <b>recognition accuracy: 96% (Speed Support up to:70km/h)</b>
Info. Overlay	Camera No., camera info., capture time, plate info.
Image Setting	Picture quality & size configurable
OSD Setting	Font & Background color configurable
Integration	ONVIF: Capture time & License plate info. accessible GENETEC: Capture time & License plate info. accessible SDK & ISAPI: Capture time, License plate info., License plate & vehicle picture accessible

### General

Protection Level	IP67
Operating Conditions	-30°C – 60 °C (-22 °F – 140 °F), Humidity 95% or less (non-condensing); -H: -40°C – 60 °C
Power Supply	12 V DC ± 10%, PoE (802.3af)
IR Distance	Up to 50m
Power Consumption	Max. 12 W
Dimensions	100×103.9×311.8 mm (3.94" × 4.09" × 12.28")
Weight	2000 g (4.41 lbs)

### Order Models

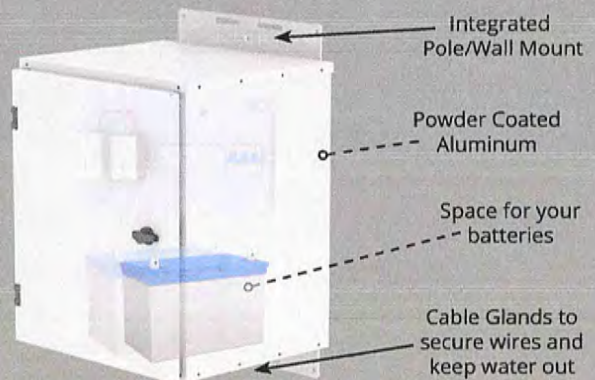
DS-2CD4A26FWD-IZ, DS-2CD4A26FWD-IZS, DS-2CD4A26FWD-IZH, DS-2CD4A26FWD-IZHS

# Remote Power Solutions

A clean, affordable, renewable solution that gives you reliable, 24/7 power for all types of equipment in any environment. Many different voltage & output options available.



Weatherproof - Powder Coated - Aluminum Enclosure

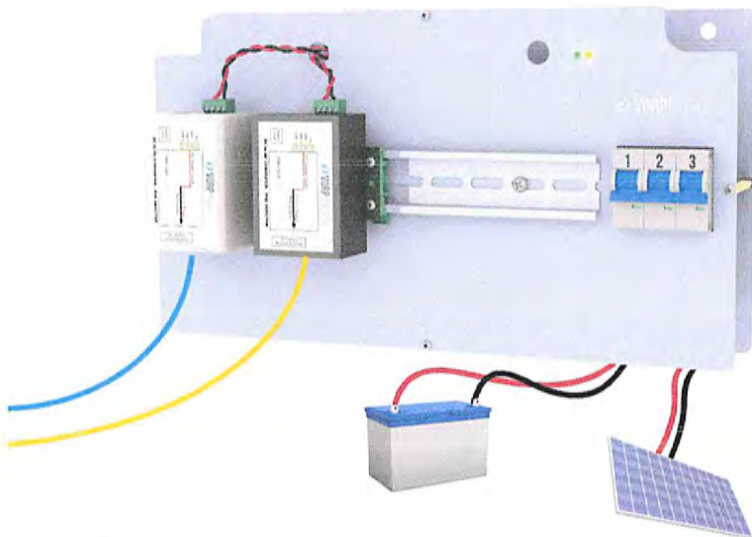


## Remote Power Solutions

### Popular Applications

- Surveillance with Antenna
- Surveillance with Cellular Gateway
- Wireless Bridges / Backhails
- Remote Access Points
- IoT & M2M
- SCADA Networks
- LED Lighting

Pre-configured Power Assembly with OUR Pre-Installed Advanced MPPT Charge Algorithm based on Zone  
(below example shows PoE injectors on DIN rail)



### Remote Power Benefits

- Eliminates the need to trench for power
- Field Proven / Compact / Rugged
- Engineered to work with both Lithium Phosphate and Sealed Lead Acid (AGM / Gel) batteries (not included)
- Up to 5 days of backup time available
- Power Output Options Available: (18, 24, 48, 56V PoE), (12, 24, 48, 56 VDC), (24 VAC), (120 - 240VAC)
- Remote Power Kit Includes:  
Solar Panels with Mount, Enclosure with Mount & Pre-Configured Power Assembly

### KBC Networks

📍 15 Brookline  
Aliso Viejo, CA 92656  
📞 Phone : + (949) 297-4930  
✉ E-Mail : sales@kbcnetworks.com

A Simple "Plug and Play" Design. Just mount to a pole and plug your equipment into the available Powered Terminal Blocks.

Provides Continuous Power Day and Night!



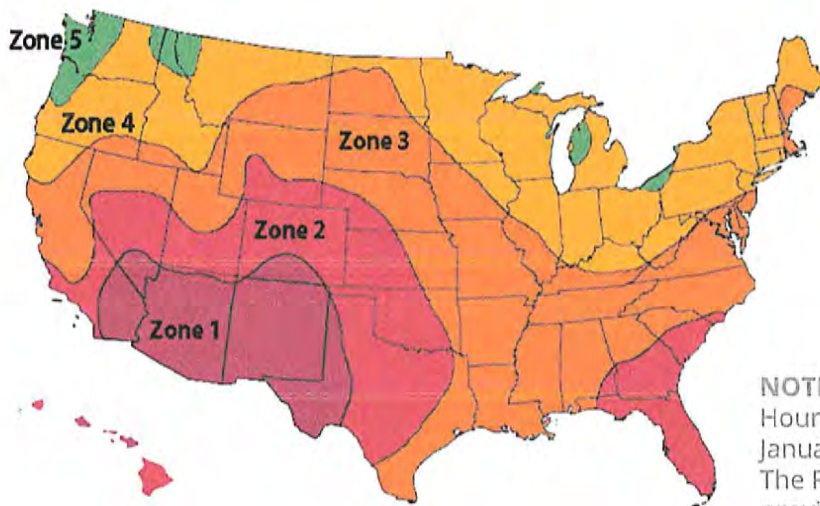
**KBC**  
data delivered

## Sizing your System

<b>Step 1</b>	Determine the amount of power you will require to power your equipment. This is called the "Load". The Load is calculated by multiplying Volts x Amps. (Volts x Amps = Watts)
<b>Step 2</b>	See the map below to determine which Zone the equipment will be installed in. Different Zones receive different amounts of Peak Sun Hours.
<b>Step 3</b>	Refer to the color coded table below. Use your determined Zone and your Load in Watts to select the appropriate Part # in the right column.

Find your Zone and Load in Watts					Part #
Zone 1	Zone 2	Zone 3	Zone 4	Zone 5	
14 W	12.5 W	9.5 W	6.5 W	3.5 W	KBC-AL2-100W
27 W	25 W	19 W	13 W	7 W	KBC-AL2-200W
35 W	30 W	22 W	15 W	8 W	KBC-AL2-250W
45 W	35 W	27 W	18 W	10 W	KBC-AL2-300W
70 W	60 W	44 W	30 W	16 W	KBC-AL2-500W
90 W	70 W	54 W	36 W	20 W	KBC-AL2-600W
180 W	140 W	108 W	72 W	40 W	KBC-AL2-1200W

14 W	12.5 W	9.5 W	6.5 W	3.5 W	KBC-AL5-100W
27 W	25 W	19 W	13 W	7 W	KBC-AL5-200W
35 W	30 W	22 W	15 W	8 W	KBC-AL5-250W
45 W	35 W	27 W	18 W	10 W	KBC-AL5-300W
70 W	60 W	44 W	30 W	16 W	KBC-AL5-500W
90 W	70 W	54 W	36 W	20 W	KBC-AL5-600W
180 W	140 W	108 W	72 W	40 W	KBC-AL5-1200W



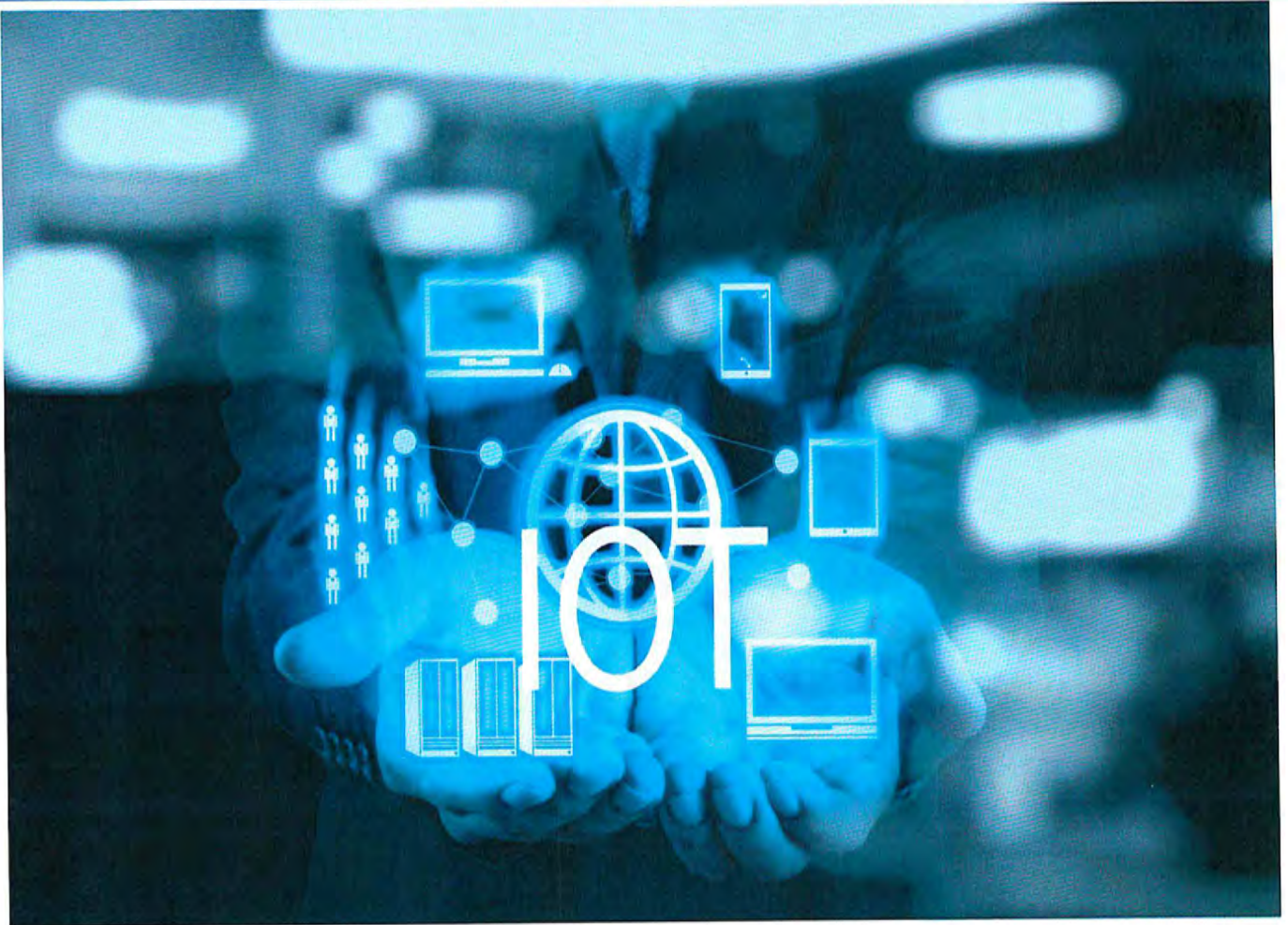
**NOTE:** This map shows the average Peak Sun Hours for the year. However, December and January consist of the shortest days of the year. The Remote Power Series has been designed to provide continuous power year round. To ensure uninterrupted power, these kits are sized as if it were December 21st every day of the year.

Kit Part #'s

Two white metal cabinets are shown side-by-side. The cabinet on the left is labeled 'A12' and has a single door with a black handle. The cabinet on the right is labeled 'A15' and has a single door with two black handles. Both cabinets are set against a white background with an orange floor.

[illegible]

## **Sology Solutions Integrate, Connect, and Protect 2018 Hickory Creek Remote Video Surveillance**



This proposal is being provided by an authorized reseller utilizing various manufacturers' technologies. Certain technical and other information in this response is proprietary and confidential information and should be only used for the evaluation of this proposal.



**REF:**

**Bid No. 2018-1**

**Project: 2018 Hickory Creek Remote Video Surveillance**

Dear Chief Carey Dunn,

Please find enclosed Sology Solutions' response to your RFP, 2018 Hickory Creek Remote Video Surveillance.

The solution we are proposing will implement a remote surveillance camera setup to be deployed in public parks and high crime areas, to help deter criminal acts as well as provide an investigative tool with video recorded evidence.

We thank you in advance for your consideration and look forward to further discussing your requirements and our capabilities

Kind regards,

Mark Damron

214-597-1414

MDamron@sologysolutions.com



## EXECUTIVE SUMMARY



## Integrate, Connect, and Protect

Thank you for the opportunity to submit a proposal in response to the RFP: 2018 Hickory Creek Remote Video Surveillance. Sology looks forward to teaming with Hickory Creek Officials to improve situational awareness and increase the security for the residents of Hickory Creek.

Sology Solutions is an Advanced Safety and Security Integrator led by an executive team with over 50 years' experience in advanced IoT/Communications systems in public safety and enterprise environments. Our professional services team offers unmatched expertise in the complex deployments needed in today's safety and security networked environments. Sology provides an IoT practice where our teams specialize in video surveillance and are aware of the special nuances that relate to a network and wireless video implementation.

## Proposed Services

The proposed solution leverages a wireless infrastructure and data plan security platform, which provides a video surveillance option for remote locations where existing power is not available. The system can be easily deployed and moved to different locations if desired.

Sology will provide the Town of Hickory Park with a turnkey solution in the form of a wireless Mini Dome and solar power "Station" to be deployed on existing poles in several parks. The Station has one PTZ (pan, tilt, zoom) Mini Dome camera designed to target specific areas such as a restroom, parking lot or boat dock, etc., and will be accessible by an approved viewer to log in live and move or zoom the view, if there is a desire to do so. This feature allows live views and will also allow viewing of the stored video if an incident already occurred. The camera has built-in infrared lighting to help view areas in low light situations. The solar panels will allow for power without adding expensive electricity costs. The camera casing and solar panel are ruggedized and are rated for outdoor environments. Each station is easily movable and is ideal for permanent or temporary applications.

Each Station installation to include:

- One (1) HD infrared PTZ Camera
- 1TB of video storage capability (2TB and 4TB options available)
- Data Plan for three (3) years with 5GB (2,4 and 5 year with 10GB or 20GB options available)
- Video Management Software
- Remote viewing applications
  - The camera can be remotely controlled with full 360-degree pan, tilt & zoom (PTZ) functionality from any internet-connected device including, PCs, Laptops, mobile devices or dedicated VMS
- Solar panel for remote power designed for one (1) station (More options available)
- Engineering and Technical services
- Customer Training
- Management, Mobilization and Logistics



## Conclusion

The services in the proposal are all inclusive, based on our understanding of the proposed RFP. In our understanding of the requirements and project expectations, we are confident that we can execute on the required deliverables in a timely manner.

We appreciate your consideration on this project and look forward to sitting down with your team to further discuss the proposed services and our capabilities as a safety and security partner. Sology having a certified CPTED (Crime Prevention Through Environmental Design) team understands that public parks, not only need technology but clear and marked pathways, landscaping and proper signage will also help to create safer and more enjoyable places to visit.

## HYPERLINKS

Below you will find a list of defined hyperlinks:

<https://www.wcctv.com/benefits-of-rapid-deployment-camera-systems/>

<https://www.wcctv.com/case-studies/>

<http://sologysolutions.com/>

## Pricing per Station

Description	QTY	Price
Camera Equipment	1	\$ 6,645.00
Solar power	1	\$ 2,249.95
Software per customer	1	\$ 1,118.75
Data Plan 3-year plan at 5GB	1	\$ 1,994.12
Misc.	1	\$ 31.25
Project Management and Mobilization per Project	1	\$ 950.00
Engineering and Technical Services	1	\$ 971.85
<b>Total for one Station</b>		<b>\$ 13,960.92</b>
<b>Optional</b>		
Fixed LPR camera	1	\$ 1,106.25
Analytics	1	\$ 575.00
Engineering and Technical Services for additional camera	1	\$ 485.93
<b>Included</b>		
Warranty - Concurrent with data plan – 3 Years		Included
Advanced replacement		Included
Remote diagnostics		Included
Email tech support		Included
Telephone tech support		Included
Training videos		Included
Connection fee		Included

\*There are various options for video storage and data plans available.

## References

### **Dallas County**

Todd Fancher

Lieutenant

Dallas County Marshals Service

600 Commerce St., Suite 750

Dallas, TX 75202

Todd.Fancher@dallascounty.org

214-653-7934(office)

### **DART (Dallas Area Rapid Transit)**

Mr. Charles Byrd

Manager, Public Safety Technology

Off: (214)749-5998

cbyrd@dart.org

### **Fort Worth ISD**

Kevin R Bentley

Physical Security Foreman | Safety & Security

Fort Worth Independent School District

T 817.814.2667 C 817.909.8949 | [kevin.bentley@fwisd.org](mailto:kevin.bentley@fwisd.org)

3000 Shotts St. | Fort Worth, TX 76107



Protection1

*A Proposal for*

## **CITY OF HICKORY CREEK:**

*Presented By: Michaelle Richardson*

*Presented On: Thursday, February 15, 2018*

*Sales Agreement ID: 890228325*



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. D.9

Consider and act on bids submitted for the 2018 Landscape Maintenance project.

**Landscape Cowboy**

1671 Riverview Dr. Suite 205B  
Lewisville, TX 75056  
kirk@landscapecowboy.com  
landscapecowboy.com

## ESTIMATE

**ADDRESS**

John M. Smith Jr.  
Town of Hickory Creek  
1075 Ronald Reagan  
Ave.  
Hickory Creek, TX 75065

**ESTIMATE # 1005****DATE 02/15/2018**

DATE	ACTIVITY	QTY	RATE	AMOUNT
02/15/2018	<b>Grass Cutting (City)</b> POINT VISTA LEG 1 - Approx 3.42 Acres via 2017 Aerials at DENTONCAD.COM) Prep area and remove trash. Cut grass (FINE CUT) in specified areas using zero-turn / trim poles & around trees, blow clippings from paved areas. (22 cycles)	22	385.00	8,470.00
02/15/2018	<b>Grass Cutting (City)</b> POINT VISTA LEG 2 - Approx 3.45 Acres via 2017 Aerials at DENTONCAD.COM) Prep area and remove trash. Cut grass (FINE CUT) in specified areas using zero-turn / trim poles & around trees, blow clippings from paved areas.	22	385.00	8,470.00
02/15/2018	<b>Grass Cutting (City)</b> HARBOR LANE PARK - Approx 6.42 Acres via 2017 Aerials at DENTONCAD.COM) Prep area and remove trash. Cut grass (FINE CUT) in specified areas using zero-turn / trim poles & around trees, blow clippings from paved areas.	22	725.00	15,950.00
02/15/2018	<b>Grass Cutting (City)</b> ARROWHEAD PARK - Approx 7.54 Acres via 2017 Aerials at DENTONCAD.COM) Prep area and remove trash. Cut grass (FINE CUT) in specified areas using zero-turn / trim poles & around trees, blow clippings from paved areas.	22	790.00	17,380.00

DATE	ACTIVITY	QTY	RATE	AMOUNT
02/15/2018	<b>Grass Cutting (City)</b> SYCAMORE BEND PARK - Approx 13.32 Acres via 2017 Aerials at DENTONCAD.COM) Prep area and remove trash. Cut grass (FINE CUT) in specified areas using zero-turn / trim poles & around trees, blow clippings from paved areas.	22	1,340.00	29,480.00
02/15/2018	<b>Grass Cutting (City)</b> HWY FRONTAGE FROM LAKEHILL TO VENTANA - Appro 11.87 Acres via 2017 Aerials at DENTONCAD.COM) Prep area and remove trash. Cut grass (TRACTOR MOW) in specified areas.	22	1,330.00	29,260.00
02/15/2018	<b>Grass Cutting (City)</b> OAK LANE HWY FRONTAGE - Approx 6.47 Acres via 2017 Aerials at DENTONCAD.COM) Prep area and remove trash. Cut grass (FINE CUT) in specified areas.	22	725.00	15,950.00

TOTAL

**\$124,960.00**

Accepted By

Accepted Date



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/15/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement or this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Stancoff Insurance Agency LLC 5301 Beacon Court Flower Mound TX 75028	<b>CONTACT NAME:</b> Scott Stancoff <b>PHONE (A/C, No, Ext):</b> 972-899-2286 <b>E-MAIL ADDRESS:</b> scottstancoff@yahoo.com <b>FAX (A/C, No):</b> 214-513-7928																					
<b>INSURED</b> Kirk Fanning 1671 Riverview Dr, Suite 205B Lewisville TX 7556	<table><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A:</td><td>Essex Insurance Company</td><td></td></tr><tr><td>INSURER B:</td><td></td><td></td></tr><tr><td>INSURER C:</td><td></td><td></td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Essex Insurance Company		INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
INSURER(S) AFFORDING COVERAGE		NAIC #																				
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INSURER B:																						
INSURER C:																						
INSURER D:																						
INSURER E:																						
INSURER F:																						

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		3EJ8677	03/02/2017	03/02/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,00 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$	
	<input type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<input type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

Town of Hickory Creek

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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# PRIME LANDSCAPE SERVICES

*Where the grass is always greener*

PO Box 171626

Arlington, Texas 76003-1626

Office (817) 461-4000 Or (817) 274-9347 Fax (817) 274-5459

## Maintenance Proposal

**To:** John M. Smith Jr.  
Town Administrator of Hickory Creek  
1075 Ronald Reagan Avenue  
Hickory Creek, Texas 75065  
940-497-2528 Ext. 231

**Date:** 2/19/2018

### **Job Description: Hickory Creek Landscape Maintenance**

#### **Sycamore Bend Park:**

##### **Lawn Maintenance– 22 cycles per year**

Mow turf  
Edge lawn perimeters, sidewalk & curbs  
String-line trimming, around poles & trees  
Blow paved areas of debris  
Control weed growth in pavement cracks  
Pick up trash in landscape areas & along shoreline

**Total: \$ 29,767.00**

#### **Harbor Grove Park:**

##### **Lawn Maintenance – 22 cycles per year**

Mow turf  
Edge lawn perimeters, sidewalk & curbs  
String-line trimming, around poles & trees  
Blow paved areas of debris  
Control weed growth in pavement cracks  
Pick up trash in landscape areas & along shoreline

**Total: \$ 15,586.00**

#### **Tanglewood Park:**

##### **Lawn Maintenance – 31 cycles per year**

Mow turf  
Edge lawn perimeters, sidewalk & curbs  
String-line trimming, around poles & trees  
Blow paved areas of debris  
Control weed growth in pavement cracks  
Pick up trash in landscape areas

##### **Chemical Program –**

Pre-emergent applications – 2 per year  
Fertilization – 3 per year

## **Tanglewood Park (Continued):**

Post-emergent applications – 2 per year

Fire ant control (spot treat mounds – if needed) – 32 per year

Irrigation inspections - 12 per year

**Total:** **\$ 4,267.00**

## **Arrowhead Park:**

### **Lawn Maintenance – 22 cycles per year**

Mow turf

Edge lawn perimeters, sidewalk & curbs

String-line trimming, around poles & trees

Blow paved areas of debris

Control weed growth in pavement cracks

Pick up trash in landscape areas & along shoreline

**Total:** **\$ 21,513.00**

## **Oak Street:**

### **Lawn Maintenance – 28 cycles per year**

Mow turf

Edge lawn perimeters, sidewalk & curbs

String-line trimming, around poles & trees

Blow paved areas of debris

Control weed growth in pavement cracks

Pick up trash in landscape areas

**Total:** **\$ 14,261.00**

## **Point Vista Park:**

### **Lawn Maintenance – 22 cycles per year**

Mow turf

Edge lawn perimeters, sidewalk & curbs

String-line trimming, around poles & trees

Blow paved areas of debris

Control weed growth in pavement cracks

Pick up trash in landscape areas & along shoreline

**Total:** **\$ 9,399.00**

## **Highway Frontage:**

### **Lawn Maintenance – 22 cycles per year**

Mow turf

Edge lawn perimeters, sidewalk & curbs

String-line trimming, around poles & trees

Blow paved areas of debris

Control weed growth in pavement cracks

Pick up trash in landscape areas & along shoreline

**Total:** **\$ 33,019.00**

**Grand Total:** **\$127,812.00**

**Annual Price for Services Listed Above: \$127,812.00**

**Prorated monthly price: \$10,651.00**

*Pro-rated contracts are billed on the 1<sup>st</sup> of each month for the following month's services.*

**Summary:**

<b>Sycamore Bend Park:</b>	<b>Total: \$ 29,767.00</b>
<b>Harbor Grove Park:</b>	<b>Total: \$ 15,586.00</b>
<b>Tanglewood Park:</b>	<b>Total: \$ 4,267.00</b>
<b>Arrowhead Park:</b>	<b>Total: \$ 21,513.00</b>
<b>Oak Street:</b>	<b>Total: \$ 14,261.00</b>
<b>Point Vista Park:</b>	<b>Total: \$ 9,399.00</b>
<b>Highway Frontage:</b>	<b>Total: \$ 33,019.00</b>

**Annual Price for Services Listed Above: \$ 127,812.00**

**Prorated monthly price: \$ 10,651.00**

Prime Landscape Services, Inc.

2111 ½ W. Arkansas Ln

Arlington, TX 76013

Authorized for Prime Landscape by:

Tom Fitzwilliam

(Name)

C. Thomas Fitzwilliam

(Signature)

2/19/2018

(Date)

Authorized for Client by:

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

# PRIME LANDSCAPE SERVICES

*Where the grass is always greener*

PO Box 171626

Arlington, Texas 76003-1626

Office (817) 461-4000 Or (817) 274-9347 Fax (817) 274-5459

## Maintenance Proposal

**To:** John M. Smith Jr.  
Town Administrator of Hickory Creek  
1075 Ronald Reagan Avenue  
Hickory Creek, Texas 75065  
940-497-2528 Ext. 231

**Date:** 2/19/2018

### **Job Description: Hickory Creek Landscape Maintenance**

#### **Sycamore Bend Park:**

##### **Lawn Maintenance- 22 cycles per year**

Mow turf  
Edge lawn perimeters, sidewalk & curbs  
String-line trimming, around poles & trees  
Blow paved areas of debris  
Control weed growth in pavement cracks  
Pick up trash in landscape areas & along shoreline

**Total: \$ 29,767.00**

#### **Harbor Grove Park:**

##### **Lawn Maintenance – 22 cycles per year**

Mow turf  
Edge lawn perimeters, sidewalk & curbs  
String-line trimming, around poles & trees  
Blow paved areas of debris  
Control weed growth in pavement cracks  
Pick up trash in landscape areas & along shoreline

**Total: \$ 15,586.00**

#### **Tanglewood Park:**

##### **Lawn Maintenance – 31 cycles per year**

Mow turf  
Edge lawn perimeters, sidewalk & curbs  
String-line trimming, around poles & trees  
Blow paved areas of debris  
Control weed growth in pavement cracks  
Pick up trash in landscape areas

##### **Chemical Program –**

Pre-emergent applications – 2 per year  
Fertilization – 3 per year

**Tanglewood Park (Continued):**

Post-emergent applications – 2 per year  
Fire ant control (spot treat mounds – if needed) – 32 per year  
  
Irrigation inspections - 12 per year

**Total:** **\$ 4,267.00**

**Arrowhead Park:**

**Lawn Maintenance – 22 cycles per year**

Mow turf  
Edge lawn perimeters, sidewalk & curbs  
String-line trimming, around poles & trees  
Blow paved areas of debris  
Control weed growth in pavement cracks  
Pick up trash in landscape areas & along shoreline

**Total:** **\$ 21,513.00**

**Oak Street:**

**Lawn Maintenance – 28 cycles per year**

Mow turf  
Edge lawn perimeters, sidewalk & curbs  
String-line trimming, around poles & trees  
Blow paved areas of debris  
Control weed growth in pavement cracks  
Pick up trash in landscape areas

**Total:** **\$ 14,261.00**

**Point Vista Park:**

**Lawn Maintenance – 22 cycles per year**

Mow turf  
Edge lawn perimeters, sidewalk & curbs  
String-line trimming, around poles & trees  
Blow paved areas of debris  
Control weed growth in pavement cracks  
Pick up trash in landscape areas & along shoreline

**Total:** **\$ 9,399.00**

**Highway Frontage:**

**Lawn Maintenance – 22 cycles per year**

Mow turf  
Edge lawn perimeters, sidewalk & curbs  
String-line trimming, around poles & trees  
Blow paved areas of debris  
Control weed growth in pavement cracks  
Pick up trash in landscape areas & along shoreline

**Total:** **\$ 33,019.00**

**Grand Total:** **\$127,812.00**

**Annual Price for Services Listed Above: \$127,812.00**

**Prorated monthly price: \$10,651.00**

*Pro-rated contracts are billed on the 1<sup>st</sup> of each month for the following month's services.*

**Summary:**

<b>Sycamore Bend Park:</b>	<b>Total: \$ 29,767.00</b>
<b>Harbor Grove Park:</b>	<b>Total: \$ 15,586.00</b>
<b>Tanglewood Park:</b>	<b>Total: \$ 4,267.00</b>
<b>Arrowhead Park:</b>	<b>Total: \$ 21,513.00</b>
<b>Oak Street:</b>	<b>Total: \$ 14,261.00</b>
<b>Point Vista Park:</b>	<b>Total: \$ 9,399.00</b>
<b>Highway Frontage:</b>	<b>Total: \$ 33,019.00</b>

**Annual Price for Services Listed Above: \$ 127,812.00**

**Prorated monthly price: \$ 10,651.00**

Prime Landscape Services, Inc.

2111 ½ W. Arkansas Ln

Arlington, TX 76013

Authorized for Prime Landscape by:

Tom Fitzwilliam

(Name)

C. Thomas Fitzwilliam

(Signature)

2/19/2018

(Date)

Authorized for Client by:

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)



Oak Lane Hwy Frontage  
1075 Ronald Regan Ave. Hickory Creek, 75065

Landscape Management Proposal

February 19, 2018

BASE MANAGEMENT FUNCTION	TOTAL	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Mow, Trim & Edge Turf	28			1	4	4	4	4	4	4	3		
Litter & Weed Control	28			1	4	4	4	4	4	4	3		
Prune Shrub Hedges	8			1	1	1	1	1	1	1	1		
Trim Ground Cover	8			1	1	1	1	1	1	1	1		
Irrigation Inspection	9			1	1	1	1	1	1	1	1		
Irrigation Monitoring	28			1	4	4	4	4	4	4	3		
<u>\$ 18,636.00</u>		ANNUAL BASE MANAGEMENT PROGRAM											
<u>\$ 18,636.00</u>		BID TOTAL / annual											
<u>\$ 1,553.00</u>		BID TOTAL / monthly											



**Point Vista Park  
1075 Ronald Regan Ave. Hickory Creek, 75065**

**Landscape Management Proposal**

February 19, 2018

BASE MANAGEMENT FUNCTION	TOTAL	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Mow, Trim & Edge Turf	22			1	4	4	3	2	2	2	2	2	
Litter & Weed Control	22			1	4	4	3	2	2	2	2	2	
<u>\$ 18,636.00</u>	ANNUAL BASE MANAGEMENT PROGRAM												
<u>\$ 18,636.00</u>	BID TOTAL / annual												
<u>\$ 1,553.00</u>	BID TOTAL / monthly												



Harbor Grove Park  
1075 Ronald Regan Ave. Hickory Creek, 75065

Landscape Management Proposal

February 19, 2018

BASE MANAGEMENT FUNCTION	TOTAL	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Mow, Trim & Edge Turf	22			1	4	4	3	2	2	2	2	2	
Litter & Weed Control	22			1	4	4	3	2	2	2	2	2	
<u>\$ 16,680.00</u>	ANNUAL BASE MANAGEMENT PROGRAM												
<u>\$ 16,680.00</u>	BID TOTAL / annual												
<u>\$ 1,390.00</u>	BID TOTAL / monthly												



**Sycamore Bend Park**  
**1075 Ronald Regan Ave. Hickory Creek, 75065**

**Landscape Management Proposal**

February 19, 2018

BASE MANAGEMENT FUNCTION	TOTAL	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Mow, Trim & Edge Turf	22			1	4	4	3	2	2	2	2	2	
Litter & Weed Control	22			1	4	4	3	2	2	2	2	2	
<u>\$ 34,104.00</u>		ANNUAL BASE MANAGEMENT PROGRAM											
<u>\$ 34,104.00</u>		BID TOTAL / annual											
<u>\$ 2,842.00</u>		BID TOTAL / monthly											



**TX DOT Frontage I-35  
1075 Ronald Regan Ave. Hickory Creek, 75065**

**Landscape Management Proposal**

February 19, 2018

BASE MANAGEMENT FUNCTION	TOTAL	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Mow, Trim & Edge Turf	22			1	4	4	3	2	2	2	2	2	
Litter & Weed Control	22			1	4	4	3	2	2	2	2	2	
Prune Shrub Hedges	8			1	1	1	1	1	1	1	1		
Trim Ground Cover	8			1	1	1	1	1	1	1	1		
Irrigation Inspection	9			1	1	1	1	1	1	1	1	1	
Irrigation Monitoring	22			1	4	4	3	2	2	2	2	2	

\$ 38,628.00      ANNUAL BASE MANAGEMENT PROGRAM

\$ 38,628.00      BID TOTAL / annual

\$ 3,219.00      BID TOTAL / monthly



**Arrowhead Park**  
**1075 Ronald Regan Ave. Hickory Creek, 75065**

**Landscape Management Proposal**

February 19, 2018

BASE MANAGEMENT FUNCTION	TOTAL	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Mow, Trim & Edge Turf	22			1	4	4	3	2	2	2	2	2	
Litter & Weed Control	22			1	4	4	3	2	2	2	2	2	

\$ 29,604.00

ANNUAL BASE MANAGEMENT PROGRAM

\$ 29,604.00

BID TOTAL / annual

\$ 2,467.00

BID TOTAL / monthly

# Three Kings Grounds Keeping

303 Main Street, Lake Dallas, Texas [www.threekingsgroundskeeping.com](http://www.threekingsgroundskeeping.com) 940-326-9561



## Estimate

Estimate #: 4148  
Date: 2/19/2018  
Valid Until: 3/21/2018  
Code: 48T3A4

### Property Information

Hwy Frontage Lakehill to Ventana

Dear Hwy Frontage:

Thank you for choosing Three Kings Grounds Keeping! This letter is to formally propose services to your property at . We provide landscape maintenance services that are customized to your unique property needs and are **Fully Insured**. Our goal is to keep them looking beautiful all year long. We pride ourselves on taking care of the details so that our clients are able to sit back and enjoy their landscaping.

The services below include every service included in our Bi-Weekly Platinum Annual Package. Your price quoted below is based on Bi-Weekly Maintenance growth only. Therefore, if during the mowing it is discovered that the growth is clearly in excess of the two week normal amount, the additional work required to bring the property back to a well-groomed standard will be subject to 1.5 times the normal per mow rate. Your subtotal for the year is divided out into 12 payments paid once a month on the 31st of each month.

### Step #1

Please Review your Customized Estimate

### Step #2

Click blue button on bottom to sign electronically

#### Estimate Description

#### Amount

Our Full Service Maintenance Option will ensure that your yard is looking its best all year round. You can sit back and relax and we will take care of everything! Your selected Weekly package pricing includes:

13305.60

\*Mowing, Edging sidewalks and Blowing sidewalks, and walking areas.

\*Weed control in pavement cracks.

\*Keep trash picked up in landscape areas.

March to October: If you are on the weekly rotation, Three Kings Grounds Keeping will service the property a minimum of 4 times per month (some months, you will receive 5 visits). If you are on the Bi-weekly rotation we will service the property a minimum of 2 times per month (some months you will receive 3 visits).

November to February: You will receive a minimum 1 visits per month, which we will keep everything mowed, edged, and blown off. Mowing outside of the normal growing season will be conducted to maintain a well-manicured appearance.

<b>Subtotal</b>	\$13,305.60
<b>Sales Tax</b>	\$0.00
<b>Total</b>	\$13,305.60

**Your installment price would be just \$1,108.80 each month.**

**On your Mobile Device? Simply Click Below to Contact us!**

Call Us Now

Text Us Now

Check out Our Website

We have included a copy of the standard estimate. However, this can be modified to your specific requirements. We would be happy to talk to you about our services and answer any questions you may have. We can be reached at 940-326-9561 Ext 710 or by email at [sales@threekingsgroundskeeping.com](mailto:sales@threekingsgroundskeeping.com)

**Signature:**

# Three Kings Grounds Keeping

303 Main Street, Lake Dallas, Texas [www.threekingsgroundskeeping.com](http://www.threekingsgroundskeeping.com) 940-326-9561



## Estimate

Estimate #: 4146  
Date: 2/19/2018  
Valid Until: 3/21/2018  
Code: 82T696

### Property Information

Oak Lane Hwy Frontage

Dear Oak Lane:

Thank you for choosing Three Kings Grounds Keeping! This letter is to formally propose services to your property at . We provide landscape maintenance services that are customized to your unique property needs and are **Fully Insured**. Our goal is to keep them looking beautiful all year long. We pride ourselves on taking care of the details so that our clients are able to sit back and enjoy their landscaping.

The services below include every service included in our Bi-Weekly Platinum Annual Package. Your price quoted below is based on Bi-Weekly Maintenance growth only. Therefore, if during the mowing it is discovered that the growth is clearly in excess of the two week normal amount, the additional work required to bring the property back to a well-groomed standard will be subject to 1.5 times the normal per mow rate. Your subtotal for the year is divided out into 12 payments paid once a month on the 31st of each month.

### Step #1

Please Review your Customized Estimate

### Step #2

Click blue button on bottom to sign electronically

#### Estimate Description

#### Amount

Our Full Service Maintenance Option will ensure that your yard is looking its best all year round. You can sit back and relax and we will take care of everything! Your selected Weekly package pricing includes:

7364.76

\*Mowing, Edging sidewalks, weed eating and Blowing sidewalks, and walking areas. (28 visits)

\*De weeding of Beds as needed. This includes removal of weeds in all of your flower beds by weed eating and hand pulling in areas where applicable. Once complete we will also haul away all debris removed. (8 visits)

\*Weed control in pavement cracks.

\*Keep landscape areas clean of trash.

March to October: If you are on the weekly rotation, Three Kings Grounds Keeping will service the property a minimum of 4 times per month (some months, you will receive 5 visits). If you are on the Bi-weekly rotation we will service the property a minimum of 2 times per month (some months you will receive 3 visits).

November to February: You will receive a minimum 1 visits per month, which we will keep everything mowed, edged, and blown off. Mowing outside of the normal growing season will be conducted to maintain a well-manicured appearance.

<b>Subtotal</b>	\$7,364.76
<b>Sales Tax</b>	\$0.00
<b>Total</b>	\$7,364.76

**Your installment price would be just \$613.73 each month.**

**On your Mobile Device? Simply Click Below to Contact us!**

Call Us Now

Text Us Now

Check out Our Website

# Three Kings Grounds Keeping

303 Main Street, Lake Dallas, Texas [www.threekingsgroundskeeping.com](http://www.threekingsgroundskeeping.com) 940-326-9561



## Estimate

Estimate #: 4147  
Date: 2/19/2018  
Valid Until: 3/21/2018  
Code: Z69NFP

### Property Information

Tanglewood Park

Dear Tanglewood:

Thank you for choosing Three Kings Grounds Keeping! This letter is to formally propose services to your property at . We provide landscape maintenance services that are customized to your unique property needs and are **Fully Insured**. Our goal is to keep them looking beautiful all year long. We pride ourselves on taking care of the details so that our clients are able to sit back and enjoy their landscaping.

The services below include every service included in our Weekly Platinum Annual Package. Your subtotal for the year is divided out into 12 payments paid once a month on the 31st of each month.

### Step #1

Please Review your Customized Estimate

### Step #2

Click blue button on bottom to sign electronically

#### Estimate Description

#### Amount

Our Full Service Maintenance Option will ensure that your yard is looking its best all year round. You can sit back and relax and we will take care of everything! Your selected Weekly package pricing includes:

2520.00

\*Mowing, Edging sidewalks and Blowing sidewalks, and walking areas. (31 visits)

\*Weed control, Pre-Emergent and Fertilizer 6 times a year spread out every 8 weeks. Includes Granular and Liquid applications to provide a Green and thicker lawn as well as suppression of Broad Leaf Weeds. Please keep off of the yard for 2 hours to allow product to dry and water your yard regularly to ensure optimum results. Also weed control for pavement cracks.

\*Fire Ant Control (32 visits)

\*Irrigation Inspections (12 visits repairs not included)

March to October: If you are on the weekly rotation, Three Kings Grounds Keeping will service the property a minimum of 4 times per month (some months, you will receive 5 visits). If you are on the Bi-weekly rotation we will service the property a minimum of 2 times per month (some months you will receive 3 visits).

November to February: You will receive a minimum 1 visits per month, which we will keep everything mowed, edged, and blown off. Mowing outside of the normal growing season will be conducted to maintain a well-manicured appearance.

<b>Subtotal</b>	\$2,520.00
<b>Sales Tax</b>	\$0.00
<b>Total</b>	\$2,520.00

**Your installment price would be just \$210.00 each month.**

**On your Mobile Device? Simply Click Below to Contact us!**

Call Us Now

Text Us Now

Check out Our Website

# Three Kings Grounds Keeping

303 Main Street, Lake Dallas, Texas [www.threekingsgroundskeeping.com](http://www.threekingsgroundskeeping.com) 940-326-9561



## Estimate

Estimate #: 4145  
Date: 2/19/2018  
Valid Until: 3/21/2018  
Code: 8BWYRQ

### Property Information

Point Vista Leg 2

Dear Point Vista:

Thank you for choosing Three Kings Grounds Keeping! This letter is to formally propose services to your property at . We provide landscape maintenance services that are customized to your unique property needs and are **Fully Insured**. Our goal is to keep them looking beautiful all year long. We pride ourselves on taking care of the details so that our clients are able to sit back and enjoy their landscaping.

The services below include every service included in our Bi-Weekly Platinum Annual Package. Your price quoted below is based on Bi-Weekly Maintenance growth only. Therefore, if during the mowing it is discovered that the growth is clearly in excess of the two week normal amount, the additional work required to bring the property back to a well-groomed standard will be subject to 1.5 times the normal per mow rate. Your subtotal for the year is divided out into 12 payments paid once a month on the 31st of each month.

### Step #1

Please Review your Customized Estimate

### Step #2

Click blue button on bottom to sign electronically

#### Estimate Description

#### Amount

Our Full Service Maintenance Option will ensure that your yard is looking its best all year round. You can sit back and relax and we will take care of everything! Your selected Weekly package pricing includes:

3759.48

\*Mowing, Edging sidewalks, weed eating and Blowing sidewalks, and walking areas.

\*Weed control in pavement cracks.

\*Keeping shoreline and landscape areas clean of all trash.

March to October: If you are on the weekly rotation, Three Kings Grounds Keeping will service the property a minimum of 4 times per month (some months, you will receive 5 visits). If you are on the Bi-weekly rotation we will service the property a minimum of 2 times per month (some months you will receive 3 visits).

November to February: You will receive a minimum 1 visits per month, which we will keep everything mowed, edged, and blown off. Mowing outside of the normal growing season will be conducted to maintain a well-manicured appearance.

<b>Subtotal</b>	\$3,759.48
<b>Sales Tax</b>	\$0.00
<b>Total</b>	\$3,759.48

**Your installment price would be just \$313.29 each month.**

**On your Mobile Device? Simply Click Below to Contact us!**

Call Us Now

Text Us Now

Check out Our Website

We have included a copy of the standard estimate. However, this can be modified to your specific requirements. We would be happy to talk to you about our services and answer any questions you may have. We can be reached at 940-326-9561 Ext 710 or by email at [sales@threekingsgroundskeeping.com](mailto:sales@threekingsgroundskeeping.com)

# Three Kings Grounds Keeping

303 Main Street, Lake Dallas, Texas [www.threekingsgroundskeeping.com](http://www.threekingsgroundskeeping.com) 940-326-9561



## Estimate

Estimate #: 4144  
Date: 2/19/2018  
Valid Until: 3/21/2018  
Code: 9ZKTH3

### Property Information

Point Vista Leg 1

Dear Point Vista:

Thank you for choosing Three Kings Grounds Keeping! This letter is to formally propose services to your property at . We provide landscape maintenance services that are customized to your unique property needs and are **Fully Insured**. Our goal is to keep them looking beautiful all year long. We pride ourselves on taking care of the details so that our clients are able to sit back and enjoy their landscaping.

The services below include every service included in our Bi-Weekly Platinum Annual Package. Your price quoted below is based on Bi-Weekly Maintenance growth only. Therefore, if during the mowing it is discovered that the growth is clearly in excess of the two week normal amount, the additional work required to bring the property back to a well-groomed standard will be subject to 1.5 times the normal per mow rate. Your subtotal for the year is divided out into 12 payments paid once a month on the 31st of each month.

### Step #1

Please Review your Customized Estimate

### Step #2

Click blue button on bottom to sign electronically

#### Estimate Description

#### Amount

Our Full Service Maintenance Option will ensure that your yard is looking its best all year round. You can sit back and relax and we will take care of everything! Your selected Weekly package pricing includes:

5232.12

\*Mowing, Edging sidewalks, weed eating and Blowing sidewalks, and walking areas

\*Weed control in the pavement cracks.

\*Keeping shoreline & landscape areas clean of trash.

March to October: If you are on the weekly rotation, Three Kings Grounds Keeping will service the property a minimum of 4 times per month (some months, you will receive 5 visits). If you are on the Bi-weekly rotation we will service the property a minimum of 2 times per month (some months you will receive 3 visits).  
November to February: You will receive a minimum 1 visits per month, which we will keep everything mowed, edged, and blown off. Mowing outside of the normal growing season will be conducted to maintain a well-manicured appearance.

<b>Subtotal</b>	\$5,232.12
<b>Sales Tax</b>	\$0.00
<b>Total</b>	\$5,232.12

**Your installment price would be just \$436.01 each month.**

**On your Mobile Device? Simply Click Below to Contact us!**

Call us Now

Text Us Now

Check out Our Website

We have included a copy of the standard estimate. However, this can be modified to your specific requirements. We would be happy to talk to you about our services and answer any questions you may have. We can be reached at 940-326-9561 Ext 710 or by email at [sales@threekingsgroundskeeping.com](mailto:sales@threekingsgroundskeeping.com)

# Three Kings Grounds Keeping

303 Main Street, Lake Dallas, Texas [www.threekingsgroundskeeping.com](http://www.threekingsgroundskeeping.com) 940-326-9561



## Estimate

Estimate #: 4143  
Date: 2/19/2018  
Valid Until: 3/21/2018  
Code: EAQFWY

### Property Information

Harbor Lane Park

Dear Harbor:

Thank you for choosing Three Kings Grounds Keeping! This letter is to formally propose services to your property at . We provide landscape maintenance services that are customized to your unique property needs and are **Fully Insured**. Our goal is to keep them looking beautiful all year long. We pride ourselves on taking care of the details so that our clients are able to sit back and enjoy their landscaping.

The services below include every service included in our Bi-Weekly Platinum Annual Package. Your price quoted below is based on Bi-Weekly Maintenance growth only. Therefore, if during the mowing it is discovered that the growth is clearly in excess of the two week normal amount, the additional work required to bring the property back to a well-groomed standard will be subject to 1.5 times the normal per mow rate. Your subtotal for the year is divided out into 12 payments paid once a month on the 31st of each month.

### Step #1

Please Review your Customized Estimate

### Step #2

Click blue button on bottom to sign electronically

#### Estimate Description

#### Amount

Our Full Service Maintenance Option will ensure that your yard is looking its best all year round. You can sit back and relax and we will take care of everything! Your selected Weekly package pricing includes:

8194.68

\*Mowing, Edging sidewalks, weed eating and Blowing sidewalks, patio, and walking areas

\*Weed control in pavement cracks.

\*Keep shoreline & landscape areas clean of all trash.

March to October: If you are on the weekly rotation, Three Kings Grounds Keeping will service the property a minimum of 4 times per month (some months, you will receive 5 visits). If you are on the Bi-weekly rotation we will service the property a minimum of 2 times per month (some months you will receive 3 visits).

November to February: You will receive a minimum 1 visits per month, which we will keep everything mowed, edged, and blown off. Mowing outside of the normal growing season will be conducted to maintain a well-manicured appearance.

<b>Subtotal</b>	\$8,194.68
<b>Sales Tax</b>	\$0.00
<b>Total</b>	\$8,194.68

**Your installment price would be just \$682.89 each month.**

**On your Mobile Device? Simply Click Below to Contact us!**

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We have included a copy of the standard estimate. However, this can be modified to your specific requirements. We would be happy to talk to you about our services and answer any questions you may have. We can be reached at 940-326-9561 Ext 710 or by email at [sales@threekingsgroundskeeping.com](mailto:sales@threekingsgroundskeeping.com)

**Signature:**

# Three Kings Grounds Keeping

303 Main Street, Lake Dallas, Texas [www.threekingsgroundskeeping.com](http://www.threekingsgroundskeeping.com) 940-326-9561



## Estimate

Estimate #: 4142  
Date: 2/19/2018  
Valid Until: 3/21/2018  
Code: AS6J98

### Property Information

Arrowhead Park

Dear Arrowhead:

Thank you for choosing Three Kings Grounds Keeping! This letter is to formally propose services to your property at . We provide landscape maintenance services that are customized to your unique property needs and are **Fully Insured**. Our goal is to keep them looking beautiful all year long. We pride ourselves on taking care of the details so that our clients are able to sit back and enjoy their landscaping.

The services below include every service included in our Bi-Weekly Platinum Annual Package. Your price quoted below is based on Bi-Weekly Maintenance growth only. Therefore, if during the mowing it is discovered that the growth is clearly in excess of the two week normal amount, the additional work required to bring the property back to a well-groomed standard will be subject to 1.5 times the normal per mow rate. Your subtotal for the year is divided out into 12 payments paid once a month on the 31st of each month.

### Step #1

Please Review your Customized Estimate

### Step #2

Click blue button on bottom to sign electronically

#### Estimate Description

#### Amount

Our Full Service Maintenance Option will ensure that your yard is looking its best all year round. You can sit back and relax and we will take care of everything! Your selected Weekly package pricing includes:

8316.00

\*Mowing, Edging sidewalks, weed eating and Blowing sidewalks, and walking areas.

\*Weed control in pavement cracks.

\*Keeping shoreline & landscape areas clean of trash.

March to October: If you are on the weekly rotation, Three Kings Grounds Keeping will service the property a minimum of 4 times per month (some months, you will receive 5 visits). If you are on the Bi-weekly rotation we will service the property a minimum of 2 times per month (some months you will receive 3 visits).

November to February: You will receive a minimum 1 visits per month, which we will keep everything mowed, edged, and blown off. Mowing outside of the normal growing season will be conducted to maintain a well-manicured appearance.

<b>Subtotal</b>	\$8,316.00
<b>Sales Tax</b>	\$0.00
<b>Total</b>	\$8,316.00

**Your installment price would be just \$693.00 each month.**

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Check out Our Website

# Three Kings Grounds Keeping

303 Main Street, Lake Dallas, Texas [www.threekingsgroundskeeping.com](http://www.threekingsgroundskeeping.com) 940-326-9561



## Estimate

Estimate #: 4141  
Date: 2/19/2018  
Valid Until: 3/21/2018  
Code: 94TD2Q

### Property Information

Sycamore Bend Park

Dear Sycamore:

Thank you for choosing Three Kings Grounds Keeping! This letter is to formally propose services to your property at . We provide landscape maintenance services that are customized to your unique property needs and are **Fully Insured**. Our goal is to keep them looking beautiful all year long. We pride ourselves on taking care of the details so that our clients are able to sit back and enjoy their landscaping.

The services below include every service included in our Bi-Weekly Platinum Annual Package. Your price quoted below is based on Bi-Weekly Maintenance growth only. Therefore, if during the mowing it is discovered that the growth is clearly in excess of the two week normal amount, the additional work required to bring the property back to a well-groomed standard will be subject to 1.5 times the normal per mow rate. Your subtotal for the year is divided out into 12 payments paid once a month on the 31st of each month.

### Step #1

Please Review your Customized Estimate

### Step #2

Click blue button on bottom to sign electronically

#### Estimate Description

#### Amount

Our Full Service Maintenance Option will ensure that your yard is looking its best all year round. You can sit back and relax and we will take care of everything! Your selected Weekly package pricing includes:

19646.52

\*Mowing, Edging sidewalks and Blowing sidewalks, patio, and walking areas

\*Weed control in the pavement cracks.

\*Keeping the shoreline & landscape areas clean of trash.

March to October: If you are on the weekly rotation, Three Kings Grounds Keeping will service the property a minimum of 4 times per month (some months, you will receive 5 visits). If you are on the Bi-weekly rotation we will service the property a minimum of 2 times per month (some months you will receive 3 visits).

November to February: You will receive a minimum 1 visits per month, which we will keep everything mowed, edged, and blown off. Mowing outside of the normal growing season will be conducted to maintain a well-manicured appearance.

**Subtotal** \$19,646.52

**Sales Tax** \$0.00

**Total** \$19,646.52

**Your installment price would be just \$1,637.21 each month.**

**On your Mobile Device? Simply Click Below to Contact us!**

Call Us Now

Text Us Now

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We have included a copy of the standard estimate. However, this can be modified to your specific requirements. We would be happy to talk to you about our services and answer any questions you may have. We can be reached at 940-326-9561 Ext 710 or by email at [sales@threekingsgroundskeeping.com](mailto:sales@threekingsgroundskeeping.com)

**Signature:**



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. D.10

Consider and act on incurring monthly charges for irrigation in the TXDOT right of way along Interstate 35E in Hickory Creek.

No supporting documentation.



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. D.11

Consider and act on nomination of the 2017 Hickory Creek Business of the Year.

The following businesses were nominated for 2017 Business of the Year:

IHop  
INails  
McDonalds  
Starbucks  
Whataburger



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. D.12

Consider and act on nomination of the 2017 Hickory Creek Citizen of the Year.

The following citizens were nominated for 2017 Hickory Creek Citizen of the Year:

Robert and Mary Armstrong

Lynn Clark

Lee Haughton



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. D.13

Consider and act on nomination of the 2017 Hickory Creek Scholars of the Year.

Lake Dallas High School recommended Morgan Mayfield and Brenden Leyden as 2017 Scholars of the year.



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. D.14

Consider and act on nomination of the 2017 Hickory Creek Sportsman of the Year.

Lake Dallas High School recommended Mason Meeks for 2017 Hickory Creek Sportsman of the Year.



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. E.1

The Town Council will convene into executive session pursuant to Texas Government Code Section 551.071, Consultation with Attorney on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, or on matters pertaining to pending or contemplated litigation.



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018  
From: Kristi Rogers - Town Secretary  
Subject: Agenda Item No. F.1



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 02/20/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. G.1

Adjournment