

**PUBLIC NOTICE**  
**TOWN OF HICKORY CREEK**  
**REGULAR MEETING OF THE TOWN COUNCIL**  
**1075 RONALD REAGAN AVENUE**  
**July 17, 2018; 6:30 P.M.**

Notice is hereby given as required by Title 5; Chapter 551.041 of the Government Code that the Town Council of the Town of Hickory Creek will hold their regular meeting on July 17, 2018; at 6:30 P.M., in the Council Chambers of the Town Hall Building located at 1075 Ronald Reagan Avenue. "NOTE: If, during the course of the meeting, any discussion of any item on the agenda should be held in a closed meeting, the Council will conduct a closed meeting in accordance with the TEXAS OPEN MEETING ACT, TEX. GOVT. CODE, Chapter 551, Sub-Chapters (d) and (e)". The agenda follows:

**Regular Session:**

**A. Call to Order**

**Roll Call**

**Pledge of Allegiance to the U.S. and Texas Flags**

**Invocation**

**Items of Community Interest:** Pursuant to Texas Government Code Section 551.0415 the town council may report on the following: expressions of thanks, congratulations, or condolence; an honorary or salutary recognition of an individual; a reminder about an upcoming event organized or sponsored by the governing body; and announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

**Public Comment:** This item allows the public an opportunity to address the town council. To comply with the provisions of the Open Meetings Act, the town council cannot discuss or take action on items brought before them not posted on the agenda. Please complete a request if you wish to address the town council. Comments will be limited to three minutes.

**Business:**

**B. Public Hearing:**

No Public Hearing

**C. Consent Agenda Items:**

1. June 2018 Council Meeting Minutes
2. June 2018 Financial Statements
3. Consider and act on a resolution authorizing the Mayor of the Town of Hickory Creek, Texas to execute an interlocal cooperation agreement for Public Safety Application Support and Maintenance between the Town of Hickory Creek Police Department and Denton County.
4. Consider and act on a resolution for the appointment of one member to the board of managers of the Denco Area 9-1-1 District.

5. Consider and act on a resolution authorizing the Mayor of the Town of Hickory Creek, Texas to execute an agreement for Hickory Creek Police Department software program by and between the Town of Hickory Creek and West Publishing Corporation.

**D. Regular Agenda Items:**

1. Interview applicant for Board of Adjustments.
2. Consider and act on an appointment to the Board of Adjustments.
3. Consider and act on a minor replat of lots 6A, 8, and 9 of Country Oak Estates Addition, being 6.04 acres out of the S. Linthicum Survey, Abstract #1600 in the Town of Hickory Creek, Denton County, Texas.
4. Consider and act on a site and landscape plan for Blue Wave Laser Wash located at 1045 Hickory Creek Boulevard. The property is legally described as Walmart Addition, Block A, Lot 7R (S Pt), Hickory Creek, Denton County, Texas.
5. Consider and act on a replat of Adams Cliff, Lot 3R and 4, Block A being a replat of Lot 3, Block A, 6.142 acres in the So. McCarroll Survey, Abstract No. 958, Town of Hickory Creek, Denton County, Texas.
6. Consider and act on nominating an individual to serve on the Denton County Greenbelt Plan Coordinating Committee.
7. Discussion regarding current road and sidewalk projects.

**E. Executive Session:** The Town Council will convene into executive session pursuant to Texas Government Code Section 551.071, Consultation with Attorney on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, or on matters pertaining to pending or contemplated litigation.

**F. Reconvene into Open Session:**

1. Discussion and possible action regarding matters discussed in executive session.

**G. Adjournment:**





## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 07/17/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. A.1

Call to Order



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 07/17/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. A.2

Roll Call



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 07/17/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. A.3

Pledge of Allegiance to the U.S. and Texas Flags



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 07/17/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. A.4

Invocation



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 07/17/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. A.5

Items of Community Interest: Pursuant to Texas Government Code Section 551.0415 the town council may report on the following: expressions of thanks, congratulations, or condolence; an honorary or salutary recognition of an individual; a reminder about an upcoming event organized or sponsored by the governing body; and announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.





## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 07/17/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. A.6

Public Comment: This item allows the public an opportunity to address the town council. To comply with the provisions of the Open Meetings Act, the town council cannot discuss or take action on items brought before them not posted on the agenda. Please complete a request if you wish to address the town council.

Comments will be limited to three minutes.



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 07/17/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. B.1

No Public Hearing



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 07/17/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. C.1

June 2018 Council Meeting Minutes

**STATE OF TEXAS  
COUNTY OF DENTON  
TOWN OF HICKORY CREEK**

The town council of the Town of Hickory Creek, Texas convened in a regular session on June 19, 2018 at 6:30 p.m. in the council chambers, located at 1075 Ronald Reagan Avenue. Notice of the meeting was posted as required by Title 5, Chapter 551 of the Texas Government Code. The following members were present and constituted a quorum of members:

Lynn Clark, Mayor  
Tracee Elrod, Councilmember Place 1  
Richard DuPree, Councilmember Place 2  
Chris Gordon, Councilmember Place 3  
Paul Kenney, Mayor Pro Tem  
Ian Theodore, Councilmember Place 5

Also in attendance were:

John M. Smith, Jr., Town Administrator  
Kristi K. Rogers, Town Secretary  
Carey Dunn, Chief of Police  
Lance Vanzant, Town Attorney

Mayor Clark called the meeting to order at 6:30 p.m.

Mayor Clark led the Pledge of Allegiance to the U.S. and Texas Flags.

Councilmember Theodore gave the invocation.

**Presentation of Awards**

Mayor Clark presented Glenn Williams a plaque of appreciation for his years of service on the Planning and Zoning Commission.

Mayor Clark presented a plaque of appreciation to Cristian Cruz for completion of his Eagle Scout project in Hickory Creek.

**Items of Community Interest**

Lake Cities 4<sup>th</sup> of July Celebration will be held on Wednesday, July 4, 2018. The parade will begin at 9:00 a.m. Family- friendly activities and entertainment begin at 4:00 p.m. followed by a fireworks display.

**Public Comment**

Robert Taylor, 1500 Turbeville Road, thanked the town council for their service. He stated he was happy to be a citizen of this wonderful town. He spoke with Ron Furtick, the owner of Hickory Creek Estates, and Mr. Furtick is really interested in working with the council regarding the future of Hickory Creek and developing a downtown.

Gabriela Rawlings, 2323 Ross Avenue Suite 600, Dallas Texas, stated she was here on behalf of Al Goldfield and Shirley Abernathy who accepted an assignment from the developer of the assessments from Hickory Creek Public Improvement District No. 2 to cover a portion of the cost of land. Now that the assessments are being assigned to bonds, Mr. Goldfield and Ms. Abernathy would like to confirm they will receive the full amount owed of \$660,807.61 from the developer's reimbursement portion of the Hickory Creek PID No. 2 bond proceeds.

**Item B - Public Hearing**

**B (1) - Public Hearing: To hear public opinion regarding the proposed assessments to be levied against the assessable property within the Hickory Creek Public Improvement No. 2 District (the "District") pursuant to the provisions of Chapter 372 of the Texas Local Government Code, as amended (the "Act").**

Mayor Clark called the public hearing to order at 6:39 p.m.

Gabriela Rawlings stated the comments she made during public comment pertained to the public hearing.

With no one else wishing to speak, the public hearing was closed at 6:40 p.m.

**Item C – Consent Agenda Items**

1. May 2018 Council Meeting Minutes
2. May 2018 Financial Statements
3. Consider and act on a resolution authorizing the Mayor of the Town of Hickory Creek, Texas to execute an agreement by and between the Town of Hickory Creek and Denton County, a political subdivision of the State of Texas for ad valorem tax collection.
4. Consider and act on a resolution authorizing the Mayor of the Town of Hickory Creek, Texas to execute an agreement by and between the Town of Hickory Creek and Denton County, a political subdivision of the State of Texas for Hickory Creek Public Improvement District No. 1 assessment collection.
5. Consider and act on a resolution authorizing the Mayor of the Town of Hickory Creek, Texas to execute an agreement by and between the Town of Hickory Creek and Denton County, a political subdivision of the State of Texas for Hickory Creek Public Improvement District No. 2 assessment collection.

**Motion:** made by Councilmember Kenney to approve consent agenda Items C1 through C5 as presented. Motion seconded by Councilmember Elrod.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

**Item D – Regular Agenda Items**

**D (1) - Consider and act on an ordinance accepting and approving an amended and restated service and assessment plan and assessment rolls for the Hickory Creek Public Improvement District No. 2; making a finding of special benefit to the property in the district; levying special assessments against property within improvement area #2 of the district and establishing a lien on such property; providing for payment of the assessments in accordance with chapter 372, Texas Local Government Code, as amended; providing for the method of assessment and the payment of the assessments, providing penalties and interest on delinquent assessments, providing for severability, and providing an effective date.**

Mary Petty, P3Works, PID administrator for the town, provided an overview of the amended and restated service and assessment plan and assessments rolls for Hickory Creek Public Improvement District No. 2.

Jeff Gulbas, McCall Parkhurst & Horton, bond counsel for the town, provided an overview of the ordinance as it relates to improvement area #1 and improvement area #2.

**Motion:** made by Councilmember Gordon to approve Ordinance No. 2018-06-796 as presented. Motion seconded by Councilmember Theodore.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

**D (2) - Consider and act on an ordinance authorizing the issuance of the "Town of Hickory Creek, Texas Special Assessment Revenue Bonds, Series 2018 (Hickory Creek Public Improvement District No. 2)"; approving and authorizing an indenture of trust, a bond purchase agreement, a continuing disclosure agreement and other agreements and documents in connection therewith; making findings.**

John Martin, Hilltop Securities, financial advisor for the town, provided an overview of the results of the bond sale.

Jeff Gulbas, McCall Parkhurst & Horton, bond counsel for the town, provided an overview of the indenture of trust, bond purchase agreement and continuing disclosure agreement.

Tripp Davenport, FMSbonds, bond underwriter, thanked staff, the financial advisor, bond counsel and the developer team for their work preparing for the bond issuance and the opportunity to participate in the transaction.

Kirk Wilson, T. Wilson and Associates, representing the developer, thanked the staff and the entire professional team for the town. In response to the official statement from Ms. Rawlings on behalf of Al Goldfield and Shirley Abernathy successors in the interest of AS Gold, the amount owed will be wired in full at closing.

**Motion:** made by Councilmember Gordon to approve an ordinance authorizing the issuance of the Town of Hickory Creek, Texas Special Assessment Revenue Bonds, Series 2018 as presented. Motion seconded by Councilmember DuPree.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

**D (3) - Consider and act on a resolution by the Town of Hickory Creek, Texas suspending the effective date for ninety days in connection with the rate increase filing made on about June 1, 2018 by Atmos Energy for its Midtex Division.**

**Motion:** made by Councilmember Kenney to approve a resolution by the Town of Hickory Creek, Texas suspending the effective date for ninety days in connection with the rate increase filing made on about June 1, 2018 by Atmos Energy for its Midtex Division. Motion seconded by Councilmember Elrod.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

**D (4) - Consider and act on a resolution authorizing the Town Administrator of the Town of Hickory Creek, Texas to execute an agreement for the purchase of untreated water by and between the Town of Hickory Creek and the City of Dallas.**

**Motion:** made by Councilmember Elrod to approve a resolution authorizing the Town Administrator of the Town of Hickory Creek, Texas to execute an agreement for the purchase of untreated water by and between the Town of Hickory Creek and the City of Dallas. Motion seconded by Councilmember Theodore.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

**D (5) - Consider and act on a resolution authorizing the Town Administrator of the Town of Hickory Creek, Texas to execute an agreement for playground safety inspections by and between the Town of Hickory Creek and ENVIRONMENTS & Co.**

**Motion:** made by Councilmember Gordon to approve resolution 2018-0619-6 in amount not to exceed \$1,750.00. Motion seconded by Councilmember DuPree.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

**D (6) - Consider and act on a resolution authorizing the Mayor of the Town of Hickory Creek, Texas to execute an agreement for USPS postage meter and postal services by and between the Town of Hickory Creek and Neopost.**

**Motion:** made by Councilmember Theodore to approve resolution 2018-0619-7 as presented.  
Motion seconded by Councilmember Elrod.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

**D (7) - Consider and act on terminating an agreement between SyncSys Corporation LLC. and the Town of Hickory Creek.**

No action taken.

**D (8) - Consider and act on a resolution authorizing the Mayor of the Town of Hickory Creek, Texas to execute an agreement by and between the Town of Hickory Creek, Texas and Municipal Code Corporation.**

No action taken.

Mayor Clark called for a recess at 7:27 p.m.

Mayor Clark called the meeting back to order after the recess at 7:41 p.m.

**D (9) - Discussion regarding amending the Town's Code of Ordinances, Chapter 3 Building Regulations, Article 3.08 Signs.**

The town council, town administrator and town attorney discussed amending the Town's Code of Ordinances, Chapter 3 Building Regulations, Article 3.08 Signs

**D (10) - Consider and act on a proposal regarding audio and video equipment in the town council chambers from The Starpower.**

No action taken.

**D (11) - Discussion regarding current road and sidewalk projects.**

John Smith, town administrator, provided an overview to council regarding current road and sidewalk projects.

**D (12) - Consider and act on a resolution authorizing the Mayor of the Town of Hickory Creek, Texas to execute a municipal advisory agreement by and between the Town of Hickory Creek and Hilltop Securities Inc.**



**Motion:** made by Councilmember Theodore to approve a resolution authorizing the Mayor of the Town of Hickory Creek, Texas to execute a municipal advisory agreement by and between the Town of Hickory Creek and Hilltop Securities Inc. Motion seconded by Councilmember Elrod.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

**Item E - Executive Session The Town Council convened into executive session at 8:32 p.m. pursuant to Texas Government Code Section 551.071, Consultation with Attorney on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, or on matters pertaining to pending or contemplated litigation.**

1. Discussion regarding property legally described as A1163A J.W. Simmons, TR 37, 19.795 Acres (located South of Swisher Road, East of Ronald Reagan Avenue, North of Turbeville Road and West of Point Vista Road.)
2. Discussion regarding legal representation for the Town of Hickory Creek.

**Item F - Reconvene into Open Session: The Town Council reconvened into open session at 10:47 p.m.**

1. Discussion regarding property legally described as A1163A J.W. Simmons, TR 37, 19.795 Acres (located South of Swisher Road, East of Ronald Reagan Avenue, North of Turbeville Road and West of Point Vista Road.)

**Motion:** made by Councilmember Theodore to direct the town administrator to move forward as discussed in executive session. Motion seconded by Councilmember Gordon.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

2. Discussion regarding legal representation for the Town of Hickory Creek.

**Motion:** made by Councilmember Gordon to direct the town administrator to proceed as directed in executive session. Motion seconded by Councilmember Theodore.

**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

**Item G – Adjournment**

**Motion:** made by Councilmember Elrod to adjourn the meeting. Motion seconded by Councilmember Theodore.

**Town of Hickory Creek**  
**June 19, 2018**  
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**Ayes:** Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

**Nays:** None

**MOTION PASSED UNANIMOUSLY**

The meeting did then stand adjourned at 10:49 p.m.

Approved:

Attest:

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Lynn C. Clark, Mayor  
Town of Hickory Creek

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Kristi K. Rogers, Town Secretary  
Town of Hickory Creek



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 07/17/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. C.2

June 2018 Financial Statements

Town of Hickory Creek  
**Balance Sheet**  
As of June 30, 2018

	<u>Jun 30, 18</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
BOA - Animal Shelter Fund	18,764.84
BOA - Drug Forfeiture	1,221.15
BOA - Drug Seizure	592.17
BOA - General Fund	271,354.15
BOA - Parks and Recreation	128,651.33
BOA - Payroll	463.20
BOA - Police State Training	5,176.41
Logic Animal Shelter Facility	9,177.44
Logic Harbor Ln-Sycamore Bend	3,199.97
Logic Investment Fund	4,802,743.97
Logic Street & Road Improvement	758,115.13
Logic Turbeville Road	205,873.19
<b>Total Checking/Savings</b>	<u>6,205,332.95</u>
<b>Accounts Receivable</b>	
Municipal Court Payments	1,290.00
<b>Total Accounts Receivable</b>	<u>1,290.00</u>
<b>Total Current Assets</b>	<u>6,206,622.95</u>
<b>TOTAL ASSETS</b>	<u><u>6,206,622.95</u></u>
<b>LIABILITIES &amp; EQUITY</b>	0.00

Town of Hickory Creek  
**Profit & Loss**  
June 2018

	Jun 18
Ordinary Income/Expense	
Income	
Ad Valorem Tax Revenue	
4002 M&O	1,069.78
4004 M&O Penalties & Interest	284.07
4006 Delinquent M&O	626.16
4008 I&S Debt Service	922.13
4010 I&S Penalties & Interest	258.85
4012 Delinquent I&S	619.87
Total Ad Valorem Tax Revenue	3,780.86
Building Department Revenue	
4102 Building Permits	7,467.80
4106 Contractor Registration	1,050.00
4132 Alarm Permit Fees	150.00
Total Building Department Revenue	8,667.80
Interest Revenue	
4302 Animal Shelter Interest	16.50
4308 Drug Forfeiture Interest	0.04
4310 Drug Seizure Interest	0.02
4314 Logic Investment Interest	6,949.61
4320 Logic Street/Road Improv.	2,666.96
4322 Logic Turbeville Road	356.00
4326 PD State Training Interest	0.15
4328 Logic Harbor/Sycamore Bend	5.54
Total Interest Revenue	9,994.82
Interlocal Revenue	
4402 Corp Contract Current Year	7,107.36
Total Interlocal Revenue	7,107.36
Miscellaneous Revenue	
4502 Animal Adoption & Impound	560.00
4506 Animal Shelter Donations	1,457.74
4508 Annual Park Passes	2,006.85
4510 Arrowhead Park Fees	3,082.00
4528 NSF Fees	25.00
4530 Other Receivables	26,946.08
4536 Point Vista Park Fees	1,096.00
4550 Sycamore Bend Fees	2,026.00
Total Miscellaneous Revenue	37,199.67
Municipal Court Revenue	
4602 Building Security Fee	1,019.32
4604 Citations	54,042.21
4606 Court Technology	1,359.09
4612 State Court Costs	24,769.75
Total Municipal Court Revenue	81,190.37

Town of Hickory Creek  
**Profit & Loss**  
June 2018

	<u>Jun 18</u>
<b>Sales Tax Revenue</b>	
4702 Sales Tax General Fund	67,555.52
4704 Sales Tax Road Maintenance	13,511.10
4706 Sales Tax 4B Corporation	<u>27,022.21</u>
<b>Total Sales Tax Revenue</b>	<u>108,088.83</u>
<b>Total Income</b>	<u>256,029.71</u>
<b>Gross Profit</b>	256,029.71
<b>Expense</b>	
<b>Capital Outlay</b>	
5010 Street Maintenance	901.88
5012 Streets & Road Improvement	3,539.68
5020 Main Street Reconstruction	<u>-34,302.26</u>
<b>Total Capital Outlay</b>	-29,860.70
<b>General Government</b>	
5202 Bank Service Charges	27.00
5206 Computer Hardware/Software	58.90
5208 Copier Rental	259.81
5212 EDC Tax Payment	27,022.21
5214 Election Expenses	7,581.49
5222 Office Supplies & Equip.	126.21
5224 Postage	17.88
5226 Community Cause	991.03
5228 Town Council/Board Expense	185.90
5232 Travel Expense	<u>19.46</u>
<b>Total General Government</b>	36,289.89
<b>Municipal Court</b>	
5304 Building Security	172.82
5312 Court Technology	200.00
5318 Merchant Fees/Credit Cards	-138.14
5322 Office Supplies/Equipment	116.60
5332 Warrants Collected	<u>-5,836.57</u>
<b>Total Municipal Court</b>	-5,485.29
<b>Parks and Recreation</b>	
5408 Tanglewood Park	<u>45.25</u>
<b>Total Parks and Recreation</b>	45.25
<b>Parks Corps of Engineer</b>	
5432 Arrowhead	2,181.88
5434 Harbor Grove	30.23
5436 Point Vista	1,487.35
5438 Sycamore Bend	<u>3,838.46</u>
<b>Total Parks Corps of Engineer</b>	7,537.92

Town of Hickory Creek  
**Profit & Loss**  
June 2018

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	<u>Jun 18</u>
<b>Personnel</b>	
5502 Administration Wages	20,235.95
5504 Municipal Court Wages	7,962.69
5506 Police Wages	47,198.19
5507 Police Overtime Wages	42.30
5508 Public Works Wages	13,260.90
5509 Public Works Overtime Wage	34.09
5510 Health Insurance	17,928.35
5514 Payroll Expense	1,314.77
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<b>Total Personnel</b>	107,977.24
<b>Police Department</b>	
5602 Auto Gas & Oil	2,860.55
5606 Auto Maintenance & Repair	2,574.20
5610 Books & Subscriptions	1,779.00
5612 Computer Hardware/Software	996.89
5626 Office Supplies/Equipment	538.37
5630 Personnel Equipment	977.50
5636 Uniforms	506.42
	<hr/>
<b>Total Police Department</b>	10,232.93
<b>Public Works Department</b>	
5704 Animal Control Equipment	106.06
5710 Auto Gas & Oil	1,159.69
5714 Auto Maintenance/Repair	24.50
5716 Beautification	1,161.25
5724 Equipment Maintenance	128.50
5728 Equipment Supplies	770.28
5734 Radios	366.20
5742 Uniforms	235.80
	<hr/>
<b>Total Public Works Department</b>	3,952.28
<b>Services</b>	
5802 Appraisal District	2,521.26
5804 Attorney Fees	175.00
5812 Document Management	73.85
5814 Engineering	10,075.11
5818 Inspections	1,719.00
5822 Legal Notices/Advertising	410.00
5824 Library Services	125.00
5826 Municipal Judge	1,920.00
5828 Printing	55.47
5832 Computer Technical Support	60.00
	<hr/>
<b>Total Services</b>	17,134.69

Town of Hickory Creek  
**Profit & Loss**  
June 2018

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	<u>Jun 18</u>
<b>Utilities &amp; Maintenance</b>	
5902 Bldg Maintenance/Supplies	3,629.87
5904 Electric	1,808.03
5906 Gas	88.73
5908 Street Lighting	2,674.46
5910 Telephone	1,906.78
5912 Water	<u>1,128.22</u>
<b>Total Utilities &amp; Maintenance</b>	<u>11,236.09</u>
<b>Total Expense</b>	<u>159,060.30</u>
<b>Net Ordinary Income</b>	<u>96,969.41</u>
<b>Net Income</b>	<u><u>96,969.41</u></u>



Town of Hickory Creek  
**Budget vs. Actual Year to Date 74.97%**  
October 2017 through June 2018

	Oct '17 - Jun 18	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>Ad Valorem Tax Revenue</b>			
4002 M&O	911,425.73	928,583.00	98.2%
4004 M&O Penalties & Interest	5,188.39	5,000.00	103.8%
4006 Delinquent M&O	3,510.66	3,000.00	117.0%
4008 I&S Debt Service	783,775.33	800,411.00	97.9%
4010 I&S Penalties & Interest	2,994.22	2,500.00	119.8%
4012 Delinquent I&S	2,377.30	2,000.00	118.9%
<b>Total Ad Valorem Tax Revenue</b>	<b>1,709,271.63</b>	<b>1,741,494.00</b>	<b>98.1%</b>
<b>Building Department Revenue</b>			
4102 Building Permits	233,065.86	285,000.00	81.8%
4104 Certificate of Occupancy	700.00	600.00	116.7%
4106 Contractor Registration	5,775.00	5,000.00	115.5%
4108 Preliminary/Final Plat	1,230.00	1,300.00	94.6%
4110 Prelim/Final Site Plan	2,551.00	2,600.00	98.1%
4112 Health Inspections	7,360.00	10,120.00	72.7%
4122 Septic Permits	2,550.00	3,400.00	75.0%
4124 Sign Permits	750.00	800.00	93.8%
4126 Special Use Permit	0.00	200.00	0.0%
4128 Variance Fee	500.00	750.00	66.7%
4130 Vendor Fee	225.00	200.00	112.5%
4132 Alarm Permit Fees	1,250.00	1,800.00	69.4%
<b>Total Building Department Revenue</b>	<b>255,956.86</b>	<b>311,770.00</b>	<b>82.1%</b>
<b>Franchise Fee Revenue</b>			
4202 Atmos Energy	32,213.61	28,750.00	112.0%
4204 Charter Communications	36,187.66	34,500.00	104.9%
4206 CenturyLink	2,642.27	4,200.00	62.9%
4208 CoServ	3,471.14	4,200.00	82.6%
4210 Oncor Electric	135,997.02	134,944.00	100.8%
4212 Waste Management	32,924.89	36,000.00	91.5%
<b>Total Franchise Fee Revenue</b>	<b>243,436.59</b>	<b>242,594.00</b>	<b>100.3%</b>
<b>Interest Revenue</b>			
4302 Animal Shelter Interest	115.44	55.00	209.9%
4308 Drug Forfeiture Interest	0.48	1.00	48.0%
4310 Drug Seizure Interest	0.10	1.00	10.0%
4314 Logic Investment Interest	39,757.33	32,000.00	124.2%
4320 Logic Street/Road Improv.	25,422.37	18,000.00	141.2%
4322 Logic Turbeville Road	2,522.71	2,200.00	114.7%
4326 PD State Training Interest	0.86	1.00	86.0%
4328 Logic Harbor/Sycamore Bend	449.11	100.00	449.1%
<b>Total Interest Revenue</b>	<b>68,268.40</b>	<b>52,358.00</b>	<b>130.4%</b>
<b>Interlocal Revenue</b>			
4402 Corp Contract Current Year	8,200.80	34,000.00	24.1%
<b>Total Interlocal Revenue</b>	<b>8,200.80</b>	<b>34,000.00</b>	<b>24.1%</b>
<b>Miscellaneous Revenue</b>			
4502 Animal Adoption & Impound	8,259.50	6,500.00	127.1%
4506 Animal Shelter Donations	2,380.04	1,000.00	238.0%
4508 Annual Park Passes	17,729.46	20,000.00	88.6%
4510 Arrowhead Park Fees	15,007.51	15,000.00	100.1%
4512 Beer & Wine Permit	0.00	60.00	0.0%
4516 Corp Parks Prior Year Rev	0.00	28,218.00	0.0%

**Budget vs. Actual Year to Date 74.97%**

October 2017 through June 2018

	Oct '17 - Jun 18	Budget	% of Budget
4518 Drug Forfeiture	0.00	0.00	0.0%
4520 Drug Seizure	0.00	0.00	0.0%
4522 EDC Payment/Ronald Reagan	45,778.33	45,778.00	100.0%
4524 Fund Balance Reserve	0.00	477,628.95	0.0%
4526 Mineral Rights	242.09	300.00	80.7%
4528 NSF Fees	25.00	50.00	50.0%
4530 Other Receivables	159,701.25	135,000.00	118.3%
4534 PD State Training	1,318.87	1,319.00	100.0%
4536 Point Vista Park Fees	3,951.00	5,000.00	79.0%
4546 Street Bond Proceeds	0.00	420,603.05	0.0%
4550 Sycamore Bend Fees	12,939.25	12,000.00	107.8%
4554 Building Security Fund Res	0.00	0.00	0.0%
4556 Court Tech Fund Reserve	0.00	7,650.00	0.0%
4558 Harbor Lane/Sycamore Bend	3,500.00	3,500.00	100.0%
<b>Total Miscellaneous Revenue</b>	<b>270,832.30</b>	<b>1,179,607.00</b>	<b>23.0%</b>
<b>Municipal Court Revenue</b>			
4602 Building Security Fee	8,902.85	11,250.00	79.1%
4604 Citations	507,484.09	625,000.00	81.2%
4606 Court Technology	11,870.45	15,000.00	79.1%
4612 State Court Costs	217,944.19	256,250.00	85.1%
<b>Total Municipal Court Revenue</b>	<b>746,201.58</b>	<b>907,500.00</b>	<b>82.2%</b>
<b>Sales Tax Revenue</b>			
4702 Sales Tax General Fund	713,551.59	934,375.00	76.4%
4704 Sales Tax Road Maintenance	142,710.31	186,875.00	76.4%
4706 Sales Tax 4B Corporation	285,420.66	373,750.00	76.4%
4708 Sales Tax Mixed Beverage	0.00	0.00	0.0%
<b>Total Sales Tax Revenue</b>	<b>1,141,682.56</b>	<b>1,495,000.00</b>	<b>76.4%</b>
<b>Total Income</b>	<b>4,443,850.72</b>	<b>5,964,323.00</b>	<b>74.5%</b>
<b>Gross Profit</b>	<b>4,443,850.72</b>	<b>5,964,323.00</b>	<b>74.5%</b>
<b>Expense</b>			
<b>Capital Outlay</b>			
5010 Street Maintenance	7,882.35	186,875.00	4.2%
5012 Streets & Road Improvement	467,580.74	420,604.00	111.2%
5020 Main Street Reconstruction	-32,677.26	1,625.00	-2,010.9%
5022 Parks and Rec Improvements	0.00	60,218.00	0.0%
5024 Public Safety Improvements	26,302.12	156,000.00	16.9%
5026 Fleet Purchase/Replacement	126,296.37	126,298.00	100.0%
<b>Total Capital Outlay</b>	<b>595,384.32</b>	<b>951,620.00</b>	<b>62.6%</b>
<b>Debt Service</b>			
5106 2012 Refunding Bond Series	11,512.22	147,660.00	7.8%
5108 2012 Tax Note Series	2,039.30	118,818.00	1.7%
5110 2015 Refunding Bond Series	63,475.00	308,000.00	20.6%
5112 2015 C.O. Series	61,625.00	271,700.00	22.7%
<b>Total Debt Service</b>	<b>138,651.52</b>	<b>846,178.00</b>	<b>16.4%</b>
<b>General Government</b>			
5202 Bank Service Charges	129.00	250.00	51.6%
5204 Books & Subscriptions	307.47	400.00	76.9%
5206 Computer Hardware/Software	11,063.64	22,500.00	49.2%
5208 Copier Rental	3,985.85	3,500.00	113.9%
5210 Dues & Memberships	1,905.94	1,800.00	105.9%

**Budget vs. Actual Year to Date 74.97%**

October 2017 through June 2018

	Oct '17 - Jun 18	Budget	% of Budget
5212 EDC Tax Payment	285,420.66	373,750.00	76.4%
5214 Election Expenses	7,755.69	10,000.00	77.6%
5216 Volunteer/Staff Events	5,641.70	8,000.00	70.5%
5218 General Communications	15,016.64	22,000.00	68.3%
5222 Office Supplies & Equip.	1,836.79	1,800.00	102.0%
5224 Postage	2,361.20	4,500.00	52.5%
5226 Community Cause	2,338.64	3,000.00	78.0%
5228 Town Council/Board Expense	2,388.58	4,000.00	59.7%
5230 Training & Education	2,068.95	2,000.00	103.4%
5232 Travel Expense	741.20	2,500.00	29.6%
5234 Staff Uniforms	651.61	700.00	93.1%
<b>Total General Government</b>	<b>343,613.56</b>	<b>460,700.00</b>	<b>74.6%</b>
<b>Municipal Court</b>			
5302 Books & Subscriptions	99.25	100.00	99.3%
5304 Building Security	2,060.15	11,250.00	18.3%
5312 Court Technology	5,967.66	22,650.00	26.3%
5314 Dues & Memberships	40.00	180.00	22.2%
5318 Merchant Fees/Credit Cards	-2,599.31	0.00	100.0%
5322 Office Supplies/Equipment	1,107.56	1,500.00	73.8%
5324 State Court Costs	207,765.94	256,250.00	81.1%
5326 Training & Education	200.00	1,200.00	16.7%
5328 Travel Expense	197.14	400.00	49.3%
5330 Warrant Roundup	0.00	0.00	0.0%
5332 Warrants Collected	-7,249.85	0.00	100.0%
<b>Total Municipal Court</b>	<b>207,588.54</b>	<b>293,530.00</b>	<b>70.7%</b>
<b>Parks and Recreation</b>			
5402 Events	0.00	3,000.00	0.0%
5404 Marketing	0.00	500.00	0.0%
5406 Professional Dues	0.00	400.00	0.0%
5408 Tanglewood Park	901.09	2,000.00	45.1%
5410 Travel and Training	0.00	0.00	0.0%
5412 KHCB	150.00	1,000.00	15.0%
5414 Tree City USA	800.20	1,500.00	53.3%
5416 Town Hall Park	0.00	1,000.00	0.0%
5418 Glenview Park	0.00	47,500.00	0.0%
<b>Total Parks and Recreation</b>	<b>1,851.29</b>	<b>56,900.00</b>	<b>3.3%</b>
<b>Parks Corps of Engineer</b>			
5432 Arrowhead	5,871.28	7,000.00	83.9%
5434 Harbor Grove	591.12	2,000.00	29.6%
5436 Point Vista	3,662.88	5,000.00	73.3%
5438 Sycamore Bend	15,197.98	216,000.00	7.0%
<b>Total Parks Corps of Engineer</b>	<b>25,323.26</b>	<b>230,000.00</b>	<b>11.0%</b>
<b>Personnel</b>			
5502 Administration Wages	200,287.99	261,240.00	76.7%
5504 Municipal Court Wages	76,583.95	99,840.00	76.7%
5506 Police Wages	470,867.09	630,940.00	74.6%
5507 Police Overtime Wages	2,265.57	6,000.00	37.8%
5508 Public Works Wages	131,467.62	177,075.00	74.2%
5509 Public Works Overtime Wage	1,352.10	1,600.00	84.5%
5510 Health Insurance	165,158.07	226,700.00	72.9%
5512 Longevity	10,184.00	10,184.00	100.0%
5514 Payroll Expense	15,458.53	16,500.00	93.7%
5516 Employment Exams	225.00	1,500.00	15.0%

**Budget vs. Actual Year to Date 74.97%**

October 2017 through June 2018

	Oct '17 - Jun 18	Budget	% of Budget
5518 Retirement (TMRS)	66,424.64	138,875.00	47.8%
5520 Unemployment (TWC)	3,577.15	1,000.00	357.7%
5522 Workman's Compensation	23,704.24	23,703.00	100.0%
<b>Total Personnel</b>	<b>1,167,555.95</b>	<b>1,595,157.00</b>	<b>73.2%</b>
<b>Police Department</b>			
5602 Auto Gas & Oil	21,415.50	25,000.00	85.7%
5606 Auto Maintenance & Repair	37,005.16	40,000.00	92.5%
5608 Auto New Equipment	0.00	0.00	0.0%
5610 Books & Subscriptions	2,123.26	500.00	424.7%
5612 Computer Hardware/Software	28,073.57	30,279.00	92.7%
5614 Crime Lab Analysis	1,513.43	2,000.00	75.7%
5616 Drug Forfeiture	618.60	0.00	100.0%
5618 Dues & Memberships	295.00	400.00	73.8%
5626 Office Supplies/Equipment	1,477.91	1,500.00	98.5%
5628 PD State Training	0.00	0.00	0.0%
5630 Personnel Equipment	11,096.11	10,000.00	111.0%
5632 Radios	0.00	0.00	0.0%
5634 Travel Expense	3,627.08	3,500.00	103.6%
5636 Uniforms	8,737.58	8,000.00	109.2%
5640 Training & Education	3,513.54	7,000.00	50.2%
5644 Citizens on Patrol	0.00	200.00	0.0%
5646 Community Outreach	69.08	750.00	9.2%
5648 K9 Unit	15,326.07	20,000.00	76.6%
<b>Total Police Department</b>	<b>134,891.89</b>	<b>149,129.00</b>	<b>90.5%</b>
<b>Public Works Department</b>			
5702 Animal Control Donation	0.00	1,000.00	0.0%
5704 Animal Control Equipment	2,565.06	3,000.00	85.5%
5706 Animal Control Supplies	508.41	1,000.00	50.8%
5708 Animal Control Vet Fees	3,158.18	5,000.00	63.2%
5710 Auto Gas & Oil	9,753.67	10,000.00	97.5%
5714 Auto Maintenance/Repair	20,849.70	10,000.00	208.5%
5716 Beautification	37,670.79	50,000.00	75.3%
5718 Computer Hardware/Software	0.00	500.00	0.0%
5720 Dues & Memberships	276.00	3,500.00	7.9%
5722 Equipment	-32,183.44	58,500.00	-55.0%
5724 Equipment Maintenance	9,454.43	8,000.00	118.2%
5726 Equipment Rental	27.28	6,000.00	0.5%
5728 Equipment Supplies	5,831.55	6,500.00	89.7%
5732 Office Supplies/Equipment	447.72	800.00	56.0%
5734 Radios	2,564.55	3,200.00	80.1%
5738 Training	235.00	800.00	29.4%
5740 Travel Expense	664.25	1,000.00	66.4%
5742 Uniforms	2,586.29	2,500.00	103.5%
5748 Landscaping Services	55,877.91	107,500.00	52.0%
<b>Total Public Works Department</b>	<b>120,287.35</b>	<b>278,800.00</b>	<b>43.1%</b>
<b>Services</b>			
5802 Appraisal District	7,563.78	10,500.00	72.0%
5804 Attorney Fees	55,874.78	50,000.00	111.7%
5806 Audit	13,500.00	13,500.00	100.0%
5808 Codification	375.00	1,500.00	25.0%
5812 Document Management	765.99	1,000.00	76.6%
5814 Engineering	15,540.79	30,000.00	51.8%
5816 General Insurance	28,973.70	28,974.00	100.0%
5818 Inspections	36,055.00	46,875.00	76.9%

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Accrual Basis

Town of Hickory Creek  
**Budget vs. Actual Year to Date** **74.97%**  
October 2017 through June 2018

	Oct '17 - Jun 18	Budget	% of Budget
5820 Fire Service	460,224.75	611,405.00	75.3%
5822 Legal Notices/Advertising	1,055.70	2,000.00	52.8%
5824 Library Services	400.00	500.00	80.0%
5826 Municipal Judge	8,840.00	11,520.00	76.7%
5828 Printing	916.78	1,600.00	57.3%
5830 Tax Collection	2,832.91	2,833.00	100.0%
5832 Computer Technical Support	28,825.92	30,000.00	96.1%
5838 DCCAC	0.00	500.00	0.0%
5840 Denton County Dispatch	27,950.00	27,950.00	100.0%
5844 Helping Hands	0.00	300.00	0.0%
5846 Span Transit Services	55.00	1,500.00	3.7%
5848 DCFOF	0.00	500.00	0.0%
<b>Total Services</b>	<b>689,750.10</b>	<b>872,957.00</b>	<b>79.0%</b>
<b>Special Events</b>			
6004 Fourth of July Celebration	4,000.00	4,000.00	100.0%
6008 Tree Lighting	4,851.44	4,852.00	100.0%
<b>Total Special Events</b>	<b>8,851.44</b>	<b>8,852.00</b>	<b>100.0%</b>
<b>Utilities &amp; Maintenance</b>			
5902 Bldg Maintenance/Supplies	102,215.15	124,500.00	82.1%
5904 Electric	16,107.88	30,000.00	53.7%
5906 Gas	1,805.83	2,000.00	90.3%
5908 Street Lighting	22,158.40	32,000.00	69.2%
5910 Telephone	15,371.99	23,000.00	66.8%
5912 Water	9,734.27	9,000.00	108.2%
<b>Total Utilities &amp; Maintenance</b>	<b>167,393.52</b>	<b>220,500.00</b>	<b>75.9%</b>
<b>Total Expense</b>	<b>3,601,142.74</b>	<b>5,964,323.00</b>	<b>60.4%</b>
<b>Net Ordinary Income</b>	<b>842,707.98</b>	<b>0.00</b>	<b>100.0%</b>
<b>Net Income</b>	<b>842,707.98</b>	<b>0.00</b>	<b>100.0%</b>

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Accrual Basis

**Town of Hickory Creek**  
**Expenditures over \$1,000.00**  
June 2018

Type	Date	Num	Name	Amount
<b>Ordinary Income/Expense</b>				
<b>Expense</b>				
<b>Capital Outlay</b>				
<b>5012 Streets &amp; Road Improvement</b>				
Bill	06/13/2018	Invoi...	Halff Associates, Inc.	1,079.51
Bill	06/13/2018	Invoi...	Halff Associates, Inc.	2,407.50
Total 5012 Streets & Road Improvement				3,487.01
<b>5020 Main Street Reconstruction</b>				
Deposit	06/06/2018		Deposit	-34,302.26
Total 5020 Main Street Reconstruction				-34,302.26
Total Capital Outlay				-30,815.25
<b>General Government</b>				
<b>5212 EDC Tax Payment</b>				
Check	06/11/2018	3575	Hickory Creek Economic Development	27,022.21
Total 5212 EDC Tax Payment				27,022.21
<b>5214 Election Expenses</b>				
Check	06/11/2018	3574	Denton County Election Administration	7,581.49
Total 5214 Election Expenses				7,581.49
Total General Government				34,603.70
<b>Municipal Court</b>				
<b>5332 Warrants Collected</b>				
Deposit	06/26/2018		Deposit	-1,199.01
Total 5332 Warrants Collected				-1,199.01
Total Municipal Court				-1,199.01
<b>Parks Corps of Engineer</b>				
<b>5438 Sycamore Bend</b>				
Bill	06/12/2018	Invoi...	Halff Associates, Inc.	2,771.43
Total 5438 Sycamore Bend				2,771.43
Total Parks Corps of Engineer				2,771.43
<b>Police Department</b>				
<b>5602 Auto Gas &amp; Oil</b>				
Check	06/27/2018	Debit	WEX INC DESFLEET DEBI	2,860.55
Total 5602 Auto Gas & Oil				2,860.55
<b>5610 Books &amp; Subscriptions</b>				
Bill	06/20/2018	Invoi...	Lexipool, LLC	1,779.00
Total 5610 Books & Subscriptions				1,779.00
Total Police Department				4,639.55
<b>Public Works Department</b>				

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Accrual Basis

**Town of Hickory Creek**  
**Expenditures over \$1,000.00**  
June 2018

Type	Date	Num	Name	Amount
<b>5710 Auto Gas &amp; Oil</b>				
Check	06/27/2018	Debit	WEX INC DESFLEET DEBI	1,159.69
Total 5710 Auto Gas & Oil				1,159.69
Total Public Works Department				1,159.69
<b>Services</b>				
<b>5802 Appraisal District</b>				
Bill	06/05/2018	Invoi...	DCAD	2,521.26
Total 5802 Appraisal District				2,521.26
<b>5814 Engineering</b>				
Bill	06/13/2018	Invoi...	Halff Associates, Inc.	1,366.75
Bill	06/13/2018	Invoi...	Halff Associates, Inc.	1,642.04
Bill	06/12/2018	Invoi...	Halff Associates, Inc.	1,928.74
Bill	06/13/2018	Invoi...	Halff Associates, Inc.	3,935.09
Total 5814 Engineering				8,872.62
<b>5818 Inspections</b>				
Bill	06/05/2018	Invoi...	Vaughn Inspections Plus, LLC	1,719.00
Total 5818 Inspections				1,719.00
Total Services				13,112.88
<b>Utilities &amp; Maintenance</b>				
<b>5902 Bldg Maintenance/Supplies</b>				
Check	06/06/2018	3569	Denton County	1,500.00
Total 5902 Bldg Maintenance/Supplies				1,500.00
<b>5904 Electric</b>				
Check	06/21/2018	Debit	HUDSON ENERGY SE DESDEBITDEBIT	1,808.03
Total 5904 Electric				1,808.03
<b>5908 Street Lighting</b>				
Check	06/21/2018	Debit	HUDSON ENERGY SE DESDEBITDEBIT	2,623.74
Total 5908 Street Lighting				2,623.74
<b>5910 Telephone</b>				
Bill	06/05/2018	Acc...	CenturyLink	1,748.48
Total 5910 Telephone				1,748.48
Total Utilities & Maintenance				7,680.25
Total Expense				31,953.24
Net Ordinary Income				-31,953.24
<b>Net Income</b>				<b>-31,953.24</b>



TOWN OF HICKORY CREEK  
ATTN KRISTI K ROGERS  
1075 RONALD REAGAN AVE  
HICKORY CREEK TX 75065-7633

## MONTHLY STATEMENT OF ACCOUNT

ACCOUNT: 1668276007

ACCOUNT NAME: ANIMAL SHELTER FACILITY

STATEMENT PERIOD: 06/01/2018 - 06/30/2018

LOGIC MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 2.1078%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 28 DAYS AND THE NET ASSET VALUE FOR 6/29/18 WAS 1.000058.

### MONTHLY ACTIVITY DETAIL

TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			9,161.56
06/29/2018	MONTHLY POSTING	9999888	15.88	9,177.44
	ENDING BALANCE			9,177.44

### MONTHLY ACCOUNT SUMMARY

BEGINNING BALANCE	9,161.56
TOTAL DEPOSITS	0.00
TOTAL WITHDRAWALS	0.00
TOTAL INTEREST	15.88
ENDING BALANCE	9,177.44
AVERAGE BALANCE	9,161.56

### ACTIVITY SUMMARY (YEAR-TO-DATE)

ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
ANIMAL SHELTER FACILITY	0.00	0.00	82.31







TOWN OF HICKORY CREEK  
ATTN KRISTI K ROGERS  
1075 RONALD REAGAN AVE  
HICKORY CREEK TX 75065-7633

## MONTHLY STATEMENT OF ACCOUNT

ACCOUNT: 1668276009

ACCOUNT NAME: HARBOR LANE - SYCAMORE BEND

STATEMENT PERIOD: 06/01/2018 - 06/30/2018

LOGIC MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 2.1078%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 28 DAYS AND THE NET ASSET VALUE FOR 6/29/18 WAS 1.000058.

### MONTHLY ACTIVITY DETAIL

TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			3,194.43
06/29/2018	MONTHLY POSTING	9999888	5.54	3,199.97
	ENDING BALANCE			3,199.97

### MONTHLY ACCOUNT SUMMARY

BEGINNING BALANCE	3,194.43
TOTAL DEPOSITS	0.00
TOTAL WITHDRAWALS	0.00
TOTAL INTEREST	5.54
ENDING BALANCE	3,199.97
AVERAGE BALANCE	3,194.43

### ACTIVITY SUMMARY (YEAR-TO-DATE)

ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
HARBOR LANE - SYCAMORE BEND	0.00	0.00	28.72





TOWN OF HICKORY CREEK  
ATTN KRISTI K ROGERS  
1075 RONALD REAGAN AVE  
HICKORY CREEK TX 75065-7633

## MONTHLY STATEMENT OF ACCOUNT

ACCOUNT: 1668276001

ACCOUNT NAME: INVESTMENT FUND

STATEMENT PERIOD: 06/01/2018 - 06/30/2018

LOGIC MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 2.1078%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 28 DAYS AND THE NET ASSET VALUE FOR 6/29/18 WAS 1.000058.

### MONTHLY ACTIVITY DETAIL

TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			3,392,881.80
06/18/2018	TRANSFER FROM 1668276005	6094116	938,871.50	4,331,753.30
06/18/2018	TRANSFER FROM 1668276005	6094117	464,041.06	4,795,794.36
06/29/2018	MONTHLY POSTING	9999888	6,949.61	4,802,743.97
	ENDING BALANCE			4,802,743.97

### MONTHLY ACCOUNT SUMMARY

BEGINNING BALANCE	3,392,881.80
TOTAL DEPOSITS	1,402,912.56
TOTAL WITHDRAWALS	0.00
TOTAL INTEREST	6,949.61
ENDING BALANCE	4,802,743.97
AVERAGE BALANCE	4,000,810.58

### ACTIVITY SUMMARY (YEAR-TO-DATE)

ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
INVESTMENT FUND	2,252,912.56	124,850.00	31,230.62





TOWN OF HICKORY CREEK  
ATTN KRISTI K ROGERS  
1075 RONALD REAGAN AVE  
HICKORY CREEK TX 75065-7633

## MONTHLY STATEMENT OF ACCOUNT

ACCOUNT: 1668276005

ACCOUNT NAME: RESIDENTIAL STREET & RD IMPROV

STATEMENT PERIOD: 06/01/2018 - 06/30/2018

LOGIC MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 2.1078%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 28 DAYS AND THE NET ASSET VALUE FOR 6/29/18 WAS 1.000058.

### MONTHLY ACTIVITY DETAIL

TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			2,158,360.73
06/18/2018	TRANSFER TO 1668276001	6094116	938,871.50 -	1,219,489.23
06/18/2018	TRANSFER TO 1668276001	6094117	464,041.06 -	755,448.17
06/29/2018	MONTHLY POSTING	9999888	2,666.96	758,115.13
	ENDING BALANCE			758,115.13

### MONTHLY ACCOUNT SUMMARY

BEGINNING BALANCE	2,158,360.73
TOTAL DEPOSITS	0.00
TOTAL WITHDRAWALS	1,402,912.56
TOTAL INTEREST	2,666.96
ENDING BALANCE	758,115.13
AVERAGE BALANCE	1,550,431.95

### ACTIVITY SUMMARY (YEAR-TO-DATE)

ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
RESIDENTIAL STREET & RD IMPROV	0.00	1,402,912.56	18,318.13





TOWN OF HICKORY CREEK  
ATTN KRISTI K ROGERS  
1075 RONALD REAGAN AVE  
HICKORY CREEK TX 75065-7633

## MONTHLY STATEMENT OF ACCOUNT

ACCOUNT: 1668276002

ACCOUNT NAME: TURBEVILLE RD IMPROVEMENT FUND

STATEMENT PERIOD: 06/01/2018 - 06/30/2018

LOGIC MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 2.1078%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 28 DAYS AND THE NET ASSET VALUE FOR 6/29/18 WAS 1.000058.

### MONTHLY ACTIVITY DETAIL

TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			205,517.19
06/29/2018	MONTHLY POSTING	9999888	356.00	205,873.19
	ENDING BALANCE			205,873.19

### MONTHLY ACCOUNT SUMMARY

BEGINNING BALANCE	205,517.19
TOTAL DEPOSITS	0.00
TOTAL WITHDRAWALS	0.00
TOTAL INTEREST	356.00
ENDING BALANCE	205,873.19
AVERAGE BALANCE	205,517.19

### ACTIVITY SUMMARY (YEAR-TO-DATE)

ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
TURBEVILLE RD IMPROVEMENT FUND	0.00	0.00	1,846.24







## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 07/17/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. C.3

Consider and act on a resolution authorizing the Mayor of the Town of Hickory Creek, Texas to execute an interlocal cooperation agreement for Public Safety Application Support and Maintenance between the Town of Hickory Creek Police Department and Denton County.

**TOWN OF HICKORY CREEK, TEXAS  
RESOLUTION NO. 2018-0717-1**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HICKORY CREEK, TEXAS, HEREBY AUTHORIZING THE MAYOR OF THE TOWN OF HICKORY CREEK, TEXAS, TO EXECUTE AN INTERLOCAL COOPERATION AGREEMENT FOR PUBLIC SAFETY APPLICATION SUPPORT AND MAINTENANCE BY AND BETWEEN THE TOWN OF HICKORY CREEK POLICE DEPARTMENT AND DENTON COUNTY, AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Hickory Creek (the “Town”), Texas is a Type A General Law Municipality located in Denton County, Texas, created in accordance with the provisions of the Texas Local Government Code and operating pursuant to enabling legislation of the State of Texas;

**WHEREAS**, the Town Council has been presented with a proposed Interlocal Cooperation Agreement for Public Safety Application Support and Maintenance for the Hickory Creek Police Department (hereinafter the “Agreement”), a copy of which is attached hereto as Exhibit “A” and incorporated herein by reference; and

**WHEREAS**, upon full review and consideration of the Agreement, and all matters attendant and related thereto, the Town Council is of the opinion that the terms and conditions thereof should be approved, and that the Mayor shall be authorized to execute it on behalf of the Town of Hickory Creek.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Hickory Creek, Texas:

**Section 1:** That the Mayor of the Town of Hickory Creek, Texas, is hereby authorized to execute on behalf of the Town of Hickory Creek, Texas, the Agreement attached hereto as Exhibit A.

**Section 2:** This Resolution shall take effect immediately upon its passage.

PASSED AND APPROVED by the Town Council of the Town of Hickory Creek, Texas this 17th day of July, 2018.

\_\_\_\_\_  
Lynn C. Clark, Mayor  
Town of Hickory Creek, Texas

ATTEST:

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Kristi Rogers, Town Secretary  
Town of Hickory Creek, Texas

APPROVED AS TO FORM:

---

Lance Vanzant, Town Attorney  
Town of Hickory Creek, Texas

STATE OF TEXAS                   §  
   §  
COUNTY OF DENTON           §

**INTERLOCAL COOPERATION AGREEMENT FOR  
PUBLIC SAFETY APPLICATION SUPPORT AND MAINTENANCE**

This Interlocal Cooperation Agreement for Public Safety Application Support and Maintenance, hereinafter referred to as “Agreement”, is made by and between Denton County, a political subdivision of the State of Texas, hereinafter referred to as the “County”, and

Name of Agency: Hickory Creek PD

hereinafter referred to as “Agency”.

WHEREAS, County is a duly organized political subdivision of the State of Texas engaged in the administration of county government and related services for the benefit of the citizens of Denton County, Texas; and

WHEREAS, Agency is duly organized and operating under the laws of the State of Texas engaged in the provision of municipal government and/or related services for the benefit of the citizens of Agency; and

WHEREAS, County and Agency agree that the utilization of combined support and maintenance of public safety systems will be in the best interests of both County and Agency,

WHEREAS, County and Agency desire to maximize the value in the utilized public safety applications to improve public safety and law enforcement throughout Denton County,

WHEREAS, County and Agency mutually desire to be subject to the provisions of the Interlocal Cooperation Act of the V.T.C.A. Government Code, Chapter 791; and

NOW THEREFORE, County and Agency, for the mutual consideration hereinafter stated, agree and understand as follows:

1.     **PURPOSE.** The Denton County Department of Technology Services has the resources to provide public safety application support service throughout Denton County. Agency wishes to utilize County’s available public safety application support services (“Services”) during the term of this agreement.

2.     **TERM OF AGREEMENT.** The initial term of this Agreement shall be for a one-year period beginning **October 1, 2018** and ending on **September 30, 2019**. The Agreement shall automatically renew thereafter for additional one (1) year terms unless and until terminated by either party. Agency may select the desired level of support (either Basic or Enhanced) for each term of the Agreement. The selected level of support shall continue for each subsequent term unless and until changed by Agency by providing thirty (30) days written notice to County prior to the start of a new term.

3.     **TERMINATION OF AGREEMENT.** Either party may terminate this agreement, with or without cause, after providing sixty (60) days written notice to the other party.



4. **BASIC SUPPORT.** Each Agency that participates in the Denton County Shared Governance Communications & Dispatch Services System shall be eligible to receive basic support (as defined in Exhibit “A” – Service Level Agreement) from County at no additional cost.

5. **ENHANCED SUPPORT.** Each Agency that participates in the Denton County Shared Governance Communications & Dispatch Services System shall be eligible to select optional enhanced support (as defined in Exhibit “A” – Service Level Agreement) from County.

5.1 If this Agreement is terminated prior to the expiration of the term of Agreement, County shall send a pro-rated refund of the optional enhanced support fees back to Agency based on the amount of time left on the original agreement term.

5.2 Agency shall pay to County the Total Amount per the annual Cost Schedule. The initial Cost Schedule for the first term are more fully described on Exhibit “B”. The County shall send updated Cost Schedules annually. The Agency shall have the right to change from Enhanced Support to Basic Support or terminate the Agreement as described in sections 2, 3, and 5.1 above.

6. **SOFTWARE LICENSES AND MAINTENANCE.** “Software” shall be defined as supported applications as described in Exhibit “A” – Service Level Agreement. Each Agency that participates in the Denton County Shared Governance Communications & Dispatch Services System shall be responsible for its own Software licenses and maintenance.

6.1. Agency is responsible for purchasing any new Software licenses required by Agency.

6.2. Agency is responsible for payment of all maintenance fees on Software currently in use by Agency. Payment may be made either directly to the software manufacturer or as a reimbursement to County for maintenance paid on Agency’s behalf. Maintenance fees that are paid by County on behalf of Agency are described in the annual Cost Schedule. County will work with Agency and software manufacturer to transfer Agency specific maintenance costs to bill directly to Agency (instead of billing to County and requiring reimbursement from Agency).

6.3 If this Agreement is terminated prior to the expiration of the term of Agreement, maintenance fees already paid to the software manufacturer are not eligible for refund.

7. **COUNTY SERVICES AND RESPONSIBILITIES.** County agrees to provide the following services and responsibilities:

7.1 County shall provide either Basic Support Services or Enhanced Support Services as more fully described on Exhibit “A” based on Agency’s selection.

7.2 If applicable, County shall provide any mutually agreed Additional Agency Specific Services as more fully described on Exhibit “A”.

7.3 County shall have the sole discretion as to the method of providing the Services and shall be the sole judge as to the most expeditious and effective manner of handling and responding to service requests. County will devote sufficient time to insure the performance of all duties and obligations set forth herein.

8. **AGENCY RESPONSIBILITIES.** Agency agrees to the following responsibilities:

- 8.1 Furnish County with a current list of key contacts including an IT coordinator contact on page 1 of Exhibit "A".
- 8.2 Except as otherwise specifically provided by County Services and Responsibilities (in section 7 above), Agency is responsible for the costs and upgrades associated with maintaining all Agency computer equipment, network equipment, and software.
- 8.3 Agency agrees to abide by all laws of the United States and the State of Texas and all present or hereafter approved rules, policies and procedures of TLETS, NLETS, TCIC, NCIC and any other system now or in the future associated with TLETS concerning the collection, storage, processing, retrieval, dissemination and exchange of information for criminal justice purposes.
- 8.4 Agency shall select the desired level of support (either Basic or Enhanced) on the signature page to this Agreement.
- 8.5 Agency is responsible for sending payments to County (Denton County Auditor, Attn: Public Safety Application Support & Maintenance, 401 W. Hickory St, Ste 423, Denton, TX 76201) as more fully described in the annual Cost Schedule within 30 calendar days of approval of Agreement.

9. **AGREEMENT.** The parties acknowledge they have read and understand and intend to be bound by the terms and conditions of this Agreement. This Agreement contains the entire understanding between the parties concerning the subject matter hereof. No prior understandings, whether verbal or written, between the parties or their agents are enforceable unless included in writing in this agreement. This Agreement may be amended only by written instrument signed by both parties.

10. **AGREEMENT LIASONS.** Each party to this agreement shall designate a Liaison to insure the performance of all duties and obligations of the parties. The Liaison for each party shall devote sufficient time and attention to the execution of said duties on behalf of the Party to ensure full compliance with the terms and conditions of this Agreement.

11. **ASSIGNMENT.** Neither party shall assign, transfer, or sub-contract any of its rights, burdens, duties, or obligations under this Agreement without the prior written permission of the other party to this Agreement.

12. **AGENCY LIABILITY.** Agency understands and agrees that Agency, its employees, servants, agents, and representatives shall at no time represent themselves to be employees, servants, agents, or representatives of County. Agency shall not be required to indemnify nor defend County for any liability arising out of the wrongful acts of employees or agents of County to the extent allowed by Texas law.

13. **COUNTY LIABILITY.** County understands and agrees that County, its employees, servants, agents, and representatives shall at no time represent themselves to be employees, servants, agents, or representatives of Agency. County shall not be required to indemnify nor defend Agency for any liability arising out of the wrongful acts of employees or agents of Agency to the extent allowed by Texas law.

14. **DISPUTES/RECOURSE.** County and Agency agree that any disputes or disagreements that may arise which are not resolved at the staff level by the parties should be referred to the Appointed Liaisons for each entity. Any further disputes arising from the failure of either Agency or County to perform shall be submitted to mediation, with the parties splitting the mediation fees equally. It is further agreed and understood that the scope of matters to be submitted to dispute mediation as referenced above is limited to disputes concerning sufficiency of performance and duty to pay or entitlement, if any, to any reduced fee or compensation. Any other disputes or conflicts involving damages or claimed remedies outside the scope of sufficiency of performance and compensation adjustment shall be referred to a court of competent jurisdiction in Denton County, Texas.

15. **EXHIBITS.** Attached hereto, and referred to elsewhere in this Agreement are the following Exhibits, which are hereby incorporated by reference.

Exhibit A	Service Level Agreement v1.0
Exhibit B	Initial Annual Cost Schedule for Maintenance and Enhanced Support

16. **MULTIPLE ORIGINALS.** It is understood and agreed that this Agreement may be executed in a number of identical counterparts, each of which shall be deemed an original for all purposes.

17. **NOTICES.** All notices, demands or other writings may be delivered by either party by U.S. First Class Mail or by other reliable courier to the parties at the following addresses:

County:	1	Denton County Judge Denton County Commissioners Court 110 West Hickory, Room #207 Denton, Texas 76201
	2	Chief Information Officer (CIO) Denton County Technology Services 701 Kimberly Drive, Suite 285 Denton, Texas 76208
	3	Assistant District Attorney Denton County Criminal District Attorney's Office 1450 E. McKinney Street, 3 <sup>rd</sup> Floor PO Box 2344 Denton, Texas 76202

Name of Agency:		Hickory Creek PD
Contact Person		Chief Carey Dunn
Address		1075 Ronald Reagan Ave
City, State, Zip		Hickory Creek, TX 75065
Telephone		9404973520

18. **SEVERABILITY.** The validity of this Agreement and any of its terms or provisions, as well as the rights and duties of the parties hereto, shall be governed by the laws of the State of Texas. Further, this Agreement shall be performed and all compensation payable in Denton County, Texas. In the event that any portion of this Agreement shall be found to be contrary to law, it is the intent of the parties hereto that the remaining portions shall remain valid and in full force and effect to the extent possible.

19. **THIRD PARTY.** This Agreement is made for the express purpose of providing public safety application support and maintenance services, which both parties recognize to be a governmental function. Except as provided in this Agreement, neither party assumes any liability beyond that provided by law. This Agreement is not intended to create any liability for the benefit of third parties.

20. **VENUE.** This agreement will be governed and construed according to the laws of the State of Texas. This agreement shall be performed in Denton County, Texas.

21. **WAIVER.** The failure of County or Agency to insist upon the performance of any term or provision of this Agreement or to exercise or enforce any right herein conferred, or the waiver of a breach of any provision of this Agreement by either party, shall not be construed as a waiver or relinquishment to any extent of either party's right to assert or rely upon any such term or right, or future breach of such provision, on any future occasion.

22. **AUTHORIZED OFFICIALS.** Each party has the full power and authority to enter into and perform this Agreement. The persons executing this Agreement represent they have been properly authorized to sign on behalf of their governmental entity.

23. **CURRENT FUNDS.** All payments made by Agency to County pursuant to this Agreement shall be from current revenues available to Agency.

DENTON COUNTY, TEXAS

AGENCY

Please select the desired support level:

☐ Basic Support

~or~

☒ Enhanced Support

---

Mary Horn, County Judge  
Denton County Commissioners Court  
110 West Hickory, Room #207  
Denton, Texas 76201  
(940)349-2820

---

Signature

Lynn C. Clark, Mayor

---

Town of Hickory Creek

---

1075 Ronald Reagan Avenue

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Hickory Creek, Texas 75065

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940-497-2528

EXECUTED duplicate originals on this

Date: \_\_\_\_\_

EXECUTED duplicate originals on this

Date: 07/17/2018

Approved as to form:

Approved as to form:

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Assistant District Attorney  
Denton County Criminal District  
Attorney's Office

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Attorney for Agency



**Version**

Version	Date	Revision / Description
1.0	10/1/2014	Initial Version

**Name of “Agency”**

Hickory Creek PD

**Agency Locations**

1075 Ronald Reagan Ave Hickory Creek TX 75065

**Agency Contacts**

Title	Name	Email	Phone
Agreement Liason	Chief Carey Dunn	carey.dunn@hickorycreek-tx.gov	9404973520
IT Coordinator			

**Additional Agency Specific Services**

--



**County Contacts**

<b>Title</b>	<b>Name</b>	<b>Email</b>	<b>Phone</b>
Agreement Liason & Public Safety & Courts Support Manager	Tommy Hutson	<a href="mailto:Tommy.Hutson@dentoncounty.com">Tommy.Hutson@dentoncounty.com</a>	940-349-4357
Chief Information Officer	Kevin Carr	<a href="mailto:Kevin.Carr@dentoncounty.com">Kevin.Carr@dentoncounty.com</a>	940-349-4500
Deputy Chief Information Officer	Brian King	<a href="mailto:Brian.King@dentoncounty.com">Brian.King@dentoncounty.com</a>	940-349-4500
Desktop Operations Manager	Shawn Buchanan	<a href="mailto:Shawn.Buchanan@dentoncounty.com">Shawn.Buchanan@dentoncounty.com</a>	940-349-4357
Server Operations Manager	Ray Rose	<a href="mailto:Ray.Rose@dentoncounty.com">Ray.Rose@dentoncounty.com</a>	940-349-4357
Network Operations Manager	Don Click	<a href="mailto:Don.Click@dentoncounty.com">Don.Click@dentoncounty.com</a>	940-349-4357
HELP DESK		<a href="mailto:HelpDesk@dentoncounty.com">HelpDesk@dentoncounty.com</a>	940-349-4357



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## **1. Service Overview**

This is a Service Level Agreement (“SLA”) between the Agency and the Denton County Department of Technology Services (“DTS”) to document:

- the technical services provided to the Agency;
- the general levels of response, availability, and maintenance associated with these services;
- the responsibilities of DTS as a provider of these services and of Agency users receiving services; and
- processes for requesting services.

## **2. Service Description**

### **2.1 Assumptions**

- An “Incident” is defined as any interruption in the normal functioning of a supported service or system. Incidents that cannot be legitimately resolved within the timeframe of this SLA or that do not have an available workaround, will become part of a Problem Management process.
- A “Request” is defined as any new service, a change to an existing service, or removal of an existing service.
- An “Inquiry” is defined as a request for information.
- Services will be provided in adherence to any related policies, processes and procedures.

### **2.2 Supported Applications**

The following software applications will be supported:

- Superion MCT/MFR
- ONESolution RMS
- OpCenter
- Police2Police, Police2Citizen
- Any additional Superion applications purchased under the Denton County contract and made available to other agencies.
- FIREHOUSE Software



## **2.3 Available Services**

**Basic Support Services:** Agencies that choose the Basic Support option will be provided the following services:

- Client support services will be provided through the software vendor.
- Remote access to county hosted systems for supported applications.
- Password resets during normal business hours.
- Software update notifications for supported applications.
- Maintenance and support of Site-to-Site connections for County owned equipment only.
- Participation in the Denton County Law Enforcement Portal (p2c.dentoncounty.com).
- Access to the OpCenter web site.

**Enhanced Support Services:** Agencies that choose the Enhanced Support option will be provided the following services:

- All services provided under Basic Support Services.
- Access to Help Desk after-hours support for critical business issues.
- Software update assistance for supported applications.
- Maintenance and support of the Site-to-Site connection for both County and Agency equipment.
- Access to Training classes for the supported applications provided by DTS as well as other DTS training services.

**Additional Services:** Agencies may negotiate additional services specific to their own agency. Additional agency specific services are included on the first page of this SLA in the “Additional Agency Specific Services” section.

## **3. Roles and Responsibilities**

### **3.1 County Responsibility**

County responsibilities and/or requirements in support of this Agreement include:

- Making best efforts to resolve problems (or find workarounds) within the expected completion times based on the priority for all incidents and requests. Completion times depend on a number of factors including complexity, the availability of the user, access to external resources such as software fixes, and the existence of a solution.
- Providing assistance with basic installation of software relating to the listed applications.
- Acting as the liaison with vendors or external resources for supported services.
- Maintaining and updating all county owned software and hardware required to provide Services for the Supported Applications.
- Generating annual reports on service level performance.
- Notifying agencies of all scheduled and unscheduled maintenance via e-mail notifications from the DTS Help Desk.
- The County is responsible for the costs and maintenance of all County computer equipment, network equipment, and software.
- Ensuring the security of the County computer systems and network.



- Preventing unauthorized access to Agency information.
- Maintaining regular backups of files and data stored on county owned equipment.

### **3.2 Agency Responsibility**

Agency responsibilities and/or requirements in support of this Agreement include:

- Payment of all maintenance fees on software currently in use by the Agency.
- Payment of all support services selected by the Agency.
- Notifying the County of personnel changes in a timely manner.
- Making best effort for availability of user(s) when resolving a service related incident or request.
- Submitting requests for service to the Denton County Help Desk.
- Communicating plans, changes of needs, and problems to the County in a timely manner.
- Except as otherwise specifically provided by this SLA, the Agency is responsible for the costs and maintenance of all Agency computer equipment, network equipment, and software.
- Ensuring all Agency owned systems meet minimum requirements for the Supported Applications.
- Ensuring the security of the Agency computer systems and network.
- Preventing unauthorized access to County information.
- Maintaining regular backups of files and data stored on agency owned equipment.
- Designating an “Information Technology (IT) Coordinator” to ensure that these responsibilities are carried out and to serve as the primary contact person between the agency and DTS. For Agencies who use the Superior RMS and/or have a Site-to-Site connection, the IT Coordinator will also be responsible for resetting user passwords for their agency utilizing the SMS application. Because agencies have different needs, IT resources, and levels of internal expertise, the needs and resources of a given agency may not require the IT Coordinator to have an extensive technical background.



#### **4. Service Support**

##### **4.1 Requesting Service**

- Contact the Denton County Help Desk by one of the options below. In order to ensure the fastest possible service, please do not send requests to a specific County employee. Except for emergencies, drop-ins should be scheduled through the Help Desk.
- Phone – Call 940-349-HELP (4357)  
Phone service is available during normal hours of operation. Messages left outside of normal hours will be processed the next business day. An on-call technician will be available outside of normal hours for emergency calls only.
- Email - Helpdesk@dentoncounty.com  
E-mail requests will be processed during regular business hours. Email requests can be sent 24 hours a day, 7 days a week.
- Information Technology (IT) Coordinator  
Please contact your IT Coordinator for services not listed.

##### **4.2 Hours of Coverage**

Service is available during standard operating hours of 8:00am – 5:00pm Monday – Friday, except on County holidays.

##### **4.3 Incident and Request Response and Prioritization**

- Incoming Service Requests will fall into priority levels of 'Critical', 'Urgent', 'High', 'Medium', 'Normal' and 'Low'. These levels will be identified by type (incident, request for service or inquiry), urgency and impact of the Service Request. If the incident cannot be resolved during the initial call, a DTS technician will be contacted to further research the issue. For responses to Service Requests, the goal for DTS is to respond in a timely manner.

##### **4.4 Resolution**

- DTS will use reasonable efforts to resolve Service Requests that are within the control of DTS responsibilities. Circumstances beyond DTS control (waiting for parts, response from user, or third party involvement) will constitute a temporary suspension of the SLA clock until appropriate response, replacement parts or services have been received.

##### **4.5 Service Escalation**

- If you are not satisfied with the level of service on a request, contact your IT Coordinator or the Technical Services Manager of DTS. They will respond to you with the action taken or to develop a solution that meets your needs.



#### 4.6 Priority Levels

- DTS provides service based on the following Priority Levels.

##### Priority Level Characteristics

Priority Level	Expected Completion Time	Description
<b>Incident Levels (Standard Business Hours 8am – 5pm, Monday through Friday)</b>		
<b>Critical</b>	8 hours 80% of the time. (Continued repair until operational)	<ul style="list-style-type: none"><li>• An incident where systems are down or seriously impacted and/or products/services are unavailable.</li><li>• Normally a global issue or a large number of Agency users are being affected.</li><li>• There is no acceptable workaround to the problem (i.e., the job cannot be performed in any other way).</li></ul> <p>The commitment of incident management resources is critical.</p>
<b>Urgent</b>	1 business day 80% of the time.	<ul style="list-style-type: none"><li>• Issues affecting a large number of users</li><li>• Requests that require immediate attention</li></ul>
<b>High</b>	2 business days 80% of the time.	<ul style="list-style-type: none"><li>• The issue causes any Agency user to be unable to work or perform some significant portion of their job.</li><li>• Incidents where systems are degraded/unreliable; performance and/or legal agreements are at risk.</li><li>• There is an acceptable and implemented workaround to the problem (i.e., the job can be performed in some other way).</li></ul> <p>The commitment of incident management resources is high.</p>
<b>Medium</b>	3 business days 80% of the time.	<ul style="list-style-type: none"><li>• An incident where performance and/or legal agreements may be degraded. The actual and potential business impact is low in terms of the user. (a few or less users are affected)</li><li>• The issue causes a Agency user to be unable to perform some small portion of their job, but they are still able to complete most other tasks. May also include questions and requests for information.</li></ul>



		<ul style="list-style-type: none"> <li>A temporary workaround, alternative, or circumvention is available.</li> </ul> <p>There is no commitment of incident management resources outside of business as usual.</p>
<b>Normal</b>	5 business days 80% of the time.	<ul style="list-style-type: none"> <li>An incident where performance and/or legal agreements are not at risk. The actual and potential business impact is minimal in terms of the user.</li> </ul>
<b>Low</b>	10 days 80% of the time.	<ul style="list-style-type: none"> <li>The customer has requested a new service or information pertaining to a feature, system or service.</li> </ul>

#### 4.7 Priority level Determination

- Priority levels will be automatically determined by:
  - Service Request Type (incident, request for service or inquiry).
  - Impact (Single user, 2 -9 users or 10 or more users).
  - Urgency (**High** – User(s) is unable to work, **Medium** – User’s work is impacted, **Low** – A workaround can be implemented or a user’s ability to work is not greatly impacted.)

##### Priority Levels (Incidents)

	<b>Single User</b>	<b>2 – 9 users</b>	<b>10+ Users</b>
<b>High</b>	High	High	Urgent
<b>Medium</b>	Medium	High	High
<b>Low</b>	Normal	Medium	Medium

#### 4.8 Service Level Measurements

- Service levels will be measured based on the overall service level targets for each agency broken out by Priority Levels (Critical, Urgent, High, Medium, Normal, Low). These targets are based on each priority’s expected completion times. Service level reports will be run on a yearly basis and reviewed by DTS and Agencies at that time. The minimum number of total Service Requests required to meet the SLA percentage for a given Priority Level will be 12 or more. If an agency has less than 12 SR’s in any given priority level then the overall weighted percentage will apply to that priority.

#### 4.9 Scheduled Maintenance

- DTS plans scheduled maintenance windows each week (usually on Thursday evenings, starting at 7 p.m. until 7a.m., the next day) to maintain and increase the security, availability, and performance of the network and supported applications. DTS works to minimize or avoid any disruption to public safety agencies during the maintenance windows. Agencies will be notified if we are aware of an anticipated interruption to public safety systems. A notification reminder will be sent out the morning of the scheduled maintenance day with information about the maintenance being performed.

#### 4.10 Unscheduled Maintenance



- Occasionally DTS may be required to interrupt services to Agency users due to unpredictable maintenance requirements that had not been previously planned but require prompt attention and must have action taken to allow for system restoration and protection of county resources. When possible, email notification will be sent 24 hours, or more, prior to maintenance specifying the work to be performed.

## **5. Customer Service Survey**

### **5.1 Survey Form**

- Upon closure of a Service Request, Agency employees will receive a link to the Customer Satisfaction Survey. These surveys are important in gauging work quality within DTS and help improve customer service.

### **5.2 Customer Satisfaction Survey Ratings – Detailed Definitions**

#### **Technician went beyond what was required**

- Quality of work is exceptional; performance far exceeds the needed requirement to fulfill the request.
- Quick to respond. Receptive to needs and was able to understand the request with informative questioning.
- The resolution was much faster than expected.
- Communication was frequent throughout the entire process and updates during the progress and upon finding a solution were completely understandable.
- Actions were taken quickly and an optimal solution was found.
- Technician showed an ability to quickly understand the request and utilized their skills to the fullest.
- Technician went out of their way in providing support.

#### **Excellent**

- Quality of work is excellent and an extra effort was taken in fulfilling the request.
- Quick response in initial contact. Receptive and willing to help.
- The resolution was faster than expected.
- Technician made sure to communicate status as well as inform user of solution.
- Technician went out of their way to properly resolve the issue.
- Technician came up with a solution to allow minimal interruption to the user.
- Technician took a complete interest in helping.

#### **Satisfied**

- Quality of work is acceptable.
- Initial contact was cordial and responsive to my needs.
- Has demonstrated the ability to handle the Service Request within an appropriate timeframe.
- Communicated the status as well as resolution.
- Solution met the requirement needed to resolve the issue.
- Performed the task with the proper technical skills and expertise.
- Technician was thorough in taking care of the Service Request.

#### **Needs Improvement**

- Quality of work is poor.



- Access to help was time consuming.
- Technician did not demonstrate the ability to handle issue within an appropriate timeframe.
- Poor communication. Issues were not explained or understood.
- Questionable resolution.
- Technician seemed unconfident with ability.
- Lack of interest, only helpful enough to get the task completed.

**Dissatisfied**

- Failed to meet expectations.
- Little or no response to requests.
- Issue persists.
- Little or no communication during work being done.
- No progress was made in response to corrective action.
- There is a definite lack of ability and/or willingness.
- Technician was rude.

**Not Applicable**

- Question being asked does not pertain to the request.



## Exhibit "B"

**FY2019 Cost Schedule for Maintenance and Optional Enhanced Support for  
Hickory Creek Police Department**

Application	Maint Amt	Qty	Total
OSSI MCT Client for Digital Dispatch	\$ 130.39	6	\$ 782.33
OSSI Mobile Client Maps	\$ 26.28	6	\$ 157.69
OSSI Client AVL Mobile License	\$ 19.66	6	\$ 117.94
OSSI - MFR Client - Racial Profiling	\$ 26.28	6	\$ 157.69
OSSI - MFR Client- Base Incident/Offense	\$ 130.39	6	\$ 782.33
OSSI Mobile Arrest Module	\$ 52.15	6	\$ 312.92
OSSI Accident Wizard Workstation License Client	\$ 30.07	6	\$ 180.43
OSSI - MFR Client Citation	\$ 86.86	6	\$ 521.14
OSSI - MFR Client - Accident Reporting	\$ 86.86	6	\$ 521.14
OSSI Client Base Records Management System	\$ 1,281.34	1	\$ 1,281.34
Upgrade to Site License for the following modules: Records Mgmt System, RMS Maps, Notifications, Accident Module, and Mugshot Display	\$ 1,939.50	1	\$ 1,939.50
OSSI - Link Analysis Module	\$ 351.05	1	\$ 351.05
OSSI RMS Map Display and Pin Mapping License - Site License	\$ 200.60	1	\$ 200.60
OSSI Multi-Jurisdictional RMS Option	\$ 55.17	1	\$ 55.17
OSSI Notification Module	\$ 225.68	1	\$ 225.68
OSSI Racial Profiling Module-Site	\$ 50.15	1	\$ 50.15
OSSI Sex Offender Module	\$ 150.45	1	\$ 150.45
OSSI Crime Analysis Module - Site License	\$ 125.38	1	\$ 125.38
OSSI Base Mobile Server Software Client - up to 250 workstations	\$ 548.39	1	\$ 548.39
OSSI AVL Server Host License	\$ 394.93	1	\$ 394.93
OSSI Residential Security Watch Module	\$ 24.35	1	\$ 24.35
OSSI Review Module for Field Reporting	\$ 405.72	1	\$ 405.72
OSSI's Integrated Messaging Software Switch	\$ 225.68	1	\$ 225.68
<b>Total Maintenance Fees to be reimbursed to County</b>			\$ 9,511.97
<b>Optional Enhanced Support</b>			\$ 3,804.79
<b>Total Maintenance + Optional Enhanced Support</b>			\$ 13,316.76



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 07/17/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. C.4

Consider and act on a resolution for the appointment of one member to the board of managers of the Denco Area 9-1-1 District.

**TOWN OF HICKORY CREEK, TEXAS  
RESOLUTION NO. 2018-0717-2**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN  
OF HICKORY CREEK, TEXAS, FOR THE APPOINTMENT  
OF ONE MEMBER TO THE BOARD OF MANAGERS OF  
THE DENCO AREA 9-1-1 DISTRICT.**

**WHEREAS**, Section 772, Health and Safety Code, provides that two voting members of the Board of Managers of an Emergency Communications District shall be appointed jointly by all cities and towns lying wholly or partly within the District;

**NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF HICKORY CREEK, TEXAS:**

Section 1

The Town of Hickory Creek hereby votes to appoint Jim Carter as a member of the Board of Managers for the Denco Area 9-1-1 District.

Section 2

That this resolution shall become effective immediately upon its passage and approval.

**PASSED AND APPROVED** this the 17th day of July, 2018.

\_\_\_\_\_  
Lynn C. Clark., Mayor  
Town of Hickory Creek

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Kristi K. Rogers, Town Secretary  
Town of Hickory Creek

\_\_\_\_\_  
Lance Vanzant, Town Attorney  
Town of Hickory Creek



## Denco Area 9-1-1 District

1075 Princeton Street ▪ Lewisville, TX 75067

Phone: 972-221-0911 ▪ Fax: 972-420-0709 ▪ [DENCO.ORG](http://DENCO.ORG)

TO: Denco Area 9-1-1 District Participating Jurisdictions

FROM: Mark Payne, Executive Director *MP*

DATE: June 16, 2018

RE: Appointment to the Denco Area 9-1-1 District Board of Managers

On March 15, 2018, the Denco Area 9-1-1 District requested participating municipalities nominate a representative for potential appointment to the district's board of managers. The following nominations were received by the June 15, 2018 deadline:

Nominee  
Jim Carter

Nominating Municipality  
City of Highland Village  
City of Lewisville  
Town of Copper Canyon  
Town of Hickory Creek  
Town of North Lake  
Town of Trophy Club

Brandon Barth

Town of Flower Mound

Linda Hapeman

City of Denton

David Terre

City of The Colony

The Denco Area 9-1-1 District requests that each participating municipality vote for one of the nominees and advise the district of its selection by 5 p.m. on September 15, 2018. Notification must come in the form of official council action. Enclosed is a sample resolution you may wish to use as well as bios or resumes of the nominees. Also enclosed for your reference, is a copy of the resolution outlining the board appointment process and a list of current board members.

Please send a copy of the resolution recording your council's action by mail to: Denco Area 9-1-1 District, 1075 Princeton Street, Lewisville, TX 75067 or fax it to 972-420-0709. You may also email your response to Andrea Zepeda, Executive Assistant at [andrea.zepeda@denco.org](mailto:andrea.zepeda@denco.org).

Thank you for your assistance in this matter.

Enclosures

**JIM CARTER**

6101 Long Prairie Road, Suite 744-110 (817) 239-7791

Flower Mound, Texas 75028 jim.carter@icloud.com

**EDUCATION**

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College Degree: University of Georgia, B.B.A. Finance

Post Graduate: Georgia Tech, University of Tennessee, University of Michigan,  
Texas Women's University, American Management Association

**PROFESSIONAL EXPERIENCE**

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Department Head, Finance General Motors Corporation

Vice-President Frito-Lay, Inc., International – Domestic Development

President, C.E.O. Mercantile Corporation  
Responsible for 3 Banks, developed 2,000 prime commercial  
acres in Fort Worth adjacent to I-35W

Current: Principal James P. Carter & Associates – Consultant & Mediator  
To large/small business and governmental entities

Professional Licenses Texas Real Estate License, Certified Mediator

**PUBLIC SERVICE EXPERIENCE**

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Mayor Trophy Club, Texas – 14 years

Municipal Court Judge Trophy Club, Texas – 12 years

County Commissioner Denton County, Texas – 8 years

Vice President Texas Association of Counties

President Denton County Emergency Services District #1  
Fire and Emergency Medical over 56 square miles  
Serving 5 municipalities: (Argyle, Bartonville, Bopper  
Canyon, Corral City and Northlake);  
Lantana Freshwater Supply Districts #6 and #7  
and rural areas of Denton County

Texas State Board Member SAFE-D – Train firefighter, EMTs, and paramedic

Board Member Denco 911 Emergency telecommunications system that assists its  
member jurisdictions in responding to police, fire and  
medical emergency calls - 4 years.

## **COMMUNITY AND CHARITY SERVICES**

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Baylor Healthcare System	Trustee – 10 Years
University of North Texas	President's Council
Texas Student Housing Corp	Chairman – 20 Years, providing Residential Scholarships at UNT, A&M, UT Austin
Boy Scouts of America	Longhorn Council, District Chairman
First Baptist Church, Trophy Club	Chairman, Stewardship Committee
American Heart Association	Board of Directors
Missions to Guatemala	Bring clean water to remote villages

## **BUSINESS ORGANIZATIONS**

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North Texas Council of Governments	Transportation Board
Fort Worth Chamber of Commerce	Chairman, North Area Chamber Annual Golf Tournament Economic Development Council Governmental Affairs Committee
Texas Alliance for Growth Greater Fort Worth Area	Legislative Committee
Northeast Leadership Forum	Board of Directors, Chairman Mayors Forum, Chairman Legislative Committee
Metroport Partnership	Founding Member and Chairman
Northwest Community Partners	Founding Member, Chairman Board of Directors
Industrial Developer Association	Developer Representative

## **Military Service**

United States Naval Reserve

**Honors: Who's Who in the South and Southwest, Who's Who in U.S. Executives**

# Brandon Barth

## PROFILE SUMMARY

Results-oriented, dependable self-starter who is knowledgeable of and experienced in media relations, customer service, safety, and hazardous materials work in a fast-paced, high-stress environment. Exhibits superior communication and multi-tasking skills with an acute attention to detail.

## EDUCATION

Bachelor of Business Administration, International Business

Georgia College & State University, Milledgeville, GA, May 2007

## PROFESSIONAL EXPERIENCE

Flower Mound Fire Department, Town of Flower Mound, TX

March 2014-Present

### Emergency Management Officer

- Examines potential disaster events and evaluates the effect on the Town.
- Produces the Town's Emergency Operations Plan. Plans the Town's response to disasters and ensures that all entities are able to respond as outlined in the Emergency Operations Plan.
- Serves in the Town's Emergency Operation Center (EOC), if activated.
- Trains and coordinates activities in preparing for or responding to disaster situations with all Town departments, neighboring communities, schools, hospitals, and public and private agencies
- Responsible for designing, training, and evaluation of periodic exercises to test elements of emergency plan.
- Responsible for ensuring operability of outdoor warning and other Town emergency communication systems.
- Serves as liaison with community, state and federal authorities concerned with disaster planning and response.
- Serves as one of the fire department's Fire Investigators
- Maintains certification as a State of Texas Firefighter and National Registry Emergency Medical Technician
- Coordinates the fire department's Citizen Fire Academy
- Serves as a Public Information Officer

Allied International Emergency, Fort Worth, TX

September 2013-March 2014

### Operations Manager

- Managed the daily operations of the company's Fort Worth/Corporate branch.
- Oversaw multiple hazardous materials and environmental remediation projects daily (500+ annually) in a rapid paced environment with multiple deadlines.
- Prepared bids and proposals to current and future customers.
- Ensured that all supplies and equipment at the facility are in a constant state of operational readiness.
- Provided response and laboratory reports to customers as well as state regulatory agencies regarding hazardous material/environmental incidents.
- Executed service agreements with new customers during an emergency response.

# Brandon Barth

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**Allied International Emergency, Fort Worth, TX**

**May 2011-September 2013**

**Project Manager**

- Managed personnel at various types of hazardous materials and environmental incidents ranging from tractor-trailer accidents to chemical plant fires per OSHA 1910.120 and requiring travel to various cities and states on a moment's notice.
- Supervised projects through the emergency response, mitigation, remediation, and closure phases.
- Oversaw the decontamination of Naturally Occurring Radioactive Materials (NORM) as a Radiation Safety Officer.
- Performed confined space entry and confined space rescue standby as outlined by OSHA 1910.146.
- Interacted with customers as well as state regulatory agencies such as the Texas Railroad Commission and the Texas Commission on Environmental Quality during hazardous materials incidents as well as environmental emergencies.
- Responsible for the profiling and disposal of hazardous, non-hazardous, and RCRA E&P exempt waste streams.
- Maintained an up-to-date survey that tracks employees' training, certifications, fit tests, and physical exams to ensure conformance with OSHA regulations.
- Conducted sampling of water, air, and soil to determine potential contamination.
- Conducted training classes for employees and customers on subjects such as hazardous materials, confined space entry, and fall protection.
- Wrote policies for new hires to the company.

**Baldwin County Fire Rescue, Milledgeville, GA**

**January 2007-March 2011**

**Full-time Firefighter/Public Information Officer**

As the department's Public Information Officer, responsibilities include:

- Presented a marketing/communications plan to the department's executive staff, thus creating the position of a PIO as well as creating the department's social media accounts.
- Conducted interviews with local media outlets: newspaper, radio, and TV.
- Wrote news releases and operated the department's social media site.
- Redesigned the department's report writing system and making a quick reference guide to assist those writing reports.
- Interacted with members of the community in both emergency and non-emergency settings; requiring a unique set of customer service skills.
- Worked in conjunction with the Executive Staff of the fire department in projecting their message to the public.
- Assisted in the development of presentations to the County Commissioners as well as the County Manager on behalf of the Fire Chief.
- Provided public service announcements to the public through the use of various media platforms.
- Assisted with grant and compliance research on behalf of the executive staff.



# Brandon Barth

As a Firefighter, responsibilities include:

- Worked 24 hour shifts; responding to various types of emergency incidents including emergency medical calls, vehicle accidents, and fires.
  - Served as the acting-officer in charge; certified through the National Professional Qualifications Pro Board as a Fire Officer 1; overseeing the day-to-day tasks and emergency operations of the on-duty personnel when the shift officer was absent.
  - Served as part of the regional Hazardous Materials Team; certified through the National Professional Qualifications Pro Board as a Hazardous Materials Technician
  - Assisted in the training of firefighters; certified through the National Professional Qualifications Pro Board as a Fire Instructor 1
  - Provided fire safety demonstrations and classes to children in the local school system.
  - Wrote detailed incident reports based on the National Fire Incident Reporting System format.
  - Conducted pre-incident/safety inspections of commercial properties to assess dangers and to determine proper mitigation procedures based on building layout, hazards, and building construction.
  - Drove and operated fire apparatus to include engines, tankers, aerials, and rescue trucks.
- Recognition: Awarded Firefighter of the Year for 2008-2009.

**Baldwin County Fire Rescue, Milledgeville, GA**

**January 2005-January 2007**

## Part-time/Volunteer Firefighter

While pursuing bachelor's degree, worked part-time covering shifts for full-time personnel who were on leave. Was entrusted to work alone at stations in rural parts of the county that only had one person on-duty during a shift. Maintained attendance in excess of 80% of emergency calls and training drills and responded to emergencies via notification by pager.

**Linda R. Hapeman**  
**Denton TX**

First and foremost, I am a proud mom and a proud Denton resident since 1980 when I moved from Athens, Tennessee. In my free time I enjoy volunteering with Keep Denton Beautiful and I vote regularly in all local, state and federal elections.

Since 2007, I have served as Safety, Security & Training Manager for Denton County Transportation Authority, Bus Operations. My duties include accident and incident investigation and emergency response program management. In 2016, I was invited to become an Associate Instructor for the Transportation Safety Institute under the Department of Transportation, traveling to transit agencies throughout the U.S. and provide emergency management instruction.

I serve on the Denton Emergency Preparedness Advisory Council (DEPAC). As DCTA Safety Manager, I had the responsibility of coordinating drill activities for DCTA as we hosted the 2018 Denton Emergency Management Full Scale Disaster Drill at the Downtown Denton Transit Center. I am honored to serve Denco 9-1-1.

**Linda R. Hapeman**  
Denton, Texas

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**Offering 25 Years Transportation Management Experience**

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Well qualified U.S. DOT certified, transportation safety and emergency management professional currently serving as Safety, Security & Training Manager for Denton County Transportation Authority Bus Operations.

Areas of strength include:

- |                                 |  |
|---------------------------------|--|
| * FTA, FHWA and OSHA Regulation | * DOT Substance Abuse Program Management |
| * Worker's Compensation         | * Human Resource Requirements            |
| * Accident Investigation        | * Risk Management                        |
| * ADA Policy                    | * Transit Emergency Management           |

**Work History**

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**Associate Staff Member**  
**Transportation Safety Institute 2016-Current**

**Safety, Security & Training Manager**  
**Transit Management of Denton County - Denton, TX 2002-Current**

**Safety Coordinator**  
**El Paso Los Angeles Limousine – El Paso, TX 2001-2003**

**Director of Transportation**  
**Jacksonville I.S.D. – Jacksonville, TX 2000-2001**

**Branch Manager**  
**Laidlaw Inc. – McKinney, TX 1998-2000**

**Special Needs Coordinator**  
**Denton I.S.D. – Denton, TX 1985-1999**

**Certifications**  
**Transportation Safety & Security Profession Certification**  
**TSSP**

**Education**  
**University of North Texas**  
**Transportation Safety Institute**

**David Terre**  
**3941 Teal Cove**  
**The Colony, Texas 75056**  
**972 740-4526**

### **EDUCATION**

Moberly Community College (2 Years)

Drake University

Earned a BS Degree in Business Administration and a Minor in Economics

### **EMPLOYMENT HISTORY**

Enjoyed a wonderful 46 year career working for Wilson Sporting Goods; rose through the ranks to become VP of Sales responsible for all domestic sales. Along the way, also managed European Sales Operations while living in Germany; worked in marketing, coordinating successful new product introductions; and, also managed West Coast Distribution Operations.

### **THE COLONY PLANNING and ZONING COMMISSION**

Served 3 years- 2008 thru 2011 as a member and Vice Chair of the board.

### **THE COLONY CITY COUNCIL**

- Elected in 2011 and received the honor of being elected Mayor Pro Tem during my first term.
- In 2012 appointed to the Local Development Corporation Board of Directors to oversee Grandscape (Nebraska Furniture Mart) Development.
- In 2013 became the first Council Member from The Colony to ever be elected to Denton County Tax Appraisal District Board of Directors.
- Was reelected in 2014 to a second term on council, receiving 71% of the total vote in a three candidate race.

### **HONORS RECEIVED**

1982 Drake University Basketball Hall of Fame

1994 Moberly Community College Basketball Hall of Fame

1995-2003 Three-time Senior Olympics Gold Medal Winner playing for the USA Basketball Team

1999 Received Wilson Wall of Fame Honor

2007 Selected as Moberly Community College Outstanding Alumni of The Year

2013 Received Washington High School Hall of Honor Award

**Why I believe I am uniquely qualified and very much desire to continue serving on the Denton Appraisal District Board of Directors:**

- Throughout my life I have served in leadership positions, particularly during my Wilson career and my City Council work. My formula for success has always been to work hard, stay organized, use common sense and live by the Golden Rule.
- I have enjoyed serving on this Board and I believe I have made significant contributions during my two terms. Based on my experience and performance, I am asking for your votes so I can win reelection to a third term. Thank you for your consideration of this request.

**ACCOMPLISHMENTS**

During my 1<sup>st</sup> two year term I have worked with my fellow Board Members to achieve the following meaningful results:

1. Make sure we have a Quorum and I personally am able to contribute to each Board of Directors meeting by being there.
2. Help develop Annual Operating Budget and ensure that spending stays within budgeted funds while always looking for opportunities to save on expenses.
3. Participate in the development and actual evaluation of the Chief Appraisal Officer each year.
4. To better serve all Denton County property owners. We have opened an offsite location in the Lewisville Career Center so that folks who live or work in that area can go to an alternate location as opposed to driving all the way to Denton to file a property tax protest.
5. We have also started an online service that permits property owners to file property tax protest electronically. Thus eliminating the need to have to drive to our Denton location and file in person.
6. To improve employee morale, we have implemented a structured very successful flex work schedule for ALL employees.

If you have any questions or desire additional information, please contact me by phone @972-740-4526 or via email [terre.david@yahoo.com](mailto:terre.david@yahoo.com)

**DENCO AREA 9-1-1 DISTRICT**

**RESOLUTION**

**DEFINING PROCEDURE FOR APPOINTMENT OF PARTICIPATING  
MUNICIPALITIES' REPRESENTATIVE TO THE DISTRICT BOARD OF MANAGERS**

**WHEREAS**, this resolution shall take the place of Resolution 1999.02.04.R01 by the same title; and

**WHEREAS**, Chapter 772, Texas Health and Safety Code provides for the Denco Area 9-1-1 District Board of Managers to have "two members appointed jointly by all the participating municipalities located in whole or part of the district."; and

**WHEREAS**, each member serves a term of two years beginning on October 1<sup>st</sup> of the year member is appointed; and


**WHEREAS**, one member representing participating municipalities is appointed each year.

**NOW, THEREFORE BE IT RESOLVED BY THE DENCO AREA 9-1-1 DISTRICT BOARD OF MANAGERS:**

The procedure for participating municipalities to appoint a representative to the Denco Area 9-1-1 District Board of Managers shall be the following:

1. **Nominate Candidate:** Prior to March 15<sup>th</sup> of each year, the executive director shall send a written notice to the mayor of each participating municipality advising that nominations are being accepted until June 15<sup>th</sup> of that same year, for one of the municipal representatives to the Denco Area 9-1-1 District Board of Managers. The notice shall advise the mayors that for a nomination to be considered, written notification of council action must be received at the Denco office prior to 5:00 p.m. on June 15<sup>th</sup> of that year. No nominations shall be considered after that time.
2. **Vote for Candidate:** On June 16<sup>th</sup> of each year, the executive director shall send written notice to the mayor of each participating municipality, providing the slate of nominees to be considered for appointment to the Denco Area 9-1-1 District Board of Managers for the term beginning October 1<sup>st</sup>. The notice shall advise the mayor that the city/town council shall vote, by resolution from such city/town, for one of the nominees. Written notice of the council's selection must be received at the district office by 5:00 p.m. on September 15<sup>th</sup>. No votes will be accepted after that time.
3. **Tally Votes:** The one nominee with the most votes received by the deadline will be the municipal representative appointed for the two-year term beginning October 1<sup>st</sup>.
4. **Tie Breaker:** If there is a tie between two candidates with the most votes, a runoff election will be held immediately with the candidate receiving the most votes serving the remainder of the term. The incumbent representative shall serve in that position until replaced.

**APPROVED and ADOPTED on this 10<sup>th</sup> day of March 2016.**

  
Chairman of the Board

  
Secretary of the Board

## **Denco Area 9-1-1 District Board of Managers FY2018**

### **Jack Miller, Chairman**

- Appointed by Denton County Commissioners Court
- Member since October 2000
- Term expires September 2018
- Former mayor and council member of Denton
- Self-employed as a human resource manager

### **Sue Tejml, Vice Chair**

- Appointed by member cities in Denton County
- Member since 2013
- Term expires September 2019
- Mayor, Town of Copper Canyon
- Attorney at Law

### **Chief Terry McGrath, Secretary**

- Appointed by Denton County Fire Chief's Association
- Member since October 2011
- Term expires September 2019
- Assistant Fire Chief, City of Lewisville

### **Jim Carter**

- Appointed by member cities in Denton County
- Member since October 2014
- Term expires September 2018
- President of Emergency Services District #1
- Former Mayor of Trophy Club and Denton County Commissioner

### **Bill Lawrence**

- Appointed by Denton County Commissioners Court
- Member since October 2006
- Term expires September 2019
- Former Mayor of Highland Village
- Businessman, Highland Village

### **Rob McGee**

- Non-voting member appointed by largest telephone company (Verizon)
- Member since 2012
- Serves until replaced by telephone company
- Manager, Region Network Reliability, Verizon

All voting members serve two-year terms and are eligible for re-appointment.



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 07/17/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. C.5

Consider and act on a resolution authorizing the Mayor of the Town of Hickory Creek, Texas to execute an agreement for Hickory Creek Police Department software program by and between the Town of Hickory Creek and West Publishing Corporation.



**TOWN OF HICKORY CREEK, TEXAS  
RESOLUTION NO. 2018-0717-3**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HICKORY CREEK, TEXAS, HEREBY AUTHORIZING THE MAYOR OF THE TOWN OF HICKORY CREEK, TEXAS, TO EXECUTE AN AGREEMENT FOR HICKORY CREEK POLICE DEPARTMENT SOFTWARE PROGRAM BY AND BETWEEN THE TOWN OF HICKORY CREEK AND WEST PUBLISHING CORPORATION, AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Hickory Creek (the “Town”), Texas is a Type A General Law Municipality located in Denton County, Texas, created in accordance with the provisions of the Texas Local Government Code and operating pursuant to enabling legislation of the State of Texas;

**WHEREAS**, the Town Council has been presented with a proposed Agreement by and between the Town of Hickory Creek, Texas and West Publishing Corporation (hereinafter the “Agreement”), for the “CLEAR for Law Enforcement Plus” software program for the Hickory Creek Police Department, a copy of which is attached hereto as Exhibit “A” and incorporated herein by reference; and

**WHEREAS**, upon full review and consideration of the Agreement, and all matters attendant and related thereto, the Town Council is of the opinion that the terms and conditions thereof should be approved, and that the Mayor shall be authorized to execute it on behalf of the Town of Hickory Creek.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Hickory Creek, Texas:

**Section 1:** That the Mayor of the Town of Hickory Creek, Texas, is hereby authorized to execute on behalf of the Town of Hickory Creek, Texas, the Agreement attached hereto as Exhibit A.

**Section 2:** This Resolution shall take effect immediately upon its passage.

PASSED AND APPROVED by the Town Council of the Town of Hickory Creek, Texas this 17th day of July, 2018.

---

Lynn C. Clark, Mayor  
Town of Hickory Creek, Texas

ATTEST:

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Kristi Rogers, Town Secretary  
Town of Hickory Creek, Texas

APPROVED AS TO FORM:

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Lance Vanzant, Town Attorney  
Town of Hickory Creek, Texas



THOMSON REUTERS™

# Order Form

**Order ID:Q-00267411**

Contact your representative [natalie.chret@thomsonreuters.com](mailto:natalie.chret@thomsonreuters.com) with any questions.  
Thank you.

## Subscriber Information

**Account Address**

Account #: 1000292020  
HICKORY CREEK POLICE DEPT  
ACCOUNTS PAYABLE  
PO Box 1717  
1075 RONALD REAGAN AVE  
HICKORY CREEK  
TX, 75065-7633  
US

**Shipping Address**

Account #: 1000292020  
HICKORY CREEK POLICE DEPT  
ACCOUNTS PAYABLE  
PO Box 1717  
1075 RONALD REAGAN AVE  
HICKORY CREEK  
TX, 75065-7633  
US

**Billing Address**

Account #: 1000292020  
HICKORY CREEK POLICE DEPT  
ACCOUNTS PAYABLE  
PO Box 1717  
1075 RONALD REAGAN AVE  
HICKORY CREEK  
TX, 75065-7633  
US

This Order Form is a legal document between West Publishing Corporation and Subscriber. West Publishing Corporation also means “West”, “we” or “our” and Subscriber means “you”, “my” or “I”. Subscription terms, if any, follow the ordering grids below

## Clear Fixed Rate / Window Products

Service Material	Product	Quantity	Unit	Monthly Charges	Minimum Term (Months)	Year Over Year Increase During Minimum Terms	Order Type
41882302	CLEAR for Law Enforcement Plus	25	Seats	\$227.03	36	5%	Subscription

## Minimum Terms

**Online/ Practice Solution/Software/ProFlex Products :** Monthly Charges begin on the date we process your order and will be prorated for the number of days remaining in that calendar month, if any. Your Monthly Charges will continue for the number of complete calendar months listed in the Minimum Term column above. The percent increases for multi-year orders appear in the Term Increases column above

Subscriber (“you” or “I”) is also responsible for all Excluded Charges. Excluded Charges are for accessing Westlaw data or a Practice Solutions service that is not included in your subscription. Excluded Charges may change after at least 30 days written or online notice.

**For Window Products:** Monthly Charges begin on the date we process your order and will continue for the number of complete calendar months in the Minimum Term column above. The percent increases for multi-year orders appear in the Term Increases column above. Monthly Charges are due regardless of the level of your usage. Transactional usage charges that exceed the Monthly Charges are waived up to the Monthly Window amount stated above. In addition to the Monthly Charges you are responsible for transactional usage charges in excess of the Monthly Window. Transactional charges are calculated based upon our then-current Schedule A rates. You are also responsible for all Excluded Charges. Excluded Charges are charges for accessing a service that is not included in your subscription. Excluded Charges may change after at least 30 days written or online notice.

To apply Window charges to a specific month, the request must be submitted at least five (5) business days prior to the end of the month.

## Post Minimum Terms

**For NON-ProFlex Online/Practice Solutions/Software Products:** Your subscription will change to a month-to-month status at the end of the Minimum Term, and your Monthly Charges will be billed at up to our then-current retail rate. Thereafter, we may modify the Monthly Charges after at least 30 days notice. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel the month-to-month subscription by sending at least 30 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803

**Post Renewal Term for ProFlex Products .** Your subscription will change to a month-to-month status at the end of the Minimum Term, and your Monthly Charges will increase by 7%. Thereafter, the Monthly Charges will increase 7% every 12 months unless we notify you of a different rate at least 60 days before the annual increase. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel the month-to-month subscription by sending at least 30 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan, MN 55123-1803

**Automatic Renewal Term for Window Products.** Your subscription will change to a month-to-month status at the end of the Minimum Term and your Monthly Charges will be billed at up to our then-current rate. Thereafter, we may modify the Monthly Charges after at least 30 days notice. The Monthly Window will remain unchanged. Monthly Charges are due regardless of the level of your usage. Transactional usage charges that exceed the Monthly Charges are waived up to the Monthly Window. In addition to the Monthly Charges, you are responsible for transactional usage charges in excess of the Monthly Window. Transaction charges are calculated based upon our then-current Schedule A rate. You are also responsible for all Excluded Charges. Excluded Charges may change after 30 days written or online notice. Either of us may cancel the month-to-month subscription by sending at least 30 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

To apply Window charges to a specific month, the request must be submitted at least five (5) business days prior to the end of the month.

**Federal Government Subscribers Optional Minimum Term.** Federal government subscribers that chose a multi-year Minimum Term, those additional months will be implemented at your option pursuant to federal law.

#### Miscellaneous

**Charges, Payments & Taxes.** You agree to pay all charges in full within 30 days of the date of invoice. You are responsible for any applicable sales, use, value added tax (VAT), etc. unless you are tax exempt. If you are a non-government subscriber and fail to pay your invoiced charges, you are responsible for collection costs including attorneys' fees.

**Credit Verification.** If you are applying for credit as an individual, we may request a consumer credit report to determine your creditworthiness. If we obtain a consumer credit report, you may request the name, address and telephone number of the agency that supplied the credit report. If you are applying for credit on behalf of a business, we may request a current business financial statement from you to consider your request.

**Excluded Charges and Schedule A rates.** If you access CLEAR services that are not included in your subscription you will be charged our then current rate. Excluded Charges will be invoiced and due with your next payment. For your reference, the current Excluded Charges schedules are located at <http://static.legalsolutions.thomsonreuters.com/static/agreement/schedule-a-clear.pdf> Excluded Charges may change after at least 30 days written or online notice. Modification of Excluded Charges or Schedule A rates is not a basis for termination under Term, Termination of the General Terms and Conditions.

**Auto Charge Credit Card/Electronic Funds Transfer Election Payment Terms.** You may authorize us to automatically charge a credit card, debit card or electronic fund transfer to pay charges due. Contact Customer Service at 1-800-328-4880 for authorization procedures. If you have previously authorized us to bill a credit card, debit card or make electronic fund transfers for West subscriptions on an ongoing basis, or are authorizing the same as part of this order, no further action is needed.

**Returns and Refunds.** You may return a print or CD-ROM/DVD product to us within 45 days of the original shipment date if you are not completely satisfied. Assured Print Pricing, Library Savings Plan, West Complete, Library Maintenance Agreements, ePack, WestPack, Westlaw, CLEAR, Monitor Suite, ProView eBook, Software, West LegalEdcenter, Practice Solutions, TREWS and Serengeti charges are not refundable. Please see <http://static.legalsolutions.thomsonreuters.com/static/returns-refunds.pdf> or contact Customer Service at 1-800-328-4880 for additional details regarding our policies on returns and refunds.

**Applicable Law.** This Order Form will be interpreted under Minnesota state law. Any claim by one of us may be brought in the state or federal courts in Minnesota. If you are a state or local governmental entity, your state's law will apply and any claim may be brought in the state or federal courts located in your state. If you are a United States Federal Government subscriber, United States federal law will apply and any claim may be brought in any federal court.

**General Terms and Conditions,** apply to all products ordered, except print and is located at <http://static.legalsolutions.thomsonreuters.com/static/general-terms-conditions.pdf>. The General Terms and Conditions for Federal Subscribers is located at <http://static.legalsolutions.thomsonreuters.com/static/federal-general-terms-conditions.pdf>. In the event of a conflict between the General Terms and Conditions and this Order Form, the terms of this Order Form control.

**CLEAR Fixed Rate Usage :** If the transactional value of your CLEAR fixed rate usage exceeds your then-current Monthly Charges by more than 10 times in any month (or by 20 times in any month for Enterprise Law Enforcement subscribers), we may limit access to live gateways and request that the parties enter into good faith renegotiation or terminate upon 10 days written notice. Transactional value of your CLEAR usage is calculated based upon our then-current Schedule A rate. Schedule A rates may change upon at least 30 days written or online notice.

**Batch Usage :** If you have a fixed rate batch and/or batch alerts subscription and the total of your batch inputs or batch alerts exceeds your annual fixed rate batch or total batch alerts allotment, we may: 1) request the parties enter into good faith negotiations regarding a superseding agreement, 2) terminate your subscription upon 10 days written notice or 3) limit your access to your fixed rate batch subscription for the remainder of the then-current 12 month period, during which time you will continue to be billed your Monthly Charges. If your access to your fixed rate batch subscription has been limited, your access will be reinstated on the first day of the following 12 month period

**Existing Vigilant Subscribers:** We may terminate your License Plate Recognition (LPR) subscription if you are an existing Vigilant LEARN subscriber whose LPR pricing is based upon your existing Vigilant LEARN agreement, and you cancel your Vigilant LEARN agreement.

**Enterprise Law Enforcement Subscribers:** You certify that you have up to the number of sworn officers in your employ at this location identified in the QTY Column above. Our pricing for banded products is made in reliance upon your certification. If we learn that the actual number is greater, we reserve the right to increase your charges as applicable.

**CLEAR Subscribers via an Alliance Partner.** In limited circumstances we may allow you to access CLEAR through a third party's ("Service Provider") software or service (together with CLEAR, the "Integrated System"). In the event that you enter into a license agreement to access an Integrated System, you agree as follows:

We have no obligation to Service Provider with regard to the functionality or non-functionality of CLEAR during or after the integration. Service Provider will have access to CLEAR on your behalf and you will ensure Service Provider's compliance with the terms and conditions of the Thomson Reuters General Terms and Conditions located in the General Terms and Conditions paragraph above. Except as otherwise provided in your agreement with us, Data may not (i) be distributed or transferred in whole or in part via the Integrated System or otherwise to any third party, (ii) be stored in bulk or in a searchable database, and (iii) not be used in any way to replace or to substitute for CLEAR or as a component of any material offered for sale, license or distribution to third parties. No party will use any means to discern the source code of our products and product data. You are responsible for Service Provider's access to CLEAR on your behalf. You are responsible for all damages caused by misuse, abuse or compromise of the data by Service Provider, you, your employees and any person or entity with which you shared the data. We will be responsible for damages caused by us.

**. For Law Enforcement Agencies and Correctional Facilities Only – No Inmate Westlaw or CLEAR Access (direct or indirect)**

I certify, on behalf of Subscriber, that I understand and accept the security limits of Westlaw or CLEAR ; Subscriber's responsibility for controlling Westlaw, CLEAR, internet and network access; and, how Subscriber will be using Westlaw or CLEAR. I acknowledge Subscriber's responsibility for providing West with prompt written notice if Subscriber's type of use changes.

Only non-inmates/administrative staff will access Westlaw or CLEAR with no direct Westlaw research results provided to inmates (including work product created as part of inmates' legal representation). In no event shall anyone other than Subscriber's approved employees be provided access to or control of any terminal with access to Westlaw or Westlaw Data.

Functionality of Westlaw or CLEAR cannot and does not limit access to non-West internet sites. It is Subscriber's responsibility to control access to the internet.

Subscriber will provide its own firewall, proxy servers or other security technologies as well as desktop security to limit access to the Westlaw or CLEAR URL and West software (including CD-ROM orders). Subscriber will design, configure and implement its own security configuration.

Subscriber will not use any data nor distribute any data to a third party for use, in a manner contrary to or in violation of any applicable federal, state, or local law, rule or regulation or in any manner inconsistent with the General Terms and Conditions.

Subscriber will maintain the most current version of the West software to access CD-ROM Products for security purposes.

**Signature for Order ID: Q-00267411**

**ACKNOWLEDGEMENT Q-00267411**

**I have read all pages and attachments to this Order Form and I accept the terms on behalf of Subscriber. I warrant that I am authorized to sign this Order Form on behalf of the Subscriber.**

\_\_\_\_\_  
**Signature of Authorized Representative for order**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Printed Name**

\_\_\_\_\_  
**Date**

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This Order Form will expire and will not be accepted after 8/25/2018 CT.



THOMSON REUTERS™

## Attachment

Contact your representative [natalie.ehret@thomsonreuters.com](mailto:natalie.ehret@thomsonreuters.com) with any questions. Thank you.

Order ID: Q-00267411

### Payment and Shipping Information

**Payment Method:**

Payment Method: Bill to Account

Account Number: 1000292020

P.O. Number:

SA ID:

GSA Funding:

**Order Confirmation Contact (#28)**

Contact Name: Jon Causseaux

Email: [jon.causseaux@hickorycreek-tx.gov](mailto:jon.causseaux@hickorycreek-tx.gov)

### Account Contacts

Contact Name		Email Address	Customer Type Description
JON	CAUSSEAU	<a href="mailto:jon.causseaux@hickorycreek-tx.gov">jon.causseaux@hickorycreek-tx.gov</a>	CLEAR PRIMARY CONT
JON	CAUSSEAU	<a href="mailto:jon.causseaux@hickorycreek-tx.gov">jon.causseaux@hickorycreek-tx.gov</a>	EML PSWD CONTACT

### IP Address Information

To IP Address	From IP Address	To IP Address1	From IP Address1	To IP Address2	From IP Address2
000.000.000.000	000.000.000.000				

### Lapsed Products

Sub Material	Quantity	Active Subscription to be Lapsed
41882302	25	CLEAR for Law Enforcement Plus



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 07/17/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. D.1

Interview applicant for Board of Adjustments.

Stuart Birdseye submitted an application for consideration.



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 07/17/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. D.2

Consider and act on an appointment to the Board of Adjustments.

Alternate 1 term expires April 2019.

Alternate 2 term expires April 2020.





## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 07/17/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. D.3

Consider and act on a minor replat of lots 6A, 8, and 9 of Country Oak Estates Addition, being 6.04 acres out of the S. Linthicum Survey, Abstract #1600 in the Town of Hickory Creek, Denton County, Texas.

Developer will submit an amended minor replat prior to the council meeting.



June 8, 2018  
AVO 33540.009

Ms. Chris Chaudoir  
Town of Hickory Creek  
1075 Ronald Reagan Avenue  
Hickory Creek, TX 75065

**RE: Country Oak Estates Addition – Minor Plat Revision  
3<sup>rd</sup> Review**

Dear Ms. Chaudoir:

The Town of Hickory Creek received the minor plat revision for the Country Oaks Addition on May 29, 2018 and revised plat on June 7, 2018. The surveyor is KAZ Surveying.

Applicant is asking to revise the width of Lot 8 from a 90' wide lot to a 100' wide lot to fit a house plan. **Halff recommends approval of the Country Oak Estates Addition Minor Plat received by the Town on June 7, 2018 and dated May 24, 2018.**

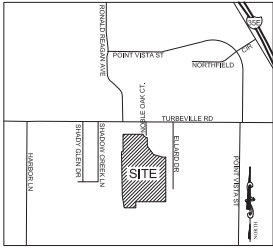
Sincerely,

**HALFF ASSOCIATES, INC.**

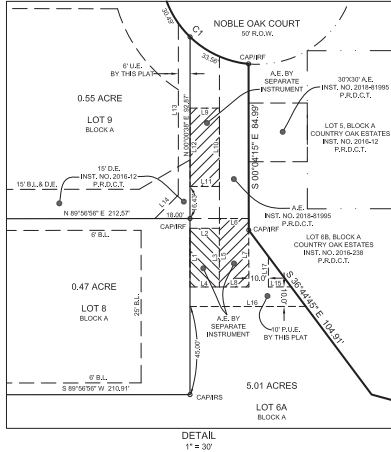
A handwritten signature in blue ink, appearing to read "Brian C. Haynes", is written over a faint, light blue circular stamp.

Brian C. Haynes, PE, CFM  
Vice President

C: Kristi Rogers – Town Secretary  
John Smith – Town Administrator



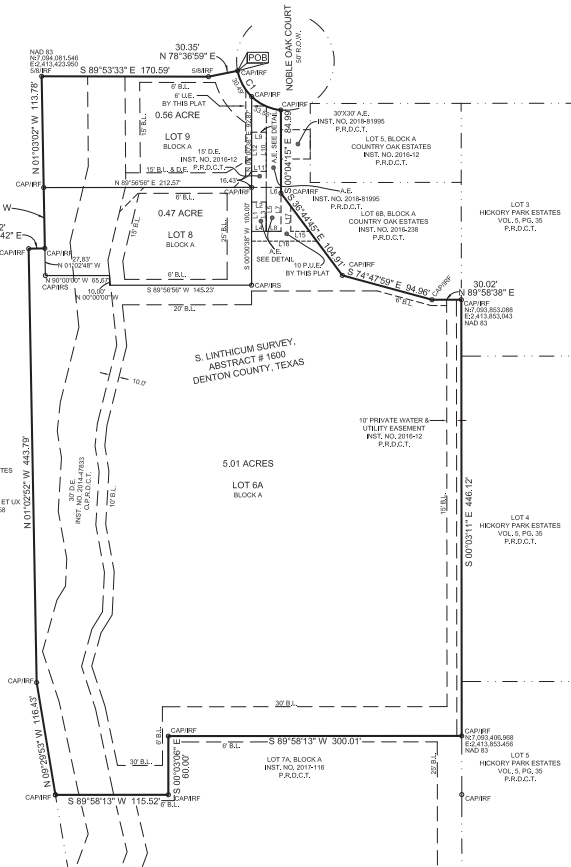
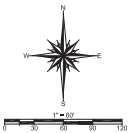
- GENERAL NOTES:
- ALL CORNERS ARE MARKED WITH CAPPED 1/2" IRON RODS STAMPED "KAZ" UNLESS OTHERWISE NOTED.
  - FLOOD STATEMENT: I HAVE REVIEWED THE F.E.M.A. FLOOD INSURANCE RATE MAP FOR THE TOWN OF HICKORY CREEK, COMMUNITY NUMBER 411150 EFFECTIVE DATE 4-16-2011 AND THAT MAP INDICATES AS SCALED THAT A PORTION OF THIS PROPERTY IS WITHIN "NON-SHADED ZONE X" DEFINED AS "AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOOD (500-YEAR) AS SHOWN ON PANEL 535 G OF SAID MAP.
  - THE PURPOSE OF THIS REPLAT IS TO CREATE 2 LOTS FROM 1 PREVIOUSLY PLATTED LOT.
  - NOTICE: SELLING A PORTION OF THIS ADDITION BY METES AND BOUNDS IS A VIOLATION OF TOWN ORDINANCE AND STATE LAW, AND IS SUBJECT TO FINES AND/OR WITHHOLDING OF UTILITIES AND BUILDING PERMITS.
  - BEARINGS SHOWN HEREON ARE REFERENCED TO THE TEXAS COORDINATE SYSTEM OF 1983, NORTH CENTRAL ZONE (4202), AND ARE BASED ON THE NORTH AMERICAN DATUM OF 1983, 2011 ADJUSTMENT.



LINE	BEARING	DISTANCE
L1	N 00°00'38" E	30.00'
L2	N 89°58'58" E	15.00'
L3	S 00°00'38" W	30.00'
L4	S 89°58'58" W	15.00'
L5	N 00°00'38" E	30.00'
L6	N 89°58'58" E	15.00'
L7	S 00°04'15" E	35.00'
L8	S 89°58'58" W	15.04'
L9	N 89°00'00" E	15.00'
L10	N 00°00'38" E	40.00'
L11	N 89°00'00" W	15.00'
L12	N 00°00'38" E	40.00'
L13	S 00°00'38" W	87.64'
L14	S 44°58'47" W	16.98'
L15	N 89°58'58" E	11.62'
L16	S 89°58'58" W	59.12'
L17	S 00°04'15" E	15.96'

LEGEND

NAD 83 = NORTH AMERICAN DATUM 1983  
A.E. = ACCESS EASEMENT  
P.E. = PRIVATE UTILITY EASEMENT  
B.L. = BUILDING LINE  
P.O.B. = POINT OF BEGINNING  
INST. NO. = INSTRUMENT NUMBER  
178P = 1/2" IRON ROD FOUND  
CAPBRS = CAPPED IRON ROD SET  
P.R.D.C.T. = PLAT RECORDS DENTON COUNTY TEXAS  
D.R.D.C.T. = DEED RECORDS DENTON COUNTY TEXAS



CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	50.00'	64.04'	59.79'	S 47°44'30" E	73°23'27"

GAYLON ROSEBERRY, LIENHOLDER OF LOTS 6A & B, BLOCK A DATE \_\_\_\_\_

STATE OF TEXAS  
COUNTY OF DENTON

BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, ON THIS DAY PERSONALLY APPEARED GAYLON ROSEBERRY, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN.

WITNESS MY HAND AND SEAL OF OFFICE THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2018.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS  
DENTON COUNTY

SURVEYOR:  
KAZ SURVEYING, INC.  
1720 WESTMINSTER STREET  
DENTON, TEXAS 76205  
PHONE: (840) 362-3446  
TELEFAX: (840) 362-3446

OWNER:  
RANDY R. WAHL  
1688 TURBULENCE ROAD  
HICKORY CREEK, TX 75065  
PHONE: (817) 781-9797

OWNER:  
GARY MCCOY & PAMELA MCCOY  
769 FM 342  
VALLEY VIEW, TX 76272  
PHONE: (214) 542-0955  
214-542-0955

#### STATE OF TEXAS DENTON COUNTY

WHEREAS, RANDY R. WAHL, GARY MCCOY and PAMELA MCCOY are the owners of all that certain lot, tract or parcel of land lying and being situated in the Town of Hickory Creek, Denton County, Texas, and being part of Lot 6A, and all of Lot 9, Block A, Country Oak Estates Revised, an addition to the Town of Hickory Creek, Denton County, Texas, according to the plat recorded in Instrument 2016-238, Plat Records, Denton County, Texas, and being more fully described by metes and bounds as follows:

BEGINNING at a capped iron rod found at the most Northerly Northeast corner of said Lot 9 and also being in the South line of Noble Oak Court;

THENCE along said South line and along a curve to the left whose long chord bears, South 47 degrees 44 minutes 30 seconds East, 59.76 feet and whose radius is 50.00 feet and an arc length of 64.04 feet to a capped iron rod found at the most Northerly Northeast corner of said Lot 6A;

THENCE South 00 degrees 04 minutes 15 seconds East, 64.98 feet to a capped iron rod found;

THENCE South 36 degrees 44 minutes 45 seconds East, 104.91 feet to a capped iron rod found;

THENCE South 74 degrees 47 minutes 59 seconds East, 84.98 feet to a capped iron rod found;

THENCE North 89 degrees 58 minutes 38 seconds East, 30.02 feet to a capped iron rod found at the most Easterly Northeast corner of said Lot 6A and also being the Southeast corner of Lot 6B, of said Country Oak Estates Revised;

THENCE South 00 degrees 03 minutes 11 seconds East, 446.12 feet to a capped iron rod found on road;

THENCE South 89 degrees 58 minutes 13 seconds West, 300.01 feet to a capped iron rod found;

THENCE South 00 degrees 03 minutes 08 seconds East, 60.00 feet to a capped iron rod found;

THENCE South 89 degrees 58 minutes 13 seconds West, 115.52 feet to a capped iron rod found at the Southwest corner of said Lot 6A;

THENCE North 09 degrees 29 minutes 53 seconds West, 116.43 feet to a capped iron rod found;

THENCE North 01 degrees 02 minutes 52 seconds West, 443.79 feet to a capped iron rod found;

THENCE North 88 degrees 55 minutes 42 seconds East, 16.52 feet to a capped iron rod found;

THENCE North 01 degrees 02 minutes 48 seconds West, 62.18 feet to a capped iron rod found at the Southwest corner of the aforementioned Lot 9;

THENCE North 01 degrees 03 minutes 02 seconds West, 113.78 feet to a 5/8 inch iron rod found at the Northwest corner of said Lot 9;

THENCE South 89 degrees 53 minutes 33 seconds East, 170.59 feet to a 5/8 inch iron rod found;

THENCE North 78 degrees 36 minutes 59 seconds East, 30.35 feet to the PLACE OF BEGINNING and containing 6.04 acres of land more or less;

#### OWNER'S CERTIFICATION

NOW THEREFORE KNOW ALL MEN BY THESE PRESENTS:

RANDY R. WAHL, \_\_\_\_\_ /J/ 2018  
DATE

#### STATE OF TEXAS COUNTY OF DENTON

BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, ON THIS DAY PERSONALLY APPEARED RANDY R. WAHL, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN.

WITNESS MY HAND AND SEAL OF OFFICE THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2018.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS  
DENTON COUNTY

GARY MCCOY \_\_\_\_\_ DATE \_\_\_\_\_

PAMELA MCCOY \_\_\_\_\_ DATE \_\_\_\_\_

#### STATE OF TEXAS COUNTY OF DENTON

BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, ON THIS DAY PERSONALLY APPEARED GARY MCCOY and PAMELA MCCOY, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN.

WITNESS MY HAND AND SEAL OF OFFICE THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2018.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS  
DENTON COUNTY

#### STATE OF TEXAS COUNTY OF DENTON

I, KENNETH A. ZOLLINGER, REGISTERED PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT THIS PLAT WAS PREPARED FROM AN ACTUAL SURVEY MADE ON THE GROUND AND THAT THE MONUMENTS SHOWN HEREON WERE FOUND OR PLACED WITH CAPPED 1/2" IRON RODS STAMPED "KAZ" UNDER MY DIRECTION AND SUPERVISION IN ACCORDANCE WITH THE TOWN OF HICKORY CREEK, DENTON COUNTY, TEXAS.

KENNETH A. ZOLLINGER, R.L.P.S. # 5312 /J/ 2018  
DATE

#### STATE OF TEXAS COUNTY OF DENTON

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED KENNETH A. ZOLLINGER, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF THE OFFICE THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2018.

NOTARY PUBLIC, DENTON COUNTY, TEXAS.

MY COMMISSION EXPIRES \_\_\_\_\_

RECOMMENDED FOR APPROVAL

CHAIRPERSON, PLANNING AND ZONING COMMISSION

TOWN OF HICKORY CREEK, TEXAS

APPROVED FOR PREPARATION OF FINAL REPLAT

MAYOR, TOWN OF HICKORY CREEK, TEXAS

DATE

DATE

THE UNDERSIGNED, THE TOWN SECRETARY OF THE TOWN OF HICKORY CREEK, TEXAS, HEREBY CERTIFIES THAT THE FOREGOING REPLAT OF THE COUNTRY OAK ESTATES REVISED SUBDIVISION OR ADDITION TO THE TOWN OF HICKORY CREEK WAS SUBMITTED TO THE TOWN COUNCIL, ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 2018, AND THE COUNCIL, BY FORMAL ACTION, THEN AND THERE ACCEPTED THE DEDICATION OF STREETS, ALLEYS, PARKS, EASEMENTS, PUBLIC PLACES, AND WATER AND SEWER LINES, AS SHOWN AND SET FORTH IN THE UPON SAID PLAT AND SAID COUNCIL FURTHER AUTHORIZED THE MAYOR TO SHOW THE ACCEPTANCE THEREOF BY SIGNING HIS/HER NAME AS HEREINAFORE SUBSCRIBED.

WITNESS MY HAND THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2018

TOWN SECRETARY  
TOWN OF HICKORY CREEK, TEXAS

## MINOR REPLAT LOTS 6A, 8 & 9 COUNTRY OAK ESTATES ADDITION

BEING 6.04 ACRES OUT OF THE  
S. LINTHICUM SURVEY, ABSTRACT # 1600  
IN THE TOWN OF HICKORY CREEK,  
DENTON COUNTY, TEXAS





## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 07/17/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. D.4

Consider and act on a site and landscape plan for Blue Wave Laser Wash located at 1045 Hickory Creek Boulevard. The property is legally described as Walmart Addition, Block A, Lot 7R (S Pt), Hickory Creek, Denton County, Texas.



July 6, 2018  
AVO 33540.019

Ms. Chris Chaudoir  
Town of Hickory Creek  
1075 Ronald Reagan Avenue  
Hickory Creek, TX 75065

**RE: Site Plan for Blue Wave Laser Wash  
1<sup>st</sup> Review**

Dear Ms. Chaudoir:

The Town of Hickory Creek received the construction plans for the Blue Wave Laser Wash on June 18, 2018. The architect Ward Architecture, PLLC. There is no info provided about the engineer for this project. There are comments shown in attached redlines of the plans and in the letter below.

**General**

1. The Town of Hickory Creek has an Engineering Design Manual that includes a Checklist for Plats, Engineering Plans, Site Plans and Storm Water Management. Please fill out and submit with your next submittal. The checklist is Appendix C in the PDF which can be accessed here: <https://www.hickorycreek-tx.gov/DocumentCenter/View/73>
2. Utilize Town Design Criteria and Standard Details where applicable.
3. Any water and sanitary sewer improvements shall adhere to TCEQ and LCMUA requirements.

**Site Plan**

1. Refer to Checklist on requirements of Site Plans (Appendix C of Design Manual).
2. Add subdivision name and area in acres to the title block.
3. Add vicinity map.
4. Add legend
5. Add site summary table (see Checklist for items to be provided in the summary table).
6. Show existing improvements within 75' of the property.
7. List the Land Use and Zoning for the property.
8. Show traffic flow arrows.
9. Show location of existing fire lane.
10. What is the proposed pavement surface material? Concrete, asphalt, etc.?

11. Label existing sidewalk (label width also) along Hickory Creek Boulevard.
12. Will there be any additional signage or lighting on the site? if so provide information requested in Checklist.
13. Show location and sizes of existing and proposed (if applicable) water and sewer mains.
14. Show or describe the location of the existing fire hydrants. How far are the existing fire hydrants from the building(s)? There is a fire hydrant at the NW Corner of Hickory Creek Rd & Point Vista. There is an existing fire hydrant at the next driveway to the north along Hickory Creek Blvd.
15. Show location a sizes of storm drains, culverts and inlets and other drainage features on or adjacent to the site.
16. Is there an existing irrigation system? If so, will irrigation system be modified. Provide irrigation plan in construction plan submittal.

#### **Landscape Plan**


1. Provide the size and quantities of the Holly Shrubs.
2. Note to indicate the type and placement of irrigation system.

#### **Floor Plan**

1. Where does this drain too? Sand trap? Show location of drain pipe.
2. Show inlet and outlet pipes from Sand Trap. Show connection to existing sewer line.

Sincerely,

**HALFF ASSOCIATES, INC.**



Brian C. Haynes, PE, CFM  
Vice President

C: Kristi Rogers – Town Secretary  
John Smith – Town Administrator

TOTAL LOT AREA: 9,758 SQFT (100%)  
IMPERVIOUS AREA: 6,326 SQFT (65%)  
LANDSCAPE AREAS: 3,432 SQFT (35%)

THE REMAINDER OF  
LOT 75, BLOCK A,  
WAL-MART ADDITION  
CAB U, PG. 940 & 941  
P.R.D.C.T.

0.22 ACRES

EXISTING CAR WASH  
30X34  
995 SF

NEW BAY  
667 SF

NEW DRIVEWAY

EXISTING PAY MACHINE

EXISTING SAND TRAP

EXISTING SIDEWALK

ONE WAY

HICKORY CREEK BOULEVARD

63" CONCRETE 80' R.O.W. PER PLAT

SITE PLAN

**NOTE:**  
NO CONSTRUCTION WILL TAKE  
PLACE UNTIL PLANS ARE  
APPROVED BY THE CITY OF  
HICKORY CREEK.

**CG CONTACT INFORMATION:**  
NAME: MARK STACY  
STACY TECHNOLOGIES  
412 S. JEFFERSON PILOT POINT, TX 75258  
PHONE: 972-741-2281  
EMAIL: MARK\_STACY@MSN.COM

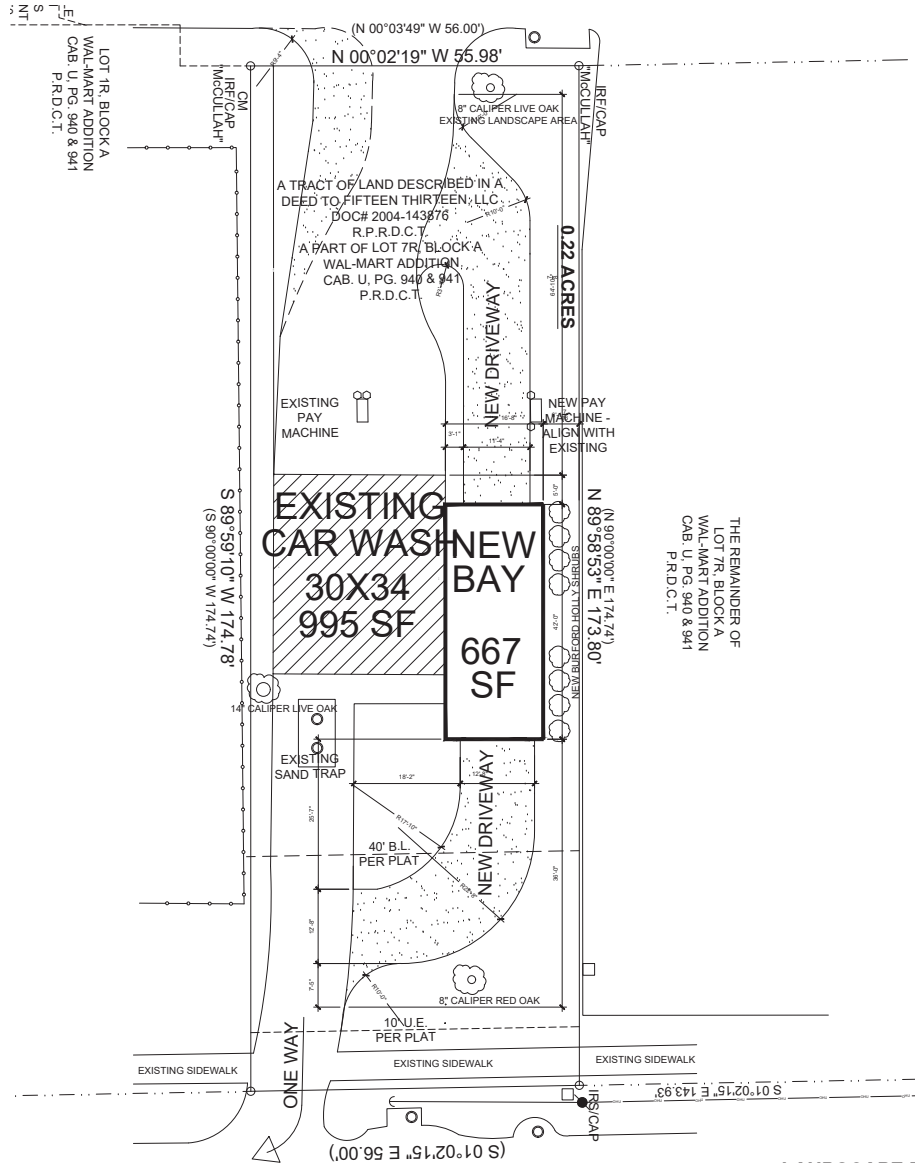
BLUE WAVE LASER WASH  
1045 HICKORY CREEK ROAD  
HICKORY CREEK, TEXAS 75067

Sheet Number

<ul style="list-style-type: none"> <li>○ GAS METER</li> <li>○ FENCEHANGER</li> <li>○ FINISHED FLOOR</li> <li>○ CONCRETE BOLLARD</li> </ul>	<ul style="list-style-type: none"> <li>BL = BUILDING LINE</li> <li>FW = FIRE HYDRANT</li> <li>○ = WATER METER</li> <li>○ = TELEPHONE RESSOR</li> <li>○ = ELECTRICAL UTILITY</li> </ul>	<ul style="list-style-type: none"> <li>○ = POWER POLE</li> <li>○ = MANHOLE COVER</li> <li>○ = ELECTRIC TRANSFORMER</li> <li>○ = ELECTRICAL UTILITY</li> </ul>	<ul style="list-style-type: none"> <li>DE = DRAINAGE EASEMENT</li> <li>DU = DRAINAGE &amp; UTILITY EASEMENT</li> <li>MP = PUBLIC UTILITY</li> <li>MFCP = PUBLIC FENCE CORNER STOP</li> <li>EL = ELEVATION</li> </ul>	<ul style="list-style-type: none"> <li>W/CAP = 1/2" IRON ROD SET W/CAP</li> <li>RF = IRON ROD FENCE</li> <li>OHU = OVER-HEAD UTILITY</li> <li>PL = PLANT OR DEER</li> <li>CON = CONTROLLING MONUMENT</li> </ul>	<ul style="list-style-type: none"> <li>-X- = WIRE FENCE</li> <li>-H- = HOOD FENCE</li> <li>-C- = CHAIN LINK FENCE</li> <li>-L- = PILE &amp; CABLE FENCE</li> </ul>
--	--	---	--	---	--

CASE NO SP-05-01

**NOTE: EXISTING IRRIGATION SYSTEM WILL BE MODIFIED.**



**HICKORY CREEK BOULEVARD**  
63" CONCRETE 80' R.O.W. PER PLAT

**LANDSCAPE PLAN**  
SCALE 1" = 10'-0"



**NOTE:**  
NO CONSTRUCTION WILL TAKE  
PLACE UNTIL PLANS ARE  
APPROVED BY THE CITY OF  
HICKORY CREEK.



**WARD ARCHITECTURE PLLC**  
608 CHEEK-SPARGER ROAD SUITE 118  
COLLEYVILLE, TEXAS 76034

**ISSUED FOR INTERIM REVIEW**  
THIS DOCUMENT IS NOT TO  
BE USED FOR CONSTRUCTION,  
BIDDING OR PERMIT PURPOSES.  
GERALD A. WARD, AIA  
DATE: 07-17-2018

**BLUE WAVE LASER WASH**  
1045 HICKORY CREEK ROAD  
HICKORY CREEK, TEXAS 75067

Drawn By	A/W/CA	
Checked By	GW	
Project No.	15-15	
Revisions		
No.	Date	Description

Issued: PERMIT ISSUE 2/14/2018

**LANDSCAPE PLAN**

**L1**  
Sheet Number





## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 07/17/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. D.5

Consider and act on a replat of Adams Cliff, Lot 3R and 4, Block A being a replat of Lot 3, Block A, 6.142 acres in the So. McCarroll Survey, Abstract No. 958, Town of Hickory Creek, Denton County, Texas.



July 6, 2018  
AVO 33540.002

Ms. Chris Chaudoir  
Town of Hickory Creek  
1075 Ronald Reagan Avenue  
Hickory Creek, TX 75065

**RE: Re-Plat for Adams Cliffs Addition  
1<sup>st</sup> (Final) Review**

Dear Ms. Chaudoir:

The Town of Hickory Creek received a re-plat for the Adams Cliffs Addition (previously Turbeville Center) on June 26, 2018. The civil engineer is G&A Consultants.

**We recommend approval of the Adams Cliffs Addition Re-Plat.**

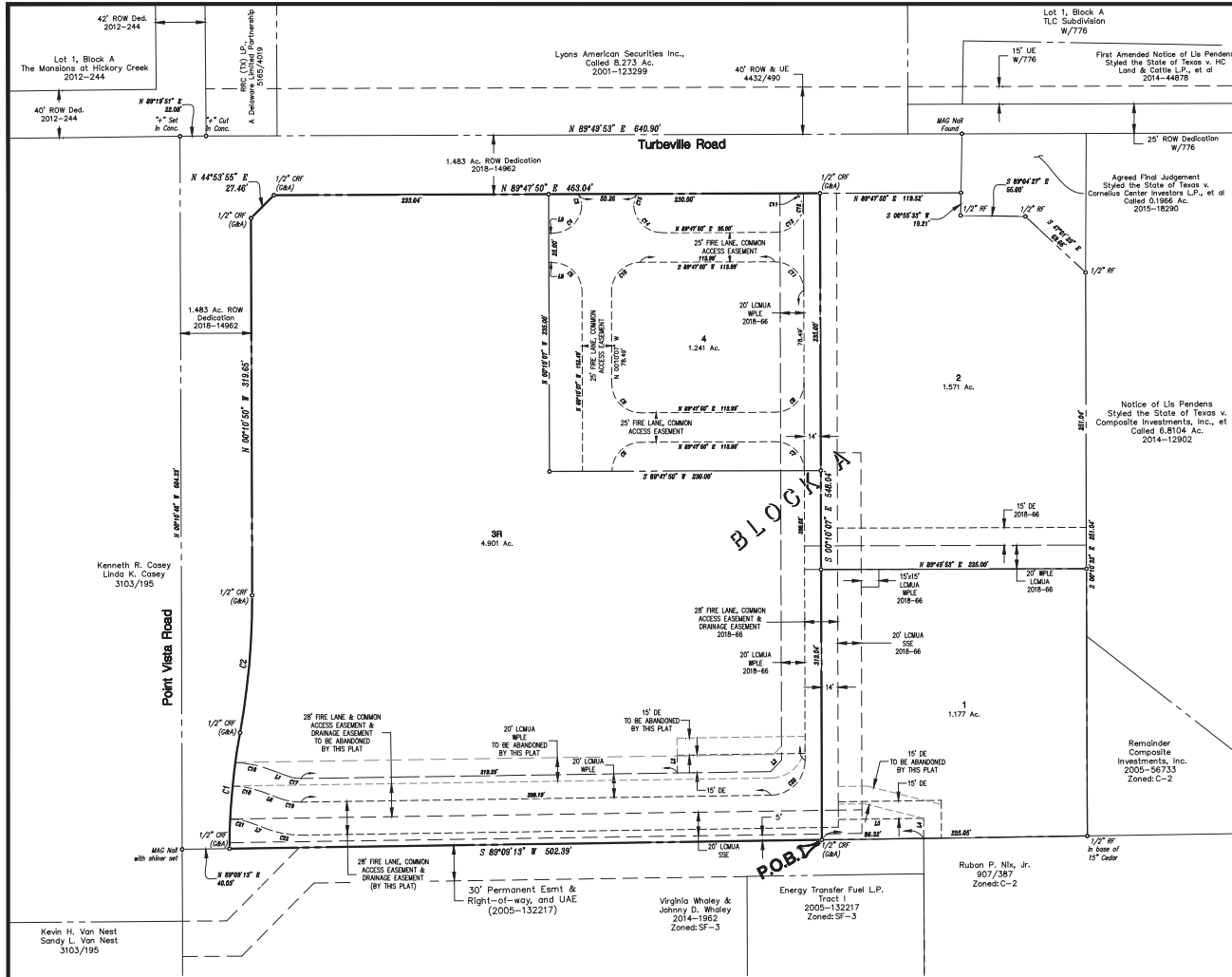
Sincerely,

**HALFF ASSOCIATES, INC.**

A handwritten signature in blue ink, appearing to read "B. Haynes", is written over a faint, larger signature.

Brian C. Haynes, PE, CFM  
Vice President

C: Kristi Rogers – Town Secretary  
John Smith – Town Administrator



STATE OF TEXAS :  
COUNTY OF DENTON :  
WHEREAS We, Cornelia Center Investors are the owners of the following described tract of land:

LEGAL DESCRIPTION  
6.142 Acres

BEING all that certain lot, tract or parcel of land situated in the S. O. McCarroll Survey, Abstract Number 958, Town of Hickory Creek, Denton County, Texas, and being all of Lot 3, Block A, Adams Cliff, an addition to the Town of Hickory Creek, Denton County, Texas, according to the plat thereof recorded in Document Number 2014-1862 of the Real Property Records of Denton County, Texas, and being more particularly described as follows:

BEING all of a 1/2" capped rebar found (G&A) at the southwest corner of said Lot 3, being the southeast corner of Lot 1, Block A or said Adams Cliff, and being on the north line of that certain called 10,000 acre tract of land described in deed in Virginia Whaley & Johnny D. Whaley, recorded in Document Number 2014-1862 of the Real Property Records of Denton County, Texas, from which a 1/2" rebar found in the base of a 15' order of the southwest corner of said Lot 1 bears S 89°07'13" E, 225.05 feet;

THENCE S 89°07'13" E, 202.39 feet with the south line of said Lot 1, and the north line of said 10,000 acre tract to a 1/2" capped rebar found (G&A) at the southwest corner of said Lot 3, being the southeast corner of that certain 1.483 acre right-of-way dedication as evidenced by said Adams Cliff and being on the east right-of-way line of Point Vista Road;

THENCE with the east line of said Point Vista Road, on east line of said 1.483 acre right-of-way dedication and the west line of said Lot 3, with the arc of a curve to the right, having a radius of 560.00 feet, an arc length of 98.87 feet, whose central angle is 10°07'55", having a chord of N 02°14'13" E, 98.74 feet, a 1/2" capped rebar found at the point of reverse curvature;

THENCE with the west line of said Point Vista Road, on east line of said 1.483 acre right-of-way dedication and the west line of said Lot 3, with the arc of a curve to the left, having a radius of 640.00 feet, an arc length of 17.00 feet, whose central angle is 1°02'21", having a chord of N 03°27'25" E, 116.80 feet, a 1/2" capped rebar found (G&A) at the point of tangency;

THENCE N 02°14'13" E, 202.39 feet with the east line of said Point Vista Road, on east line of said 1.483 acre right-of-way dedication and the west line of said Lot 3 to a 1/2" capped rebar found (G&A) at the westerly northeast corner of said Lot 3;

THENCE N 44°53'55" E, 463.04 feet with the south line of said Lot 1, and the north line of said 10,000 acre tract to a 1/2" capped rebar found (G&A) at the northwestern corner of said Lot 3, being the southeast corner of Lot 1, Block A or said Adams Cliff from the center point of all five hydrants and a five (5) foot radius from the center point of all other easements (fire hydrant, water, meter, meter boxes, street light) is hereby granted to the Town of Hickory Creek for the purpose of constructing, reconstructing, inspecting and maintaining the above named appurtenances.

OWNER'S CERTIFICATE AND DEDICATION

STATE OF TEXAS :  
COUNTY OF DENTON : NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS, THAT WE, Cornelia Center Investors, the undersigned authority, do hereby adopt this plat designating the herein above described property as Adams Cliff, an addition to the Town of Hickory Creek, Denton County, Texas, and do hereby dedicate to the public use forever the streets and alleys shown hereon, and do hereby dedicate the easement strips shown on this plat for mutual use and accommodation of the Town of Hickory Creek and all other public utilities desiring to use, or using same. No buildings, fences, trees, shrubs, signs or other improvements shall be constructed or placed upon, over, or across the easement strips on said plat. The Town of Hickory Creek and any public utility shall have the right to remove and keep removed all or part of any buildings, fences, trees, shrubs, signs, or other improvements or growths which in any way endanger or interfere with the construction, maintenance, or efficiency of its respective system on any of the easement strips, and the Town of Hickory Creek and any public utility shall at all times have the right of ingress and egress to and from and upon any of said easement strips for the purpose of constructing, reconstructing, inspecting, patrolling, maintaining, and adding to or removing all or part of its respective system without the necessity of any prior written permission of anyone. A blanket easement of the (5) foot radius from the center point of all five hydrants and a five (5) foot radius from the center point of all other easements (fire hydrant, water, meter, meter boxes, street light) is hereby granted to the Town of Hickory Creek for the purpose of constructing, reconstructing, inspecting and maintaining the above named appurtenances.

We do further dedicate, subject to the exceptions and reservations set forth hereinafter, to the public use forever, all public use spaces shown on the face of the plat.

John Malloy, Authorized Representative

STATE OF TEXAS :  
COUNTY OF DENTON : I, BEFORE ME, THE UNDERSIGNED AUTHORITY, personally appeared John Malloy, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged that he executed the same for the purpose and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

Notary Public  
State of Texas

My commission expires the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

RECOMMENDED FOR APPROVAL:

Chairman, Planning and Zoning Commission  
Town of Hickory Creek, Texas

APPROVED & ACCEPTED BY TOWN COUNCIL

Mayor, Town of Hickory Creek

\_\_\_\_\_ Date

The undersigned, the secretary of Town of Hickory Creek, Texas, hereby certifies that the foregoing plat of Adams Cliff subdivision of addition to the Town of Hickory Creek was submitted to the town council on \_\_\_\_\_, 2018, and the Council, by formal action, then and there accepted the dedication of streets, alleys, parks, easements, public spaces, and water and sewer lines, as shown and set forth in and upon said plat, and said Council further authorized the Mayor to note the acceptance thereof by signing his/her name as hereinafter subscribed.

Witness my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

Town Secretary, Town of Hickory Creek

\_\_\_\_\_ Date

111 Hobbs Drive • Lewisville, TX 75057 • P: 972-436-9712 • F: 972-436-9715  
144 Old Town Blvd. North, Suite 200 • Irving, TX 75039 • P: 942-240-1012 • F: 942-240-1029  
TSPS Form No. 1798 TSPS Form No. 1004700

DRAWN BY: SP DATE: Submit Date SCALE: 1" = 50' JOB. No. 17107

OWNER/DEVELOPER  
CORNELIA CENTER INVESTORS  
PO BOX 967  
LAKE DALLAS, TX 75066  
PH: 846-888-0768  
Contact: JOHN MALLOY

NOTES

1. Originally G&A Consultants, LLC bearing bolts was the east line of the tract of land described in Warranty Deed in favor of Cornelia Center Investors LP, et al recorded in Document Number 2005-78427 R.P.D.C.T. this plat is based upon Texas Coordinate System, North Central Zone (4203), NAD83, which is rotated counterclockwise 02°24'13" from the original bearing bolts.
2. Surveyor has made no investigation or independent search for easements of record, encumbrances, restrictive covenants, generally the evidence, or any other facts that an accurate district of title may disclose.
3. No flood zone area analysis has been performed by G&A Consultants, LLC, on the subject property.
4. No permanent structures shall be constructed within the limits of LOMA water and sewer easements.
5. Extension of 8" water pipeline to Point Vista Road will be required prior to development of Lot 3, Block A.
6. Field work performed during the month of June 2018.

LEGEND

PRDCT = PLAT RECORDS, DENTON COUNTY, TEXAS	RF = REBAR FOUND
RPDCT = REAL PROPERTY RECORDS DENTON COUNTY, TEXAS	ORS = CAPPED REBAR SET
MAE = MUTUAL ACCESS EASEMENT	BL = BUILDING LINE
LOMA SSE = LAKES CITIES MUNICIPAL UTILITY AUTHORITY SANITARY SEWER EASEMENT	UE = UTILITY EASEMENT
LOMA WFE = LAKES CITIES MUNICIPAL UTILITY AUTHORITY WATER PIPELINE EASEMENT	ORE = CAPPED REBAR FOUND
DE = DRAINAGE EASEMENT	P.O.B. = POINT OF BEGINNING
PE = PIPELINE EASEMENT	CM = CONTROLLING MONUMENT
D.C.E.C. = DENTON COUNTY ELECTRIC COOPERATIVE	G&A = G&A CONSULTANTS, INC.

CURVE TABLE					CURVE TABLE				
CURVE	RADIUS	DELTA ANGLE	ARC LENGTH	CHORD	CURVE	RADIUS	DELTA ANGLE	ARC LENGTH	CHORD
C1	560.00'	10°07'55"	108.87'	N 05°14'13" E, 98.74'	C16	36.50'	28°07'43"	4.30'	N 07°17'13" E, 4.48'
C2	640.00'	10°07'55"	117.00'	N 03°27'25" E, 116.80'	C17	24.00'	74°07'13"	31.80'	N 52°24'43" E, 28.75'
C3	240.00'	25°07'40"	10.75'	N 18°54'28" E, 10.84'	C18	24.00'	89°07'55"	36.70'	N 47°11'08" E, 33.43'
C4	24.00'	89°07'55"	36.71'	N 46°12'58" E, 33.42'	C19	24.00'	25°07'40"	10.72'	N 18°59'48" E, 10.84'
C5	24.00'	89°07'55"	36.50'	N 45°11'08" E, 34.46'	C20	97.50'	17°43'17"	30.16'	N 78°20'14" E, 30.04'
C6	24.00'	89°07'55"	36.50'	N 44°06'47" E, 34.46'	C21	28.50'	31°07'13"	10.80'	N 80°17'13" E, 10.81'
C7	24.00'	89°07'55"	36.50'	N 43°01'08" E, 34.46'	C22	77.50'	18°46'40"	25.40'	N 79°06'53" E, 25.39'
C8	24.00'	89°07'55"	36.47'	N 41°56'53" E, 34.44'	C23	46.50'	37°07'13"	18.25'	N 80°17'13" E, 18.14'
C9	24.00'	89°07'55"	36.47'	N 40°52'35" E, 34.42'	C24	24.00'	89°07'55"	36.50'	N 44°29'53" E, 4.42'
C10	24.00'	89°07'55"	36.47'	N 39°48'17" E, 34.44'	C25	46.50'	37°07'13"	18.15'	N 79°29'53" E, 17.44'
C11	24.00'	89°07'55"	36.50'	N 38°43'58" E, 34.46'	C26	77.50'	37°07'13"	25.39'	N 80°17'13" E, 25.41'

LINE TABLE

LINE	BEARING	DISTANCE
L1	S 68°43'38" E	16.57'
L2	N 02°03'47" E	13.00'
L3	N 44°09'13" E	13.44'
L4	N 02°10'07" E	16.93'
L5	S 89°07'13" E	72.32'
L6	S 68°43'38" E	16.57'
L7	S 68°43'38" E	16.57'
L8	S 89°47'50" E	3.49'
L9	S 89°47'50" E	3.49'

SURVEYOR'S STATEMENT

I, Mark Polne, a Registered Professional Land Surveyor in the State of Texas, have prepared this plat of the above property from an actual survey on the ground, and this plat represents that survey made by me or under my supervision.

PRELIMINARY DOCUMENT:

THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE AND SHALL NOT BE USED ON VIEWED OR RELIED UPON AS A FINAL SURVEY DOCUMENT.

Mark Polne, RPLS  
Texas Registration No. 5078

FILED \_\_\_\_\_ DOC # \_\_\_\_\_ PRDCT.



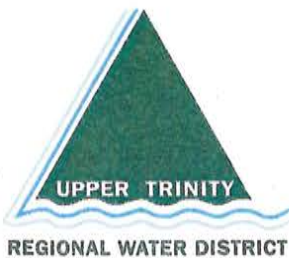
## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 07/17/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. D.6

Consider and act on nominating an individual to serve on the Denton County Greenbelt Plan Coordinating Committee.



Box 305 • Lewisville, TX 75067

(972) 219-1228 • Fax (972) 221-9896

June 21, 2018

Mr. John Smith, Town Administrator  
Town of Hickory Creek  
1075 Ronald Reagan Ave  
Hickory Creek, TX 75065

**RE: Protecting Our Greenbelts - - For the Future**

Dear Mr. Smith:

Thank you to the Town of Hickory Creek for adopting the **Denton County Greenbelt Plan** ("Plan") - - a bold, new Plan to preserve greenbelts "right where we live." It is our hope that Hickory Creek's leadership in valuing the preservation of our natural greenbelt areas will encourage other communities to do the same. By preserving important greenbelt areas and natural riparian assets within Hickory Creek, the Town is helping to safeguard the limited water resources of this region for the future, while benefitting the community now.

Since Hickory Creek has adopted the Plan, the Town has positioned itself to begin implementing measures to help protect greenbelts in a way that is consistent with the Town's unique circumstances. Such measures could include appropriate ordinances, development standards, conservation easements, low impact development practices, alterations of mowing practices, and more. We encourage Hickory Creek to begin reviewing its standards and practices to see where the Town could gain additional benefit by incorporating applicable elements of the Plan.

To help advocate for the Plan and to coordinate implementation, the Denton County Commissioner's Court has established a county-wide Coordinating Committee. The Town is eligible to nominate someone to serve on the Committee - - to help advance greenbelt preservation efforts in Denton County. After the Town has identified a nominee, please forward their name and information to me so we can provide to the County for final appointment by the Commissioner's Court.

If you have any questions or need assistance, please call me or Jason Pierce, Manager of Customer Contracts and Support Services, at 972-219-1228. Just think of the legacy we will leave for our children and grandchildren if we are successful in protecting our natural resources!

Sincerely,

Thomas E. Taylor

TET/mr

C: Mike Fairfield, Board Member

Ltr:John Smith-Town of Hickory Creek-Re-Protecting Our Greenbelts for the Future 6-21-18mr



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 07/17/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. D.7

Discussion regarding current road and sidewalk projects.

No supporting documentation.



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 07/17/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. E.1

The Town Council will convene into executive session pursuant to Texas Government Code Section 551.071, Consultation with Attorney on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, or on matters pertaining to pending or contemplated litigation.



## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 07/17/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. F.1

Discussion and possible action regarding matters discussed in executive session.





## Town of Hickory Creek COUNCIL MEMORANDUM

Date: 07/17/2018

From: Kristi Rogers - Town Secretary

Subject: Agenda Item No. G.1

Adjournment