

**REGULAR MEETING OF THE TOWN COUNCIL
HICKORY CREEK TOWN HALL
1075 RONALD REAGAN, HICKORY CREEK, TEXAS
MONDAY, FEBRUARY 24, 2020**

MINUTES

Call to Order

Mayor Clark called the meeting to order at 6:00 p.m.

Roll Call

The following members were present:

Mayor Lynn Clark
Councilmember Tracee Elrod
Councilmember Richard DuPree
Councilmember Chris Gordon
Mayor Pro Tem Paul Kenney
Councilmember Ian Theodore

Also in attendance:

John M. Smith, Jr., Town Administrator
Kristi K. Rogers, Town Secretary
Carey Dunn, Chief of Police
Trey Sargent, Town Attorney

Pledge of Allegiance to the U.S. And Texas Flags

Mayor Clark led the Pledge of Allegiance to the U.S. and Texas Flags.

Invocation

Mayor Pro Tem Kenney gave the invocation.

Presentation of Awards

1. Matthew Schmidt

Mayor Clark presented a plaque of appreciation to Mathew Schmidt for completion of his Eagle Scout project in Sycamore Bend Park.

Items of Community Interest

Chief Carey Dunn administered Oaths of Office to Officer Krystle Dawson and Officer Cassidy O'Neill, the newest members of the Hickory Creek Police Department. The badges were presented for pinning by their family members.

Councilmember Gordon is honored to serve on the Denton County Workforce Success Leadership Team and shared progress the leadership team has made.

Public Comment

Jack Gwynne, 417 Traveller Street, congratulated Chief Dunn on the two new police recruits. He received excellent service from a police officer who noticed his garage door had been left open one night. The officer knocked on the door and when no one answered, left a handwritten note. Mr. Gwynne serves on the Steeplechase Homeowners Association Board. He would like to know who owns the property on the agenda for zoning. Residents in the subdivision are unable to report issues with streetlights with the Oncor Streetlight web portal due to the fact the lights are not included on the map. There are no speed limit signs within the subdivision. He requested signs be posted in the subdivision.

Consent Agenda

2. January 2020 Council Meeting Minutes
3. January 2020 Financial Statements
4. Consider and act on an ordinance of the Town Council of the Town of Hickory Creek declaring unopposed candidates in the May 2, 2020 general town election.
5. Consider and act on a resolution of the Town Council of the Town of Hickory Creek authorizing the Mayor of the Town of Hickory Creek, Texas to execute a contract for Increased Law Enforcement for Lewisville Lake lying within Hickory Creek, Texas by and between the Town of Hickory Creek and U.S. Army Corp of Engineers, Fort Worth District.
6. Consider and act on a resolution of the Town Council of the Town of Hickory Creek, Texas authorizing the Mayor of the Town of Hickory Creek, Texas to execute a Memorandum of Understanding by and between the Town of Hickory Creek, Texas and the Cross Timbers Equestrian Trail Association and the U.S. Army Corps of Engineers, Fort Worth District.
7. Consider and act on a resolution of the Town Council of the Town of Hickory Creek, Texas authorizing the Mayor of the Town of Hickory Creek, Texas to execute an agreement by and between the Town of Hickory Creek, Texas and Halff Associates, Inc. for the TCEQ MS4 Permit Annual Report.
8. Consider and act on a resolution of the Town Council of the Town of Hickory Creek, Texas authorizing the Mayor of the Town of Hickory Creek, Texas to execute a contract between the Town of Hickory Creek, Texas and Charter Communications Operating, LLC.

Motion made by Councilmember DuPree to approve consent agenda items 2-8 as presented, Seconded by Councilmember Theodore.

Voting Yea: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Mayor Pro Tem Kenney, Councilmember Theodore. Motion passed unanimously.

Regular Agenda

9. Interview for various boards and commissions.

The town council interviewed Larry Crawford, Dennis Day, Brian Engle, Jodie Heggelund, Terri Hunn, Kyle Knop, Christina Pierson, Dinah Stults and Michael Vinson for various boards and commissions.

10. Presentation from Halff Associates regarding a Comprehensive Plan Update.

Tim May, Halff Associates, provided an overview of Halff Associates and introduced Kimberly Miller, Project Manager, Kendall Howard, Deputy Project Manager, Brian Haynes, Mobility, and Jason Claunch, Market Assessment with Catalyst. An overview of the process updating the comprehensive plan was provided and questions from the town council were answered.

11. Presentation from Dunaway regarding the Parks, Recreation and Open Space Master Plan.

Elizabeth McIlrath, Dunaway Associates, provided an overview of the 2020 Parks, Recreation & Open Space Master Plan including methodology, inventory of parks and amenities, needs assessment, priority rankings, implementation of the plan and questions from the town council were answered.

12. Consider and act on a resolution of the Town Council of the Town of Hickory Creek, Texas, adopting the 2020 Parks, Recreation, and Open Space Master Plan.

Motion made by Councilmember Gordon to approve a resolution of the Town Council of the Town of Hickory Creek, Texas, adopting the 2020 Parks, Recreation, and Open Space Master Plan, Seconded by Councilmember DuPree.

Voting Yea: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Mayor Pro Tem Kenney, Councilmember Theodore. Motion passed unanimously.

13. Consider and act on appointments to various boards and commissions.

Motion made by Councilmember Gordon to appoint Terri Hunn, Board of Adjustments Alternate 2, Christina Pierson, Economic Development Corporation Place 6 and Dinah Stults, Parks and Recreation Board Place 7, Seconded by Councilmember Elrod.

Voting Yea: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Mayor Pro Tem Kenney, Councilmember Theodore. Motion passed unanimously.

14. Conduct a public hearing to hear public opinion regarding the proposed reallocation of assessments that have been levied against certain assessable property within the Hickory Creek Public Improvement District No. 2.

Mayor Clark called the public hearing to order at 8:02 p.m. With no one wishing to speak, Mayor Clark closed the public hearing at 8:02 p.m.

Town of Hickory Creek

February 24, 2020

Page 4

15. Consider and act on an ordinance reallocating assessments for the costs of certain improvements in the Hickory Creek Public Improvement District No. 2; approving an amended and restated service and assessment plan; providing a severability clause; and providing an effective date.

Motion made by Councilmember Elrod to approve an ordinance reallocating assessments for the costs of certain improvements in the Hickory Creek Public Improvement District No. 2; approving an amended and restated service and assessment plan; providing a severability clause; and providing an effective date, Seconded by Councilmember Gordon. Voting Yea: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Mayor Pro Tem Kenney, Councilmember Theodore. Motion passed unanimously.

Mayor Clark called for a recess at 8:04 p.m.

Mayor Clark called the meeting back to order after the recess at 8:09 p.m.

16. Consider and act on a replat of lots 1R and 2R, Block A Steeplechase South Addition, an 8.05 acre tract being all of Lot 1, Block A of Steeplechase South Addition situated in the M.E.P. & P.R.R. Company Survey, Abstract No. 915, Town of Hickory Creek, Denton County, Texas.

Ryan Hafner, Miklos Cinclair, PLLC, provided an overview to town council regarding the agenda item 16, a replat, and agenda item 17 a zoning request.

Motion made by Mayor Pro Tem Kenney to approve the replat on lots 1R and 2R, Block A Steeplechase South Addition, an 8.05 tract of land, Seconded by Councilmember Gordon. Voting Yea: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Mayor Pro Tem Kenney, Councilmember Theodore. Motion passed unanimously.

17. Reconvene a public hearing continued from January 27, 2020 on a request from CTMGT Turbeville LLC. to modify the zoning designation of PD – Planned Development on a 6.72 acre portion of an 8.0454 acre tract of land legally described as Steeplechase South Addition, Block A, Lot 1, and consider and act on an ordinance adopting the same. The property is located in the 1900 Block of Turbeville Road.

Mayor Clark called the public hearing to order at 8:16 p.m. With no one wishing to speak, Mayor Clark closed the public hearing at 8:17 p.m.

Motion made by Councilmember Gordon to approve an ordinance designating the zoning as PD Planned Development on a 6.72 acre portion of an 8.0454 acre tract of land legally described as Steeplechase South Addition, Block A, Lot 1, defining trailers as horse and flatbed trailers only, Seconded by Mayor Pro Tem Kenney. Voting Yea: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Mayor Pro Tem Kenney, Councilmember Theodore. Motion passed unanimously.

Town of Hickory Creek

February 24, 2020

Page 5

18. Discussion regarding alternatives to constructing a gateway monument.

Discussions were held regarding construction of a gateway monument. Tim May and Brain Haynes, Halff Engineering provided input and answered questions from the town council. The council expressed concerns regarding design and construction costs. Constructing a monument or signage outside of TXDOT right of way would lower design costs. Instead of one large monument, smaller blade signage throughout town would lower construction costs.

Calin Giuroiu, 124 Shasta Drive, stated he agrees with council spending \$300,000 on a monument sign to make a statement is not necessary in Hickory Creek due to the growth and housing market. The blade signs are a better option.

19. Consider and act on a resolution of the Town Council of the Town of Hickory Creek, Texas authorizing the Mayor of the Town of Hickory Creek, Texas to execute an agreement by and between the Town of Hickory Creek, Texas and Halff Associates, Inc. for the Gateway Monument Design project.

No action taken.

20. Consider and act on a resolution of the Town Council of the Town of Hickory Creek, Texas authorizing the Mayor of the Town of Hickory Creek, Texas to accept a voluntary petition for annexation of a 24.31 acres of real property located in the H.H. Swisher Survey, Abstract No. 1220, Denton County, Texas.

Motion made by Councilmember Theodore to approve a resolution authorizing the Mayor to accept a voluntary petition for annexation of a 24.31 acres of real property located in the H.H. Swisher Survey, Abstract No. 1220, Denton County, Texas, Seconded by Councilmember DuPree.

Voting Yea: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Mayor Pro Tem Kenney, Councilmember Theodore. Motion passed unanimously.

21. Consider and act on a resolution of the Town Council of the Town of Hickory Creek, setting a date, time and place for a public hearing on the proposed annexation of a 24.31 acres of certain property located in the H.H. Swisher Survey, Abstract No. 1220, Denton County, Texas by the Town of Hickory Creek, Texas and authorizing and directing the Mayor to publish notice of said public hearing.

Motion made by Councilmember Gordon, to approve a resolution of the Town Council of the Town of Hickory Creek, setting a date, time and place for a public hearing on the proposed annexation of a 24.31 acres of certain property located in the H.H. Swisher Survey, Abstract No. 1220, Denton County, Texas by the Town of Hickory Creek, Texas and authorizing and directing the Mayor to publish notice of said public hearing for March 30, 2020 at 6:00 p.m., Seconded by Councilmember Elrod.

Voting Yea: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Mayor Pro Tem Kenney, Councilmember Theodore. Motion passed unanimously.

Town of Hickory Creek

February 24, 2020

Page 6

22. Consider and act on a resolution of the Town Council of the Town of Hickory Creek, Texas authorizing the Town Administrator of the Town of Hickory Creek, Texas to execute a contract between the Town of Hickory Creek, Texas and the Texas Commission on Environmental Quality.

Motion made by Councilmember Gordon, to approve a resolution authorizing the Town Administrator to execute a contract between the Town of Hickory Creek and Texas Commission on Environmental Quality, Seconded by Councilmember DuPree.

Voting Yea: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Mayor Pro Tem Kenney, Councilmember Theodore. Motion passed unanimously.

23. Consider and act on approval of the Hickory Creek Police Department Annual Racial Profiling Report for 2019.

Motion made by Mayor Pro Tem Kenney to approve the Hickory Creek Police Department Annual Racial Profiling Report for 2019, Seconded by Councilmember Elrod.

Voting Yea: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Mayor Pro Tem Kenney, Councilmember Theodore. Motion passed unanimously.

24. Consider and act on determining the vendor for HVAC system replacement as described in RFP# 2020-1.

Motion made by Councilmember Gordon, to authorize the town administrator to identify the vendor that meets the requirements of RFP# 2020-1 and enter into an agreement not to exceed \$81,412.40, Seconded by Councilmember DuPree.

Voting Yea: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Mayor Pro Tem Kenney, Councilmember Theodore. Motion passed unanimously.

25. Consider and act on nomination of the 2019 Hickory Creek Business of the Year.

Motion made by Mayor Pro Tem Kenney to recognize RaceTrac as the 2019 Business of the Year, Seconded by Councilmember DuPree.

Voting Yea: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Mayor Pro Tem Kenney, Councilmember Theodore. Motion passed unanimously.

26. Consider and act on nomination of the 2019 Hickory Creek Citizen of the Year.

Motion made by Councilmember Elrod to recognize Lisa Rowell as the 2019 Hickory Creek Citizen of the Year, Seconded by Councilmember DuPree.

Voting Yea: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Mayor Pro Tem Kenney, Councilmember Theodore. Motion passed unanimously.

27. Consider and act on nomination of the 2019 Hickory Creek Scholars of the Year.

Motion made by Mayor Pro Tem Kenney to recognize Antonio Banyaga and Logan Pickard as the 2019 Hickory Creek Scholars of the Year, Seconded by Councilmember DuPree.

Town of Hickory Creek
February 24, 2020
Page 6

Voting Yea: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Mayor Pro Tem Kenney, Councilmember Theodore. Motion passed unanimously.

28. Consider and act on nomination of the 2019 Hickory Creek Sportsman and Sportswoman of the Year.

Motion made by Councilmember Theodore to recognize Brandon Engle the 2019 Sportsman of the Year and Josephine Elliott the 2019 Sportswoman of the Year, Seconded by Mayor Pro Tem Kenney.

Voting Yea: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Mayor Pro Tem Kenney, Councilmember Theodore. Motion passed unanimously.

29. Discussion regarding town council goals for 2019-2020 to include infrastructure projects, implementing the master park plan, broadband solutions, Sycamore Bend Road, community events and employee recognition.

The Town Council discussed goals for 2019-2020 including infrastructure projects, broadband solutions, Sycamore Bend Road, community events and employee recognition.

Adjournment

Motion made by Mayor Pro Tem Kenney to adjourn the meeting, Seconded by Councilmember Gordon.

Voting Yea: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Mayor Pro Tem Kenney, Councilmember Theodore. Motion passed unanimously.

The meeting did then stand adjourned at 9:35 p.m.

Approved:

Attest:

Lynn C. Clark, Mayor
Town of Hickory Creek

Kristi K. Rogers, Town Secretary
Town of Hickory Creek