



TOWN OF HICKORY CREEK MASTER APPLICATION AND FEE SCHEDULE

Adopted October 28, 2019

Revised January 27, 2020



ADMINISTRATIVE MISCELLANEOUS FEES

Type:		Fee
Beer and Wine Retailer Off-Premise Sales Annual Permit		\$30
Credit Card Processing Fee		3%
Motorized Cart Permit	Two Year Permit	\$25
Newsletter Advertising	1/10 page per issue	\$20
	1/8 page per issue	\$25
	1/5 page per issue	\$40
	1/4 page per issue	\$50
Police Report		\$6
Public Information Request	Charges to recover costs associated with public information requests shall be assessed in accordance per the Texas Administrative Code, Title 1, Part 3, Chapter 70, Rule 70.3, Charges for Providing Copies of Public Information	
Returned Check Fee		\$25
Town Hall Facility Rental Fee		\$50 per hour

ANIMAL CONTROL FEES

Adoption	Cat	\$120
	Dog	\$150
Animals in Excess	Per animal in addition to Annual Registration Fee	\$10
Annual Registration		No Charge
Holding	In addition to Impoundment Fee	\$15 Daily
Impoundment	1 st Impoundment	\$25
	2 nd Impoundment	\$50
	3 rd Impoundment	\$75
Owner Release	Hickory Creek Residents Only	\$100
Quarantine	In addition to Impoundment Fee	\$15 Daily

ALARM RELATED FEES

Residential Permit	One-time	\$50
	Annual	No Charge
Commercial Permit		\$75

False Alarm Penalty	1 -3 per alarm call within 12 months	No Charge
	4-5	\$50
	6-7	\$75
	8	\$100

BUSINESS RELATED FEES

Type:		Fee
Commercial Use of Boat Ramps	Annual Use Fee	\$1,000
	Annual Launch Fee per trailer	\$200
Oil and Gas Well	Application Fee	\$10,000
	Notification Letters	\$6 per letter
	Yearly Inspection Fee	\$2,000
Overweight Vehicle exceeding 15,000 lbs.	Daily Permit	\$125 per vehicle
	Monthly Permit	\$300 per vehicle
	Yearly Permit	\$2,000 per vehicle
Solicitor's Permit		\$75
	Each additional person	\$25
Towing Service Permit		\$15
Towing Service Maximum Fee	Car weighing up to 10,000 lbs.	\$255
	Car weighing more than 10,000 but less than 25,000 lbs.	\$357
	Car weighing more than 25,000 lbs.	\$459
	per unit with a total maximum	\$918

PARKS AND RECREATION FEES

Boat Ramp	Daily Use Pass	\$10
	Hickory Creek Resident Annual Pass	\$35
	Non-Resident Annual Pass	\$60
	Hickory Creek Resident Two Year Pass	\$60
	Non-Resident Two Year Pass	\$110
Camp Site		\$15 Daily
Day Use	Vehicle Fee	\$2
	Annual Pass	\$20
Pavilion	Rental Fee	\$75
	Cleaning Fee	\$50 (Refundable)
Pavilion with Alcohol Consumption		\$75
	Rental Fee	\$50 (Refundable)
	Cleaning Fee	\$100 (Non Refundable)
	Application Fee	
	Police Department Personnel for two hours or less; and every hour thereafter.	\$300 (Minimum) \$50 per hour

Additional Police Department \$100
 Personnel or Town Staff for presence \$50 per hour
 of two hours or less; and
 every hour thereafter.

COMMERCIAL BUILDING FEE SCHEDULE

Permit fees for any project valued in excess of \$5,000 will be assessed according to the building permit fee table. Permit fees are valid 180 days from issue date.

Commercial Permit Type:	Method of Calculation	Min. Fee
Appeals to Board of Adjustment	Flat Fee	\$500
Continuance requested by applicant after public notice publication	Flat Fee	\$100
Certificate of Occupancy	Flat Fee	\$300
Attached Concrete	Flat Fee	\$150
Freestanding Concrete	Flat Fee	\$125
Contractor Registration (Plumbers and Electricians exempt)	Flat Fee	\$75
Drainage Permit	Flat Fee	\$250
Excavation		
Paved Area	Flat Fee	\$500
No Pavement	Flat Fee	\$50
Fence (new or replacement of more than 50%)	Flat Fee	\$150
Food Establishment Permit	Annual	\$460
	Additional Inspection	\$125
Irrigation Permit	Flat Fee	\$125
Inspections		
Electrical, plumbing or mechanical, etc.	Flat Fee	\$125
All additional reinspections, or red tags, each. (Fee due before next inspection may be scheduled.)	Flat Fee	\$75
Removal	Flat Fee	\$500
Occasional Sale or Event	Flat Fee	\$50
Signs		
Non-Illuminated	Flat Fee	\$50
Illuminated	Flat Fee	\$150
Temporary Construction and Sales	Flat Fee	\$100
Temporary Banner or Sales	Flat Fee	\$50
Special Use Permit	Flat Fee	\$500
Temporary Construction or Sales Building, or Material Storage Area	Flat Fee (each)	\$100
Temporary Merchandise		

Storage Container	Flat Fee (each)	\$50 per month
Water Well	Flat Fee	\$300
Unpermitted Work Fee	Underlying Permit Fee x 2	

COMMERCIAL BUILDING FEE TABLE

Total Project Valuation:	Fee:	
5,001.00 to 25,000.00	\$125.00 for the first \$5,000 plus 15.00 for each additional \$1,000, or fraction thereof, to and including 25,000	
\$25,001.00 to \$50,000.00	\$425.00 for the first \$25,000 plus \$11.00 for each additional \$1,000, or fraction thereof, to and including \$50,000	
\$50,001.00 to \$100,000.00	\$700.00 for the first \$50,000 plus \$7.50 for each additional \$1,000, or fraction thereof to and including \$100,000	
\$100,001.00 to \$500,000.00	\$1075.00 for the first \$100,000 plus \$6.25 for each additional \$1,000, or fraction thereof to and including \$500,000	
\$500,001.00 to \$1,000,000.00	\$3575.00 for the first \$500,000 plus \$5.25 for each additional \$1,000 or fraction thereof, to and including \$1,000,000	
\$1,000,000.00 and up	\$6200.00 for the first \$1,000,000 plus \$3.50 for each additional \$1,000, or fraction thereof.	
Plan Review Fee	65% of Building Permit Fee	
Plan Revision Fee	Flat Fee	\$250

DEVELOPMENT FEE SCHEDULE

Site Plans and Platting:	Method of Calculation	Min. Fee
Predevelopment Conference	20% of Projected Value	\$150
	Maximum Fee	\$2000
Preliminary, Replat or Final Plat	Base Fee	\$600
Residential Development	Per Lot or Unit	\$25
Non-Residential Development	Per Acre	\$50
Minor or Amending Plat	Flat Fee	\$600
Site and Landscaping Plan Review	Flat Fee	\$600
Engineering Review Fees	Percentage of Actual Cost	120%
Third and Subsequent Reviews		
Infrastructure Inspection Fee	% of Certified Construction Costs	2%
Landscaping Fees		
Residential Development	Per Lot or Unit	\$25
Non-Residential Development	Per Acre	\$150
Zoning Changes	Base Fee	\$600
	Per Acre	\$50
	Maximum Fee	\$3000
Protected Tree Removal, Vacant Lot		
With Replacement	Per Tree	\$100
Without Replacement	Per Tree	\$250
Maximum per lot	Flat Fee	\$1500

RESIDENTIAL BUILDING FEE SCHEDULE

Permits are valid for 180 days from issue date.

Residential Permit Type:	Method of Calculation	Min. Fee
New Residential or Multi-Family	\$1.25 per square foot under roof	\$1,000
Altered Residential or Multi-Family	\$1.25 per altered square foot under roof	\$125
Plan Revision Fee	\$1.00 per square foot under roof	\$200
Accessory Building, unattached, no utilities, less than 30 inches above grade		
Under 120 sq. ft.	Flat Fee	\$30
120 to 200 sq. ft.	Flat Fee	\$60
Accessory Building, attached or unattached, with utilities, under 200 square feet or 30 inches above grade	\$1.00 per square foot under roof	\$125
Outdoor Living Structure under 30 inches above grade and without utilities.	\$0.50 per square foot	\$100
Outdoor Living Structure over 30 inches above grade or with utilities.	\$1.00 per square foot	\$125
Appeals to Board of Adjustment	Flat Fee	\$250
Continuance requested by applicant after public notice publication.	\$1.00 per letter	\$75
Certificate of Occupancy, Single Family Dwelling	Flat Fee	\$100
Attached Concrete	Flat Fee	\$125
Freestanding Concrete	Flat Fee	\$100
Foundation Repair	Flat Fee	\$200
Contractor Registration (Plumbers and Electricians exempt)	Flat Fee	\$75
Removal	Flat Fee	\$150
Drainage Permit	Flat Fee	\$250
Mechanical Permit (HVAC)	Flat Fee	\$200
Mechanical Permit (Plumbing, Electrical, Etc.)	Flat Fee	\$125
All additional, reinspections, or red tags, unless noted otherwise, each. (Fee due before next inspection may be scheduled)	Flat Fee	\$75

Residential Permit Type:	Method of Calculation	Min. Fee
Fence (new or replacement of more than 50%)	Flat Fee	\$50
Expired Permit	Flat Fee	\$75
Subdivision Perimeter Fence	\$1.00 per linear foot	\$150
Irrigation Permit	Flat Fee	\$50
Occasional (Private Garage) Sale	Flat Fee	\$5
Retaining Wall Permit, under 4 feet	Flat Fee	\$100
Retaining Wall Permit, over 4 feet	Flat Fee	\$125
Roofing Permit	Flat Fee	\$50
Septic System, New	Flat Fee	\$425
Repair to existing system	Flat Fee	\$150
Inspections for substantiated complaints	Flat Fee	\$150
Inspections for unsubstantiated complaints	Flat Fee	\$0
Solar Permit	Flat Fee	\$500
Spa Permit	Flat Fee	\$150
In-Ground Pool Permit	Flat Fee	\$550
Above-Ground Pool Permit	Flat Fee	\$200
Unpermitted Work Fee	Underlying Permit Fee x 2	

RIGHT OF WAY MANGEMENT FEES

Streets, Sidewalks and Other Public Places

Right-of- Way Type:	Method of Calculation	Min. Fee
Application Fee	Flat Fee	\$100
Expedited Application Fee	Flat Fee	\$250
Saturday Inspection Fee: each Saturday	Flat Fee	\$200
Permit Expiration; each permit for incomplete work on expiration date if not extended	Flat Fee	\$30
Electronic maps submittal fee; per hour of labor necessitated by hard copy submittal in lieu of electronic format (2 hour minimum)	\$80 per hour	\$160
Registration; per user; per year	Flat Fee	\$50
Inspection Fee	\$1/LF or \$150/day of anticipated construction time, whichever is greater	
Small Cell Application Fee (This penalty shall not exceed and is capped by statutory limits.	1-5 Network Nodes Each Additional Network Node Per Pole	\$500 \$250 \$1000
Small Cell User Fee (This penalty shall not exceed and is capped by statutory limits.	Each Network Node; Annually Per Pole; Per Year Per Pole	\$250 \$20 for town pole attachment

Public Inconvenience Penalty

Public inconvenience penalties are assessed and calculated from the date of expiration of the permit until date of completion of work or repair or of final backfill if turned over to the department for repair. This penalty shall not exceed and is capped by statutory limits.

Type of Facility	Unit of Cost	Penalty (Per day)			
		31-75 days	79-90 days	90-100 days	>100 days
Sidewalk	Per sq. foot	\$0.0026	\$0.0052	\$0.0078	\$0.0104
Driveway	Per each	\$39.00	\$78.00	\$117.00	\$156.00