

**STATE OF TEXAS
COUNTY OF DENTON
TOWN OF HICKORY CREEK**

The town council of the Town of Hickory Creek, Texas convened in a work session and regular session on August 16, 2016 at 6:00 p.m. in the council chambers, located at 1075 Ronald Reagan Avenue. Notice of the meeting was posted as required by Title 5, Chapter 551 of the Texas Government Code. The following members were present and constituted a quorum of members:

Lynn Clark, Mayor
Tracee Elrod, Councilmember Place 1
Richard DuPree, Councilmember Place 2
Chris Gordon, Councilmember Place 3
Paul Kenney, Councilmember Place 4
Ian Theodore, Councilmember Place 5 arrived at 6:12 p.m.

Also in attendance were:

John M. Smith, Jr., Town Administrator
Kristi K. Rogers, Town Secretary
Carey Dunn, Chief of Police
Jeffrey McSpedden, Director of Public Works
Lance Vanzant, Town Attorney

Work Session

Mayor Clark called the work session to order at 6:00 p.m.

Item B – Work Session Items

B (1) – Discussion regarding road improvements.

John M. Smith, Town Administrator, provided an overview to the town council regarding the expansion of Turbeville Road and Point Vista Road to align with the existing payment. Further discussions included funding, easement requirements and participation from the land owners.

Mayor Clark called the meeting to order at 6:30 p.m.

Following the Pledge of Allegiance, Councilmember Kenney gave the invocation.

Items of Community Interest

The Town of Hickory Creek will host a recycling event on August 27, 2016 from 9:00 a.m. until 12:00 p.m. at town hall. Residents will have an opportunity to dispose of household hazardous waste, electronics, tires, and unwanted or expired medications.

The Parks and Recreation Board will host a Halloween event in Sycamore Bend Park on October 22, 2016 from 6:00 p.m. until 10:00 p.m. The event is family friendly and activities for all ages are planned.

The annual tree lighting will be held Friday, December 2, 2016 beginning at 6:00 p.m.

The Parks and Recreation Board now has a Facebook page, Hickory Creek Parks and Recreation.

The Town of Shady Shores will honor former Mayor Olive Stephens on August 20, 2016.

Public Comment

Jack Sprague, 1104 Ellard Drive, thanked town staff for the extraordinary after hours support he and his wife received two weeks ago after almost losing their property to an electrical short between the meter and their home.

Item D - Public Hearing

No public hearing.

Item E – Consent Agenda Items

1. July 2016 Police Report
2. July 2016 Fire Report
3. July 2016 Court Report
4. July 2016 Building Report
5. July 2016 Council Meeting Minutes
6. July 2016 Financial Statements
7. Consider and act on an interlocal cooperation agreement for Public Safety Application Support and Maintenance Denton County, Texas.

Motion: made by Councilmember Gordon to approve consent agenda Items E1 – E7. Motion seconded by Councilmember DuPree.

Ayes: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

Nays: None

MOTION PASSED UNANIMOUSLY

Item F– Regular Agenda Items

F (1) – Presentation from Michelle French, Denton County Tax Assessor/Collector.

Michelle French, Denton County Tax Assessor/Collector, presented an overview to the town council regarding the property tax process. Stacey Dvoracek, Chief Deputy for Michelle French, was also in attendance.

F (2) - Consider and act on an ordinance of the town council of the Town of Hickory Creek, Texas, amending the Code of Ordinances of the Town of Hickory Creek, Texas, Chapter 3, Building Regulations, by adopting (A) the 2015 International Building Code as published by the International Code Council with local amendments; (B) the 2015 International Residential Code as published by the International Code Council with local amendments; (C) the 2015 International Plumbing Code as published by the International Code Council with local amendments; (D) the 2015 International Mechanical Code as published by the International Code Council with local amendments International Residential Code; (E) the 2015 International Fire Code as published by the National Fire Protection Association with local amendments; (F) the 2014 National Electrical Code as published by the National Fire Protection Association with local amendments; (G) the 2015 International Energy Code as published by the International Code Council with local amendments; (H) the 2015 International Fuel Gas Code as published by the International Code Council with local amendments; (I) the 2015 Property Maintenance Code as published by the International Code Council with local amendments.

Motion: made by Councilmember Gordon to adopt Item F (2) as recommended by the North Texas Council of Governments effective September 1, 2016. Motion seconded by Councilmember Theodore.

Ayes: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

Nays: None

MOTION PASSED UNANIMOUSLY

F (3) - Consider and act on authorizing the town administrator to obtain pricing for electric rates and execute any necessary documents.

Motion: made by Councilmember Elrod to authorize the town administrator to obtain pricing for electric rates and execute any necessary documents. Motion seconded by Councilmember DuPree.

Ayes: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

Nays: None

MOTION PASSED UNANIMOUSLY

F (4) - Consider and act on the acceptance of renewal rates from BlueCross BlueShield for town employee medical coverage for Fiscal Year 2016-2017.

Motion: made by Councilmember Kenney to accept the renewal rates from BlueCross BlueShield for town employee medical coverage for Fiscal Year 2016-2017. Motion seconded by Councilmember DuPree.

Ayes: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

Nays: None

MOTION PASSED UNANIMOUSLY

F (5) - Consider and act on the acceptance of renewal rates from MetLife for town employee dental, life, short term disability and long term disability coverage for Fiscal Year 2016-2017.

Motion: made by Councilmember Theodore to accept the renewal rates from MetLife for town employee dental, life, short term disability and long term disability coverage for Fiscal Year 2016-2017. Motion seconded by Councilmember Kenney.

Ayes: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

Nays: None

MOTION PASSED UNANIMOUSLY

F (6) - Consider and act on the Fiscal Year 2016 proposed tax rate and set date for public hearings if the proposed tax rate exceeds the lower of the effective rate or rollback rate.

Motion: made by Councilmember Kenney to approve the Fiscal Year 2016 proposed tax rate of 0.387319 and set the public hearing dates as September 6, 2016 and September 13, 2016. Motion seconded by Councilmember Theodore.

Councilmember Elrod voted Aye.

Councilmember DuPree voted Aye.

Councilmember Gordon voted Aye.

Councilmember Kenney voted Aye.

Councilmember Theodore voted Aye.

Nays: None

MOTION PASSED UNANIMOUSLY

F (7) - Consider and act on approving the 2016-2017 Fiscal Year preliminary budget for public inspection and comment and set September 6, 2016 as the date for the public hearing.

Motion: made by Councilmember Elrod to approve the 2016-2017 Fiscal Year preliminary budget for public inspection and comment and set September 6, 2016 as the date for the public hearing. Motion seconded by Councilmember Gordon.

Ayes: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

Nays: None

MOTION PASSED UNANIMOUSLY

F (8) - Consider and act on road improvements for Turbeville Road and Point Vista Road.

Motion: made by Councilmember Gordon to allocate \$300,000 for road improvements as presented; with a request to the Hickory Creek Economic Development Corporation to fund the remaining costs; subject to a developer's agreement and participation from the landowners of A0958a Mccarroll, Tract 34 (10.0534 Acres), Old Dcad Tract #8a. Motion seconded by Councilmember Kenney.

Ayes: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

Nays: None

MOTION PASSED UNANIMOUSLY

F (9) - Consider and act on a master fee schedule; establishing and amending various fee amounts within the schedule.

Motion: made by Councilmember Kenney to approve the master fee schedule as presented. Motion seconded by Councilmember Gordon.

Ayes: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

Nays: None

MOTION PASSED UNANIMOUSLY

F (10) - Discussion regarding park hours.

The town council discussed park hours.

Item G - Executive Session: The Town Council convened into executive session at 8:35 p.m. pursuant to Chapter 551 of the Texas Government Code Section 551.071, Consultation with City Attorney and other legal counsel on matters in which the duty of the attorney(s) to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, or on matters pertaining to pending or contemplated litigation and Section 551.072, Deliberation regarding real property to deliberate the purchase, exchanges, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third party and Section 551.074 Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, dismissal, duties, and discipline of a public officer or employee and to take any action.

1. Discussion regarding property located in the J. Maloney Survey, Abstract 819 and the J.W. Hicks Survey, Abstract No. 567.
2. Discussion regarding confidential contractual negotiations for the provision of fire services.
3. Review of individual employee's performance.

Item H - Reconvene into Open Session: The Town Council reconvened into open session at 11:50 p.m.

Motion: made by Councilmember Theodore to direct the attorney to proceed regarding the fire contract as discussed in executive session. Motion seconded by Councilmember Elrod.

Ayes: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

Nays: None

MOTION PASSED UNANIMOUSLY

Motion: made by Councilmember Elrod to approve compensation as discussed in executive session. Motion seconded by Councilmember DuPree.

Ayes: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

Nays: None

MOTION PASSED UNANIMOUSLY

Item I – Adjournment

Motion: made by Councilmember Elrod to adjourn the meeting. Motion seconded by Councilmember Gordon.

Ayes: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon, Councilmember Kenney and Councilmember Theodore.

Nays: None

MOTION PASSED UNANIMOUSLY

The meeting did then stand adjourned at 11:51 p.m.

Approved:

Attest:

Lynn C. Clark, Mayor
Town of Hickory Creek

Kristi K. Rogers, Town Secretary
Town of Hickory Creek