

**STATE OF TEXAS
COUNTY OF DENTON
TOWN OF HICKORY CREEK**

The town council of the Town of Hickory Creek, Texas convened in a work session and special session on March 29, 2016 at 6:00 p.m. in the council chambers, located at 1075 Ronald Reagan Avenue. Notice of the meeting was posted as required by Title 5, Chapter 551 of the Texas Government Code. The following members were present and constituted a quorum of members:

Lynn Clark, Mayor
Tracee Elrod, Councilmember Place 1
Richard DuPree, Councilmember Place 2
Chris Gordon, Councilmember Place 3
Paul Kenney, Councilmember Place 4
Councilmember Place 5 Vacant

Also in attendance were:

Kristi K. Rogers, Town Secretary
Carey Dunn, Chief of Police
Jeffrey McSpedden, Director of Public Works
Chris Chaudoir, Administrative Assistant
Lance Vanzant, Town Attorney

Work Session

Mayor Clark called the work session to order at 6:00 p.m.

Item B – Work Session Items

B (1) – Presentation from OpenGov.

Ryan Arnett, Open Gov, demonstrated software utilized for financial transparency.

B (2) – Presentation from Socrata.

Joshua Thomas, Socrata, demonstrated software utilized for financial transparency.

Special Session

Mayor Clark called the special session to order at 6:52 p.m. and then led the Pledge of Allegiance.

Presentation of Awards

Mayor Clark presented the following awards. 2015 Business of the Year to Sherwin Williams. 2015 Citizen of the Year to Seth Koket. 2015 Scholar of the Year to Taylor Branch and Corbin Murray. 2015 Sportsman of the Year to Travis Guevara and Ashley Hayes.

Items of Community Interest

Community Yoga will be held the first Saturday of every month beginning April 2, 2016 at 9:00 a.m. under the pavilion in Sycamore Bend Park.

Keep Hickory Creek Beautiful and the Hickory Creek Parks and Recreation Board are sponsoring a cleanup on April 2, 2016. The group will assemble at 9:00 a.m. in the parking lot of Walmart and then proceed to clean the parks and other areas located within Hickory Creek.

Public Comment

There were no speakers for public comment at this meeting.

Item D - Public Hearing

No public hearing.

Item E – Consent Agenda Items

1. February 2016 Police Report
2. February 2016 Fire Report
3. February 2016 Court Report
4. February 2016 Building Report
5. February 2016 Council Meeting Minutes
6. February 2016 Financial Statements
7. Certification of Unopposed Candidates for the May 7, 2016 General Election.
8. Consider and act on an ordinance cancelling the May 7, 2016 General Election.
9. Certification of Unopposed Candidates for the May 7, 2016 Special Election.
10. Consider and act on an ordinance cancelling the May 7, 2016 Special Election.
11. Resolution designating Sherwin Williams as the 2015 Business of the Year.
12. Resolution designating Seth Koket as the 2015 Citizen of the Year.
13. Resolution designating Taylor Branch and Corbin Murray the 2015 Scholar of the Year.
14. Resolution designating Travis Guevara and Ashley Hayes as the 2015 Sportsman of the Year.
15. Consider and act on the first amended interlocal cooperation agreement between Denton County, Texas and the Town of Hickory Creek, Texas associated with the reconstruction of Main Street.
16. Consider and act on an interlocal cooperation agreement between the City of Lake Dallas, Texas and the Town of Hickory Creek, Texas for Main Street Reconstruction Project.
17. Consider and act on an interlocal cooperation agreement between the City of Lake Dallas, Texas and the Town of Hickory Creek, Texas for Main Street Project Enhancements.

Motion: made by Councilmember Gordon to approve consent agenda Items E1 – E17. Motion seconded by Councilmember Elrod.

Ayes: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon and Councilmember Kenney.

Nays: None

MOTION PASSED UNANIMOUSLY

Item F– Regular Agenda Items

F (1) – Presentation from Cody Coleman regarding his Eagle Scout project.

Presentation will be given during a future council meeting.

F (2) - Presentation from the City of Corinth regarding fire services.

Lee Ann Bunselmeyer, City of Corinth Acting City Manager, stated the fire contract terminates on September 30, 2017. The current contract has a stipulation that no later than October 1, 2016 all parties must provide notice to the City of Corinth whether it intends to renew the agreement for an additional term. Discussions began in 2015 regarding terms for a future contract agreement including a contract with a possible term of 10 years, eliminating the yearly increase based on the consumer price index and a fixed yearly contract amount for the term of the agreement. Mrs. Bunselmeyer presented an overview of projected expenditures and revenues with two options to continue the contract through 2020-2021. Option 1 assumes the current contract would be completed. Hickory Creek costs for fire services for 2016-2017 would be \$611,403 and then a four year fixed payment of \$617,049. Option 2 assumes the contract would begin on October 1, 2016. Hickory Creek costs for fire services would be \$613,633 with a five year fixed payment. Chief Birt, LCFD Fire Chief, answered the town council's questions regarding the operational side of the fire department. Chief Birt explained how mutual aid is determined, staffing, equipment replacement, and the ISO rating process. He stated of the thirty-six firefighters in the department, thirty-three are paramedics and three are emergency medical technicians.

F (3) - Consider and act on a presentation from Waste Management.

Rick Losa, Director of Public Sector Group, Waste Management, stated Waste Management has provided solid waste collection services for the Town of Hickory Creek since 1988. Currently the service includes residential curbside collection of trash, curbside recycling, yard waste and bulk goods once a week to roughly 1,144 homes. Mr. Losa then briefed the council on an issue that Waste Management self-reported to the town administrator and public works director on February 18, 2016 regarding 36 truckloads of Hickory Creek recycling that was mishandled between January 2014 and February 2016. During a routine routing analysis utilizing GPS tracking in another community, it was discovered that certain loads of recyclables were purposely taken to the landfill in Lewisville instead of the recycling center in Arlington. Waste Management is offering a credit to the fifteen communities affected by this issue.

Motion: made by Councilmember Kenney to table Item F (3). Motion seconded by Councilmember DuPree.

Ayes: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon and Councilmember Kenney.

Nays: None

MOTION PASSED UNANIMOUSLY

F (4) - Consider and act on reappointments to the Board of Adjustments.

Motion: made by Councilmember Kenney to reappoint Chance Allison to Position 2, Rachel Shockey to Position 4 and Ruth Barboza as an alternate as presented. Motion seconded by Councilmember Elrod.

Ayes: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon and Councilmember Kenney.

Nays: None

MOTION PASSED UNANIMOUSLY

F (5) Consider and act on the Cooperative Agreement between the U.S. Army Corp of Engineers and the Town of Hickory Creek for law enforcement services.

Motion: made by Councilmember Elrod to approve the Cooperative Agreement between the U.S. Army Corp of Engineers and the Town of Hickory Creek for law enforcement services. Motion seconded by Councilmember DuPree.

Ayes: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon and Councilmember Kenney.

Nays: None

MOTION PASSED UNANIMOUSLY

F (6) - Consider and act on a policy regarding town hall facility rental.

Motion: made by Councilmember Gordon to table Item F (6). Motion seconded by Councilmember Elrod.

Ayes: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon and Councilmember Kenney.

Nays: None

MOTION PASSED UNANIMOUSLY

F (7) - Consider and act on forming an exploratory committee regarding utilizing land adjoining Sycamore Bend Park for recreational facilities.

The town council held a discussion on the formation of an exploratory committee regarding the approximately 10 acres the town owns adjacent to Sycamore Bend Park. The town council discussed soliciting volunteers and receiving citizen input on how best to utilize the land through conducting a survey.

F (8) - Consider and act on bids submitted for the 2016 Hickory Creek Sidewalk and Pavement Repairs.

Motion: made by Councilmember Gordon to accept the bid by DDM Construction for the 2016 Hickory Creek Sidewalk and Pavement Repairs in amount not to exceed \$504,886.83 and request the Economic Development Corporation contribute funding. Motion seconded by Councilmember Elrod.

Ayes: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon and Councilmember Kenney.

Nays: None

MOTION PASSED UNANIMOUSLY

F (9) - Consider and act on an ordinance of the Town Council of the Town of Hickory Creek, Texas amending the Town's Code of Ordinances, Chapter 4: Business Regulations; Article 4.03: Peddlers, Vendors, Solicitors, and Miscellaneous Transactions.

Motion: made by Councilmember Gordon to approve an ordinance amending the Town's Code of Ordinances, Chapter 4, as presented. Motion seconded by Councilmember Kenney.

Ayes: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon and Councilmember Kenney.

Nays: None

MOTION PASSED UNANIMOUSLY

F (10) - Consider and act on financial transparency software.

Motion: made by Councilmember Kenney to approve the purchase of financial transparency software from OpenGov for the five-year term negotiated not to exceed \$7,500.00. Motion seconded by Councilmember Elrod.

Ayes: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon and Councilmember Kenney.

Nays: None

MOTION PASSED UNANIMOUSLY

F (11) - Consider and act on planting a tree farm to be located the Public Works Facility.

Motion: made by Councilmember DuPree to approve planting a tree farm at the Public Works Facility in an amount not to exceed \$799.00. Motion seconded by Councilmember Gordon

Ayes: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon and Councilmember Kenney.

Nays: None

MOTION PASSED UNANIMOUSLY

F (12) - Consider and act on irrigation for Point Vista Road.

Motion: made by Councilmember Gordon to give the town administrator the authority to approve irrigation for the Point Vista Road medians in amount not to exceed \$15,000.00. Motion seconded by Councilmember Kenney.

Ayes: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon and Councilmember Kenney.

Nays: None

MOTION PASSED UNANIMOUSLY

F (13) Consider and act on hours of operation for Town of Hickory Creek Administration and Municipal Court.

Motion: made by Councilmember Kenney for the town administrator to determine the hours of operation for administration and municipal court in the best interest of the citizens and employees. Motion seconded by Councilmember Gordon.

Ayes: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon and Councilmember Kenney.

Nays: None

MOTION PASSED UNANIMOUSLY

F (14) Consider and act on an Interlocal Agreement with North Richland Hills for the purchase of goods and services from vendors selected through the competitive bidding process.

Motion: made by Councilmember Elrod to approve an Interlocal Agreement with North Richland Hills for the purchase of goods and services from vendors selected through the competitive bidding process. Motion seconded by Councilmember DuPree.

Ayes: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon and Councilmember Kenney.

Nays: None

MOTION PASSED UNANIMOUSLY

Item G - Executive Session: The Town Council convened into executive session at 9:34 p.m. pursuant to Chapter 551 of the Texas Government Code Section 551.071, Consultation with City Attorney and other legal counsel on matters in which the duty of the attorney(s) to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act, or on matters pertaining to pending or contemplated litigation and Section 551.074 Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, dismissal, duties, and discipline of a public officer or employee and to take any action.

1. Review of individual employees' performance and promotion.

Item H - Reconvene into Open Session: The Town Council reconvened into open session at 10:30 p.m.

1. Review of individual employees' performance and promotion.

Motion: made by Councilmember Gordon to direct the town administrator to make a hiring decision regarding police personnel. Motion seconded by Councilmember Elrod.

Ayes: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon and Councilmember Kenney.

Nays: None

MOTION PASSED UNANIMOUSLY

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Item I – Adjournment

Motion: made by Councilmember Kenney to adjourn the meeting. Motion seconded by Councilmember Elrod.

Ayes: Councilmember Elrod, Councilmember DuPree, Councilmember Gordon and Councilmember Kenney.

Nays: None

MOTION PASSED UNANIMOUSLY

The meeting did then stand adjourned at 10:32 p.m.

Approved:

Attest:

Lynn C. Clark, Mayor
Town of Hickory Creek

Kristi K. Rogers, Town Secretary
Town of Hickory Creek